

NEW RIVER VALLEY PLANNING DISTRICT COMMISSION

Minutes of the Commission Meeting

held on February 28, 2002

New River Valley Competitiveness Center, Fairlawn

7:30 p.m.

I. CALL TO ORDER AND ROLL CALL

Chairman Gerald called the meeting to order with 16 members present.

PRESENT: Mr. F. Gerald, Chairman, Floyd County; Mr. S. Weaver, Treasurer, Town of Christiansburg; Mr. T. Garrett, Narrows; Ms. B. Hanson, Montgomery County; Ms. E. Janney, Floyd County; Dr. A.T. Leighton, Town of Blacksburg; Mr. T. Owen, Pulaski County; Mrs. A. Perkins, Montgomery County; Dr. J. Randolph, Town of Blacksburg; Mr. J. Sheffey, Pulaski County; Mr. T. Starnes, City of Radford; Mr. C. Stewart, Town of Pulaski; Mr. S. Stewart, Town of Pearisburg; Mr. B. Stipes, Town of Christiansburg; Mr. J. B. Sutphin, Alternate for Mr. S. Hall, Virginia Tech; and Mr. L. Tucker, Town of Pulaski.

ABSENT: Mr. D. Burdette, Radford University; Dr. M. Chandler, Town of Blacksburg; Dr. H. Harvey, City of Radford; Mr. L. Light, Giles County; Mr. J. Lovely, Town of Rich Creek; Mr. J. Phillips, Virginia Tech; Mr. R. Shelor, Town of Floyd; and Mr. H. Spencer, Giles County.

II. APPROVAL OF DECEMBER MINUTES

Chairman Gerald asked if there were any questions or additions to the December minutes.

Motion: Mr. Sutphin moved that the December minutes be approved as presented. Mr. Owen seconded the motion.

Action: Motion carried unanimously.

III. CHAIRMAN'S REPORT

Mr. Gerald recognized Shirl Quesenberry for her 25th anniversary with the PDC.

IV. REVIEW OF MUTUAL CONCERNS AND COMMISSIONERS' REPORTS

There were no reports.

V. TREASURER'S REPORT

Mr. Weaver presented the Treasurer's Reports for December and January.

Motion: Mr. Starnes moved that the Treasurer's Reports for December and January be accepted as presented. Dr. Randolph seconded the motion.

Action: Motion carried unanimously.

VI. EXECUTIVE DIRECTOR'S REPORT

Mr. Rundgren reported on the following items:

1. *Roanoke River Basin Proposed Bi-State Commission* - Meeting of NC & VA legislators was held in Danville on December 17th. There shall be 1 member appointed to the Commission from each PDC. A budget was outlined and the following statement was included "The Virginia planning district commissions within the Basin shall bear a proportion of Virginia's share of the expenses, which may be in the form of in-kind contributions. Mr. Starnes asked what the cost would be for the PDC. Mr. Rundgren stated that he did not have a number at this time.
2. *Regional Competitiveness Act* - The Senate budget includes funds to finish the five-year commitment, however, the House budget would end the program; \$300,000 would be lost. This budget item will be a conference committee issue.
3. *Competitiveness Center* - The expansion is well on its way. The House and Senate budgets would eliminate the State Incubator Program.
4. *NRVPDC Budget* - Amount of dollars received should be about the same as present year; however, DHCD is required to have a 7% reduction which may result in some \$10,000 less.
5. *Workforce Intelligence Survey* - Chief elected officials were asked for an extra \$25,000 to finish "survey of employees" of small business. It was discussed but tabled.
6. *Transportation* - Salem District Pre-allocation Hearing to be held at Salem Civic Center on Monday, April 1, 2002.
7. *Miscellaneous* - Department of Conservation and Recreation determined that the New River is at 10% of typical winter flow. The New River Roundtable has formed committees - Steering, Land Use, water quality, and education - to develop a watershed plan

VII. PUBLIC ADDRESS

There was none.

VIII. OLD BUSINESS

There was none.

IX. NEW BUSINESS

A. FY01 Audit and Presentation by Corbin Stone of Robinson, Farmer, Cox Associates

Mr. Stone stated that he feels the cash flow requirement to "front" funds for two significant federal grants could put a strain on the Commission's ability to meet their obligations in a timely fashion. We strongly suggest that the Commission increase cash reserves to meet the cash flow demands.

Mr. Rundgren stated that local funding of approximately \$100,000 is matching and providing cash flow for half of the Commission's \$4 million dollar budget.

Mr. Weaver suggested the possibility of asking each jurisdictions served by the Workforce Investment Board to give the PDC around \$6,500 (a one-time commitment) for cash flow purposes, it would be put in an account that would be replenished after the PDC is reimbursed for WIB activities each month.

Mr. C. Stewart suggested getting a line of credit and let the jurisdictions pay the interest amount.

Mr. Randolph asked if each of the 13 localities benefit equally; and if an even distribution is fair. Mr. Sheffey stated that each locality is represented equally by services.

Mr. Owen asked what if only 60% contribute. Mr. Rundgren stated we would take whatever we can get.

Mr. Weaver stated that there should be an overhead cost associated with the PDC being fiscal agent.

Mr. S. Stewart asked if the line of credit approach could be an option with the localities picking up the interest amount only. Mr. Stone stated the interest rate for tax exempt accounts is 4 1/2% to 5%.

Motion: Mr. Weaver moved that the Director write a letter to Mr. Sheffey, cc to Wayland Overstreet and Ronnie Martin, requesting the CLEO to establish a working reserve fund for the PDC in the amount of \$80,000, which would be \$6,500 from each of the 13 localities. This amount would be returned to the localities when the workforce program ends. Along with the letter send a copy of the auditors memorandum concerning cash flow issues. Mr. Stipes seconded the motion.

Action: Motion carried unanimously.

B. Setting of 2002 VA Community Development Block Grant Program Regional Priorities

Mr. Rundgren provided the Commissioners a list of regional priorities along with a recommendation of how they should be prioritized. After the Commissioners reviewed the recommendation of prioritization, it was suggested that item three under Priority 3, Community Facility, be moved to item two under Priority 2, and item two under Priority 2, Economic Development - Entrepreneurship Development, be moved to item three under Priority 3.

Motion: Mr. Starnes moved that the prioritization of regional priorities be accepted as recommend with the exchange of priorities in 2 and 3. Mr. C. Stewart seconded the motion.

Action: Motion carried unanimously.

C. Consideration of FY 2002-03 Transportation Work Program

Mr. Burton reviewed the transportation work program for FY 03, which included projects such as bikeway/pathway connections, transit-related planning assistance, update of NRV trails map, web-page development, and TAC activity administration.

Motion: Mr. Sheffey moved to accept the Resolution of Support for the FY 03 Transportation Work Program. Dr. Leighton seconded the motion.

Action: Motion carried unanimously.

D. Consideration of FY 2002-03 Regional Transportation Hearing Comments

Mr. Burton reviewed the comments that had are recommended for submission at the Transportation Hearing.

After discussion and review by the Commissioners:

- item g. will be modified to refer only to the Town of Pulaski portion (between Bob White Blvd. and the east corp. limit) of the Rt. 99 four-laning project.

- new item k. will be created which will refer to the Pulaski County portion (between I-81 and the Town of Pulaski east corp. limit) of the Rt. 99 four-laning project.

- old item k. will become item l., but will not be modified otherwise.

Ms. Hanson requested that under item 3, add paragraph f - Support for commercial aviation in southwest Virginia to create an adequately competitive climate among air carriers and thus result in availability of affordable air-fares for business and leisure travelers.

In response to the comments of several commission members, the introductory text of category 2 will be modified to include a statement noting that the order of items does not indicate priority.

Motion: Mr. C. Stewart moved that the transportation hearing comments be approved with the change to item 1g and the addition of item 3f. Mr. Starnes seconded the motion.

Action: Motion carried unanimously.

X. OTHER BUSINESS

There was none.

XI. COMMONWEALTH INTERGOVERNMENTAL REVIEW PROCESS

A. Continuation or Renewal Projects (Signed-off by the staff)

1. FY02 State Revolving Loan Fund Capitalization Grant - Department of Environmental Quality
2. Purchase of Vans - New River Valley Senior Services
3. FTA Section 5310 To Purchase Transportation Equipment - Mountain Empire Services of the SW

B. Regular Project Review

1. 3% Grant Management & Construction Oversight for Special Infrastructure Grants - Department of Environmental Quality

C. Environmental Project Review

1. VPDES Permit Pretreatment Program Modifications - Pepper's Ferry Regional Wastewater Treatment Authority
2. Reissuance of VPDES Permit - Blacksburg-Christiansburg-VPI Water Authority
3. VPDES Permit Modification - Town of Christiansburg

Mr. Gerald asked if anyone wished to review any of the projects separately. There were no requests to review.

Motion: Mr. Starnes moved to all of the projects be found not in conflict with regional plans, policies, and goals. Mr. Weaver seconded the motion.

Action: Motion carried unanimously.

There being no further business, there was a consensus that the meeting be adjourned.

Fred Gerald, Chairman
New River Valley Planning District Commission

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NEW RIVER VALLEY PLANNING DISTRICT COMMISSION
Minutes of the Commission Meeting
held on April 25, 2002
New River Valley Competitiveness Center, Fairlawn
7:30 p.m.

I. CALL TO ORDER AND ROLL CALL

Chairman Gerald called the meeting to order with 14 members present.

PRESENT: Mr. F. Gerald, Chairman, Floyd County; Mr. S. Weaver, Treasurer, Town of Christiansburg; Mr. T. Garrett, Narrows; Dr. H. Harvey, City of Radford; Ms. E. Janney, Floyd County; Dr. A.T. Leighton, Town of Blacksburg; Mr. T. Owen, Pulaski County; Mrs. A. Perkins, Montgomery County; Mr. J. Sheffey, Pulaski County; Mr. T. Starnes, City of Radford; Mr. C. Stewart, Town of Pulaski; Mr. S. Stewart, Town of Pearisburg; Mr. B. Stipes, Town of Christiansburg; Mr. J. B. Sutphin, Alternate, Virginia Tech.

ABSENT: Mr. D. Burdette, Radford University; Dr. M. Chandler, Town of Blacksburg; Ms. B. Hanson, Montgomery County; Mr. L. Light, Giles County; Mr. J. Lovely, Town of Rich Creek; Mr. J. Phillips, Virginia Tech; Dr. J. Randolph, Town of Blacksburg; Mr. R. Shelor, Town of Floyd; and Mr. H. Spencer, Giles County; and Mr. L. Tucker, Town of Pulaski.

II. APPROVAL OF FEBRUARY MINUTES

Chairman Gerald asked if there were any questions or additions to the February minutes.

Motion: Mr. Sheffey moved that the February minutes be approved as presented. Mr. Owen seconded the motion.

Action: Motion carried unanimously.

III. CHAIRMAN'S REPORT

Mr. Gerald congratulated Dave Rundgren for receiving the *2002 Distinguished Leadership Award for a Professional Planner* given by the Virginia Chapter of the American Planning Association.

IV. EXECUTIVE COMMITTEE REPORT

Mr. Weaver stated that the Executive Committee met and discussed an amendment to the by-laws pertaining to the make-up of the Nominating Committee for new officers. The Executive Committee recommends that the Nominating Committee be the Chairman, Treasurer, and a past Chairman.

Motion: Mr. Starnes moved that this item be put on the agenda for May. Mr. Weaver seconded the motion.

Action: Motion carried unanimously.

V. REVIEW OF MUTUAL CONCERNS AND COMMISSIONERS' REPORTS

There were no reports.

VI. TREASURER'S REPORT

Mr. Weaver presented the Treasurer's Reports for February and March.

Motion: Mr. Starnes moved that the Treasurer's Reports for February and March be accepted as presented. Mr. C. Stewart seconded the motion.

Action: Motion carried unanimously.

VII. EXECUTIVE DIRECTOR'S REPORT

Mr. Rundgren reported on the following items:

1. *Legislative Update* - RCA - \$2 million for workforce, limited incubator assistance, PDC same as last year.
2. *Commerce Park* - Loan closing held on March 18th, construction began March 25th, groundbreaking held on April 8th.
3. *Grants* - Applications - pre-app. for VT KnowledgeWorks to EDA, CDBGs for Christiansburg and Montgomery County; received an all-hazards planning grant from FEMA for \$47,800.
4. *New River Valley Economic Development Alliance* - Changed their Executive Committee structure and added powers; 5 private business reps, 5 governmental officials, and 3 college presidents.
5. *Federal Programs Update* - ARC has been re-authorized for another 5 years and focusing on distressed localities; EDA focus has changed to investment to support/encourage private investment. Reviewed investment policy guidelines.
6. *Quad PDC Meeting* - Held on April 4th, discussed shared income tax proposal forum; will hold a joint PDC meeting on September 25, 2002 and invite state legislators, chambers and economic development people.
7. *New River PCB Source Study Citizens' Committee* - Met at 6:00 p.m. April 25th.
8. *Southwest VA Stormwater Management Project* - Model Ordinance Committee for NRV (May 16th, June 13th, July 18th, Aug. 22nd at Dublin DCR); Model Authority Committee - Mont. Co, Blacksburg, Christiansburg, Virginia Tech, City of Radford.
9. *RFAAP* - Public meetings are being held concerning river closing around Radford Army Ammunition Plant, collecting written comments. Executive Committee recommends putting on May agenda.
10. *CLEO* - Did not support additional \$25,000 to finish intelligence survey; in relation to Workforce activities, they questioned why localities should have to support cash flow for a State program.
11. *Commission & Staff Changes* - Leland Tucker, Pulaski Town representative, has been transferred and can no longer serve on the Commission. Mr. C. Stewart stated the town will be addressing this at their next meeting. Pat Therrien, Recycling Coordinator, has left after 5 years at the PDC to work in the private sector.
12. *Transportation* - Hearing held on April 9th; dollars have been significantly reduced; fewer projects in every district; top priority geared toward completing those projects already underway and other projects that are critical to safety, mobility and environmental issues.

VIII. PUBLIC ADDRESS

Mrs. Janney thanked Mr. Rundgren for representing the PDC when attending the funeral of William Whitlock, a former PDC commissioner representing Floyd. Mr. Whitlock will be sorely missed.

IX. OLD BUSINESS

I. FY 01 Audit Acceptance

Motion: Mr. Weaver moved that the FY 01 Audit be accepted. Dr. Leighton seconded the motion.

Action: Motion carried unanimously.

J. Cash Flow Issue

Mr. Weaver stated that the Executive Committee discussed the cash flow problem which has arisen because of the workforce investment reimbursement timeframe. Mr. Starnes stated that since the Commissioners had a lengthy discussion at the March meeting concerning this item, he would like to approach Mr. Martin about finding another fiscal agent for FY 2003. Mr. Martin stated that he is looking into several different ideas. The PDC staff will be meeting with another WIB to see how they handle the money situation. Also whether or not it would be feasible to hire another staff person in the WIB office.

Motion: Mr. Weaver moved that if an advance for 2 months + a 10% handling fee is not received between now and July 1, the PDC will cease to be the fiscal agent. Mr. Stipes seconded the motion.

Mr. Sheffey stated that if other fiscal agents/localities are able to get advances why can't the PDC. Mr. Rundgren stated that the money comes from two different sources and there's no way to estimate how much will be used from each during any month. Also the process for determining which source the money should come from is really time consuming and complicated. The Commission is fiscal agent on behalf of the localities who benefit, it seems they should be willing to fund it up front. Mr. Sheffey stated that the localities feel it is a State funded project therefore the money should come directly from the State.

Mr. Sheffey asked if the PDC can identify the overhead costs. Mr. Rundgren stated that a cost allocation plan would have to be done and approved by the Department of Commerce; this not only adds another piece to the procedure, but every project the PDC undertakes would have to fall under the cost allocation plan. This means that if there are 10, 15 or 20 projects, any activity that the PDC performs would be charged across every project, whether or not a project scope of work would require indirect services. It becomes very complicated indeed.

Mr. Martin stated that an advance could be received for the payroll portion of the program.

Mrs. Perkins asked why the whole process should be so complicated if an advance can be received for the payroll portion.

Mr. Rundgren stated that if an advance could be received for just the payroll portion, then the cash flow would be minimized. However, the advance would have to be requested from two different agencies, and if an amount requested from the Sate was not used, it would have to be returned or if it was not enough, more would have to be requested; again it is very complicated.

Following an extended discussion, Mr. Weaver apologized for his quick spoken motion. Mr. Stipes also apologized and stated that he is sensitive to all of the discussion.

Motion: Mr. Weaver moved to rescind his previous motion. Mr. Stipes seconded the motion and rescinded his second on the previous motion.

Action: Motion carried unanimously.

Dr. Leighton stated that he would like to know who performs what duties, and the associated numbers.

Motion: Mr. C. Stewart moved to place this item on the May agenda. Mrs. Janney seconded the motion.

Action: Motion carried unanimously.

X. NEW BUSINESS

A. Discussion of EDA's Grant Program

Mr. Rundgren presented a video which presented investment policy guidelines that will be followed as performance measures on any projects EDA reviews. EDA has indicated that it will be rescheduling the canceled evaluation of the PDC as an Economic Development District. To date, we have not been informed of a review schedule. As you may recall they usually meet with the Executive Committee and Board members. I will keep you informed.

B. Comprehensive Economic Development Strategy (CEDS) Revised Goals & Objectives, Revised Project Evaluation Criteria, and Proposed Project Identification

Mr. Rundgren provided the Commissioners with materials to review for inclusion in the CEDS. He asked them to look them over and bring back to the May meeting in order to review the ranking of projects for inclusion in the project package.

Motion: Mr. Owen moved to adopt the revised project evaluation criteria to measure projects for the project package. Mr. S. Stewart seconded the motion.

Action: Motion carried unanimously.

XI. OTHER BUSINESS

There was none.

XII. COMMONWEALTH INTERGOVERNMENTAL REVIEW PROCESS

A. Continuation or Renewal Projects (Signed-off by the staff)

1. FY 03 PM 2.5 Ambient Air Monitoring Program
2. National Park Services' Historic Preservation Fund - Dept. of Historic Resources
3. Coastal 2000, National Coastal Assessment - Dept. of Environmental Quality

B. Regular Project Review

1. VT KnowledgeWorks Center - Virginia Tech Foundation
2. FY 02 Department of Defense Cooperative Agreement - Dept. of Environmental Quality

C. Community Development Block Grants

1. Free Clinic - Montgomery County
2. Christiansburg Housing Project - Town of Christiansburg

D. Environmental Project Review

1. Cochrane Hall Lounge Addition - VA Tech
- B. Phase II Acid Rain Permit Amendment - AEP
- C. Building No. 455 Addition - VA Tech

Mr. Gerald asked if anyone wished to review any of the projects separately. There were no requests to review.

Motion: Mr. Starnes moved that all of the projects be found not in conflict with regional plans, policies, and goals. Mr. Sheffey seconded the motion.

Action: Motion carried unanimously.

There being no further business, there was a consensus that the meeting be adjourned.

Fred Gerald, Chairman
New River Valley Planning District Commission

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*If you have any questions or comments regarding this page, please e-mail [nrpdc@nrfdc.org](mailto:nrvpdc@nrfdc.org)
Last Edited: 5/20/02*

NEW RIVER VALLEY PLANNING DISTRICT COMMISSION
Minutes of the Commission Meeting
held on May 23, 2002
New River Valley Competitiveness Center, Fairlawn
7:30 p.m.

I. CALL TO ORDER AND ROLL CALL

Chairman Gerald called the meeting to order with 14 members present.

PRESENT: Mr. F. Gerald, Chairman, Floyd County; Mr. B. Stipes, V. Chairman, Town of Christiansburg; Mr. S. Weaver, Treasurer, Town of Christiansburg; Mr. Mr. D. Burdette, Radford University; T. Garrett, Narrows; Ms. B. Hanson, Montgomery County; Dr. H. Harvey, City of Radford; Ms. E. Janney, Floyd County; Dr. A.T. Leighton, Town of Blacksburg; Mr. T. Owen, Pulaski County; Mrs. A. Perkins, Montgomery County; Mr. J. Sheffey, Pulaski County; Mr. T. Starnes, City of Radford; and Mr. C. Stewart, Town of Pulaski.

ABSENT: Dr. M. Chandler, Town of Blacksburg; Mr. L. Light, Giles County; Mr. J. Lovely, Town of Rich Creek; Mr. J. Phillips, Virginia Tech; Dr. J. Randolph, Town of Blacksburg; Mr. R. Shelor, Town of Floyd; Mr. H. Spencer, Giles County; Mr. J. B. Sutphin, Alternate, Virginia Tech; Mr. S. Stewart, Town of Pearisburg; and Mr. L. Tucker, Town of Pulaski.

II. APPROVAL OF APRIL MINUTES

Chairman Gerald asked if there were any questions or additions to the April minutes.

Motion: Mr. Starnes moved that the April minutes be approved as presented. Mr. Owen seconded the motion.

Action: Motion carried unanimously.

III. CHAIRMAN'S REPORT

Mr. Gerald had nothing to report.

IV. REVIEW OF MUTUAL CONCERNS AND COMMISSIONERS' REPORTS

There were no reports.

V. TREASURER'S REPORT

Mr. Weaver presented the Treasurer's Report for April.

Motion: Mr. Sheffey moved that the Treasurer's Report for April be accepted as presented. Mr. Owen seconded the motion.

Action: Motion carried unanimously.

VI. EXECUTIVE DIRECTOR'S REPORT

Mr. Rundgren reported on the following items:

1. *Roanoke River Basin Bi-State Commission* - Authorized and membership appointed by the General Assembly. Virginia's planning district commission's within the Basin shall bear a proportion of the State's share of the expenses, which may be in the form of in-kind contributions. There will be 18 members, 9 from each state.
2. *Virginia Roanoke River Basin Advisory Committee* - Basic design as the Bi-State Commission. It will be made up of 18 members (2 Senators, 4 members of the House, 11 members appointed by legislative members from recommendations by the pdc's, 1 member of the House will serve the largest portion of the basin.
3. *EDA Grant Activity - Application submitted for VT Knowledge Works* in the amount of \$2 million. Pre-application for New River Access grant was not approved for lack of jobs that were above average wage.
4. *Regional Project Status* - Commerce Park is now 20% complete and the Competitiveness Center expansion is 35% complete.
5. *NRVPDC Funding* - State dollars will be same as last year in the budget; however, DHCD dollars are reduced by 7% so there will be a reduction in State support. On June 10th, all pdc's will meet and discuss the impact and alternatives.
6. *Workforce Intelligence Survey* - Negotiations begin May 30th. EDA funds will be received by end of June. Relationship with Community Audit being conducted by VA Economic Bridge.
7. *Transportation Tentative Six Year Plan* - Statewide: 179 projects have been removed from the plan; 117 projects were moved from construction to development; and a 30% average funding reduction per VDOT district. NRV: Rt. 8, Rt. 100, Rt. 114 westbound bridges and Rt. 114 widening have all been removed; Tyler Avenue removed; Southgate Connector in Blacksburg has been moved from construction to development; County allocations have been reduced from FY02 to FY03 as follows: Floyd-35%, Giles-34%, Montgomery-23%, and Pulaski-31%.
8. *US Census Bureau Urbanized Area Designation* - Based on Census 2000 results, Blacksburg-Christiansburg area has been designated as an "urbanized area" (core area population of at least 50,000 and population density of 1,000 people per square mile). Designation triggers Federal requirements: transportation (MPO-VDOT), environmental (Phase II Storm Water Rules (EPA)).

VII. PUBLIC ADDRESS

There was none.

VIII. OLD BUSINESS

A. Adoption of Comprehensive Economic Development Strategy (CEDS)

Mr. Rundgren reviewed the CEDS Annual Report which the Commissioners had received in their packet. He highlighted the Project Package Evaluation, describing some of the projects which have been completed and those which are in the initial application stages.

Motion: Mr. C. Stewart moved that the CEDS Annual Report be accepted. Mr. Owen seconded the motion.

Action: Motion carried; Mrs. Perkins voted no.

B. Nominating Committee By-law Amendment

Mr. Weaver stated that at the last meeting the Executive Committee discussed an amendment to the by-laws pertaining to the make-up of the Nominating Committee for new officers. The Executive Committee recommended that the Nominating Committee be the Chairman, Treasurer, and a past Chairman.

Mr. Rundgren noted that the amendment section of the by-laws states that “any proposed amendment, repeal or alteration in whole or in part, shall be presented in writing and read for the first time at a regular meeting of the Commission. Such proposal may be considered and modified at such meeting, but shall not be acted upon by the Commission until a subsequent regular meeting or a special meeting called for the purpose.”

He stated that the proposed amendment had not been presented in writing even though it had been read at the previous meeting. Mr. Garrett suggested a that a special meeting could be called following this regular meeting.

Motion: Dr. Leighton moved that a special meeting be called to read and act upon the proposed by-law amendment. Mr. Sheffey seconded the motion.

Action: Motion carried unanimously.

C. Consideration of Workforce Investment Area (WIA) Fiscal Agent Agreement

Mr. Rundgren reviewed the Fiscal Agent Agreement with NR/MR WIA. He stated that Mr. Sheffey and Ronnie Martin worked together to bring this agreement together and secure the CLEO’s adoption. The Commission as “Fiscal Agent” will be compensated for PDC staff work activities which includes bookkeeping. Payment will be made in four increments beginning July, 2002 through April 2003. This will alleviate the cash-flow problems for the Commission. Mr. Rundgren thanked Mr. Sheffey for working so diligently to bring this about.

Mr. Sheffey stated that one of the CLEO Board members commented that the State should be responsible for providing the money up front instead on a reimbursable basis, and the Board agreed. The contract is for one year and will be re-negotiated prior to June 30, 2003.

Motion: Dr. Leighton moved that the agreement be approved. Mr. Weaver seconded the motion.

Action: Motion carried unanimously.

D. Consideration of River Access Input

Mr. Rundgren presented a draft letter for submission to the RFAAP voicing the Commissions’ concern for closing the portion of the New River at the Arsenal, and a letter from Pearisburg noting their concerns.

After review of the draft letter, it was determined that “boaters” should be changed to “water transportation”, the paragraph concerning river patrol should be deleted, and the paragraph concerning tourism should be reworded using “will negatively impact strengthening the local economy” instead of focusing on tourism as the main concern.

Mr. C. Stewart requested that a carbon copy be sent to Senators Warner and Allen and Representative Rick Boucher.

Mr. Rundgren stated he would rewrite the letter with these changes and have Mr. Gerald sign for submission to RFAAP.

IX. NEW BUSINESS

A. Review & Approval of FY 01-02 Revised Budget

Mr. Rundgren presented the revised budget for FY 01-02, noting that the largest change was in contractual services, removing WIA’s contractual services because those expenses were not dealt with in the PDC budgeted dollars. Mr. Weaver stated that the balance of the budget should be used at the end of June.

Motion: Mr. Starnes moved that the FY 01-02 Revised Budget be approved. Mr. C. Stewart seconded the motion.

Action: Motion carried unanimously.

B. Review & Approval of FY 02-03 Budget

Mr. Rundgren stated that they FY 02-03 Budget is only slightly above the approved revised budget for FY 01-02. The Commissioners were provided a list of anticipated revenue, which Mr. Rundgren reviewed and asked for any questions. He stated that as usual some of the revenue is based upon proposed projects, which are not always approved for funding, therefore the budget is subject to change prior to July 1 and beyond.

Dr. Leighton voiced his concern about the rising contribution amount for Blacksburg. He wasn’t sure how the Council was going to react. Mr. Rundgren explained that the new 2000 Census figures are now being used, as opposed to the 1998 figures which have been used for the last several years. Blacksburg has had a high population growth since 1998. These new figures are now also being used by the municipalities to secure funding dollars. The Commission’s added assessment rate is approximately 3 percent.

Motion: Mr. Sheffey moved for approval of the FY 02-03 Budget. Mr. Burdette seconded the motion.

Action: Motion carried unanimously.

X. OTHER BUSINESS

There was none.

XI. COMMONWEALTH INTERGOVERNMENTAL REVIEW PROCESS

A. Continuation or Renewal Projects (Signed-off by the staff)

1. Chesapeake Bay Monitoring Program Projects & Special Projects - Virginia Department of Environmental Quality
2. Virginia's Nonpoint Source pollution Program I- Virginia Department of Conservation and Recreation

B. Regular Project Review

1. Highland Park Sewer Project - Pulaski County

C. Environmental Project Review

1. Mountain Lake Hotel WWTP\Spray Irrigation System Permit Reissuance - Mary Moody Northern Endowment
2. AEP 765kV Transmission Line - American Electric Power

Mr. Gerald asked if anyone wished to review any of the projects separately. There were no requests to review.

Motion: Mr. Burdette moved that all of the projects be found not in conflict with regional plans, policies, and goals. Mr. Owen seconded the motion.

Action: Motion carried unanimously.

There being no further business, the meeting was adjourned to a special called meeting.

Fred Gerald, Chairman
New River Valley Planning District Commission

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*If you have any questions or comments regarding this page, please e-mail nrvpdc@nrvc.org
Last Edited: 6/26/02*

NEW RIVER VALLEY PLANNING DISTRICT COMMISSION
Minutes of the Commission Meeting
held on June 27, 2002
New River Valley Competitiveness Center, Fairlawn
7:30 p.m.

I. CALL TO ORDER AND ROLL CALL

Chairman Gerald called the meeting to order with 14 members present.

PRESENT: Mr. F. Gerald, Chairman, Floyd County; Mr. S. Weaver, Treasurer, Town of Christiansburg; Mr. D. Burdette, Radford University; Ms. B. Fisher, Montgomery County; Dr. H. Harvey, City of Radford; Ms. E. Janney, Floyd County; Dr. A.T. Leighton, Town of Blacksburg; Mr. L. Light, Giles County; Mrs. A. Perkins, Montgomery County; Mr. J. Sheffey, Pulaski County; Mr. T. Starnes, City of Radford; Mr. S. Stewart, Town of Pearisburg; Mr. J. B. Sutphin, Alternate, Virginia Tech; and Mr. D. Talbert, Town of Pulaski.

ABSENT: Mr. B. Stipes, V. Chairman, Town of Christiansburg; Mr. S. Bishop, Town of Floyd; Dr. M. Chandler, Town of Blacksburg; Mr. T. Garrett, Narrows; Mr. J. Lovely, Town of Rich Creek; Mr. T. Owen, Pulaski County; Mr. J. Phillips, Virginia Tech; Dr. J. Randolph, Town of Blacksburg; Mr. H. Spencer, Giles County; and Mr. C. Stewart, Town of Pulaski.

II. APPROVAL OF MAY MINUTES

Chairman Gerald asked if there were any questions or additions to the May minutes.

Motion: Mr. Sheffey moved that the May minutes be approved as presented. Mr. Starnes seconded the motion.

Action: Motion carried unanimously.

III. CHAIRMAN'S REPORT

Mr. Gerald had nothing to report.

IV. REVIEW OF MUTUAL CONCERNS AND COMMISSIONERS' REPORTS

There were no reports.

V. TREASURER'S REPORT

Mr. Weaver presented the Treasurer's Report for May.

Motion: Mr. Sheffey moved that the Treasurer's Report for May be accepted as presented. Mr. Burdette seconded the motion.

Action: Motion carried unanimously.

VI. EXECUTIVE DIRECTOR'S REPORT

Mr. Rundgren reported on the following items:

1. *Storm Water Permitting Phase II* - The Department of Environmental Quality will be designating Small

MS4 areas in December which will include the Blacksburg Urbanized Area and may include Radford City and Pulaski Town, among others. A permit application will be required by March 10, 2003. Localities will have five years to implement a Storm Water Management Program which includes six minimum control measures.

2. *Rural Development and the 2002 Farm Bill* - There are seven sections of the Bill which are of interest in the region: (1) Funding of the backlog of applications for water and sewer projects, (2) Value-added agriculture market development, (3) Rural Strategic Investment Program, (4) Broadband services in rural America, (5) Rural Business Investment Company Program, (6) Rural local TV broadcast signal guarantee, and (7) Rural firefighter & emergency personnel grants. Of direct concern is the Rural Strategic Investment Program which is intended to fund rural strategic planning through regional planning organizations, such as the PDC.
3. *All Hazards Plan* - The State is funding the development of All Hazards Plans in the first six Planning Districts as a start on a program to assure that all regions of the State have plans. The Plans are required by November 2003 for localities to be eligible for mitigation funds from FEMA.
4. *Transportation Tentative Six Year Plan* - Transportation enhancement projects have been included in the revised FY '03 Six Year Program for Christiansburg, Pearisburg, Radford, Virginia Tech Office of Transportation and Virginia Tech Transportation Institute.
5. *Schedule of PDC Activities* - September 26, 2002 is the joint PDC/local governmental officials meeting in Roanoke to discuss tax reform and tax sharing proposals with legislators.

VII. PUBLIC ADDRESS

There was none.

VIII. OLD BUSINESS

- A. There was no old business

IX. NEW BUSINESS

A. Nominating Committee Report and Election of Officers

Mr. Starnes reported on the Nominating Committee meeting held prior to the Commission meeting. The Committee nominated the following persons to serve as officers for the July 1, 2002 through June 30, 2004 period:

Brad Stipes, Chair
 Annette Perkins, Vice Chair
 Scott Weaver, Secretary/Treasurer
 Fred Gerald, Past Chair

Motion: Mr. Burdette moved that nominations be closed and that the slate of offers be elected by acclamation to serve the July 1, 2002 through June 30, 2004 period. Mr. Sheffey seconded the motion.

Action: Motion carried unanimously.

B. Consideration of Adopting a Resolution Requesting Replacement of the Rt 114 West Bound Bridge

Mr. Rundgren reviewed the draft resolution. Following discussion of the importance of the bridge to travel in the region, the following action was taken.

Motion: Mr. Starnes moved for approval of the Resolution. Mr. Sheffey seconded the motion.

Action: Motion carried unanimously.

C. Consideration of Canceling the July Commission Meeting

There was an agreement that in the absence of significant business, the July meeting should be canceled.

X. OTHER BUSINESS

There was none.

XI. COMMONWEALTH INTERGOVERNMENTAL REVIEW PROCESS

A. Continuation or Renewal Projects (Signed-off by the staff)

1. Pollution Prevention Initiatives for States, FY 02 & Special Funding - DEQ

B. Regular Project Review

1. Chesapeake Bay Watershed Education & Training - DEQ
2. Water Quality Cooperative Agreement - DEQ
3. Giles Indoor Plumbing & Repair Housing Preservation - Giles County Housing and Development Corporation
4. New River Valley Rural Crafters Network - Beans & Rice, Inc.

C. Environmental Project Review

1. Capital Outlay Project, Falling Branch Area Headquarters - DOT
2. Patriot Project - East Tennessee Natural Gas Company

Mr. Gerald asked if anyone wished to review any of the projects separately. There were no requests to review.

Motion: Mr. Starnes moved that all of the projects be found not in conflict with regional plans, policies, and goals. Mrs. Perkins seconded the motion.

Action: Motion carried unanimously.

There being no further business, the meeting was adjourned.

Fred Gerald, Chairman
New River Valley Planning District Commission

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Last Edited: 8/21/02*

NEW RIVER VALLEY PLANNING DISTRICT COMMISSION
Minutes of the Commission Meeting
held on August 22, 2002
New River Valley Competitiveness Center, Fairlawn
7:30 p.m.

I. CALL TO ORDER AND ROLL CALL

Chairman Stipes called the meeting to order with 14 members present.

PRESENT: Mr. B. Stipes, Chairman, Town of Christiansburg; Mr. D. Burdette, Radford University; Mr. F. Gerald, Floyd County; Dr. H. Harvey, City of Radford; Ms. E. Janney, Floyd County; Dr. A.T. Leighton, Town of Blacksburg; Mr. E. Lester, Town of Christiansburg; Mr. T. Owen, Pulaski County; Mrs. A. Perkins, V. Chair, Montgomery County; Mr. J. Sheffey, Pulaski County; Mr. T. Starnes, City of Radford; Mr. J. B. Sutphin, Alternate, Virginia Tech; and Mr. D. Talbert; Town of Pulaski; and Mr. S. Weaver, Treasurer, Town of Christiansburg.

ABSENT: Ms. B. Fisher, Montgomery County; Mr. S. Bishop, Town of Floyd; Mr. L. Light, Giles County; Mr. J. Lovely, Town of Rich Creek; Mr. Stuart Mease, Town of Blacksburg; Mr. R. Skidmore, Town of Narrows; Mr. H. Spencer, Giles County; Mr. C. Stewart, Town of Pulaski; and Mr. S. Stewart, Town of Pearisburg.

II. APPROVAL OF JUNE MINUTES

Chairman Stipes asked if there were any questions or additions to the June minutes.

Motion: Mr. Sheffey moved that the June minutes be approved as presented. Mr. Gerald seconded the motion.

Action: Motion carried unanimously.

III. CHAIRMAN'S REPORT

Chairman Stipes stated that this was his first meeting as chair; he thanked everyone for his appointment and then gave a brief background profile about himself.

Chairman Stipes then recognized Fred Gerald and presented him with a Certificate of Appreciation for his dedication and hard work during his tenure as Chairman. Mr. Gerald stated he was very appreciative of the certificate and thanked the Commissioners for putting up with him.

IV. REVIEW OF MUTUAL CONCERNS AND COMMISSIONERS' REPORTS

There were no reports.

V. TREASURER'S REPORT

Mr. Weaver presented the Treasurer's Reports for June and July.

Motion: Mr. Weaver moved that the Treasurer's Reports for June and July be accepted as presented. Mr. Owen seconded the motion.

Action: Motion carried unanimously.

VI. EXECUTIVE DIRECTOR'S REPORT

Mr. Rundgren reported on the following items: (See Executive Director's Report attached)

1. *Storm Water Authority*
2. *Water Quality*
3. *Grants/Loans*
4. *September Meeting*
5. *October Joint Planning Commissions Meeting*
6. *Telecommunications Conference*
7. *Commerce Park Update*
8. *Competitiveness Center Update*
9. *Commissioner Orientation*
10. *All Hazards Plan*
11. *Transportation*

VII. PUBLIC ADDRESS

There was none.

VIII. OLD BUSINESS

- A. There was no old business

IX. NEW BUSINESS

A. Review of FY 02 Annual Report to Department of Housing & Community Development

Mr. Rundgren asked for approval of the FY 02 DHCD Annual Report which had been provided in their packet.

Motion: Mr. Burdette moved that the FY 02 Annual Report be approved. Mr. Sheffey seconded the motion.

Action: Motion carried unanimously.

B. Discussion of Total Minimum Daily Loading (TMDL) Planning

A presentation was made by Raed EL-Farhan, Senior Water Resources Engineer with the Louise Berger Group, concerning what is a TMDL. A special study would be conducted to identify all sources of pollution contributing to violation of water quality standards. The process would include looking at critical stream conditions, relation to water quality standards, consideration of seasonal variations, consideration of impacts of background contributions, and facilitate public participation. DEQ could be partnering with the Berger Group and are asking that the PDC assist by identifying and providing data for TMDL development as well as participating in public/stakeholder meetings.

Discussion followed concerning the amount for the implementation plan as well as which streams would be included in the study. The staff will review the process and discussion will continue at the October meeting.

C. September Planning Commission Meeting

Mr. Rundgren stated that the September Planning Commission Meeting which was scheduled to be a joint meeting with the 5th PDC in Roanoke had been canceled; however the PDC will hold its regular meeting on September 26th.

D. Workforce Education and Training Study Committee Report

Mr. Rundgren stated that the Workforce Committee will be meeting September 24th and notes on what the structure may be will be provided later.

X. OTHER BUSINESS

There was none.

XI. COMMONWEALTH INTERGOVERNMENTAL REVIEW PROCESS

A. Continuation or Renewal Projects (Signed-off by the staff)

1. FY 03 Air Pollution Control Program
2. FY 03 Water Pollution Control Program
3. Ground Water Protection Program
(Above 3 items submitted by DEQ)
4. State Indoor Radon Grant - Virginia Department of Health

B. Regular Project Review

1. Improvements to Giles County Courthouse - Giles County
2. Community Development Growth Fund - Pulaski County
3. Individual Development Account Program - City of Radford
4. Regional Environmental Monitoring & Assessment Program - DEQ

C. Environmental Project Review

1. Draft Hazardous Waste Management Permit - Radford Army Ammunition Plant
2. Virginia Water Protection Permit Modification Request - AEP, Glen Lyn/Giles County

Chairman Stipes asked if anyone wished to review any of the projects separately. There were no requests to review.

Motion: Mr. Starnes moved that all of the projects be found not in conflict with regional plans, policies, and goals. Dr. Leighton seconded the motion.

Action: Motion carried unanimously.

There being no further business, the meeting was adjourned.

Brad Stipes, Chairman
New River Valley Planning District Commission

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Last Edited: 9/26/02*

NEW RIVER VALLEY PLANNING DISTRICT COMMISSION
Minutes of the Commission Meeting
held on September 26, 2002
New River Valley Competitiveness Center, Fairlawn
7:30 p.m.

I. CALL TO ORDER AND ROLL CALL

Chairman Stipes called the meeting to order with 15 members present.

PRESENT: Mr. B. Stipes, Chairman, Town of Christiansburg; Mr. S. Bishop, Town of Floyd; Mr. D. Burdette, Radford University; Ms. B. Fisher, Montgomery County; Mr. F. Gerald, Floyd County; Dr. H. Harvey, City of Radford; Mr. Stuart Mease, Town of Blacksburg; Mr. T. Owen, Pulaski County; Mrs. A. Perkins, V. Chair, Montgomery County; Mr. J. Sheffey, Pulaski County; Mr. T. Starnes, City of Radford; Mr. C. Stewart, Town of Pulaski; and Mr. S. Stewart, Town of Pearisburg Mr. J. B. Sutphin, Alternate, Virginia Tech; and Mr. S. Weaver, Treasurer, Town of Christiansburg.

ABSENT: Ms. E. Janney, Floyd County; Dr. A.T. Leighton, Town of Blacksburg; Mr. E. Lester, Town of Christiansburg; Mr. L. Light, Giles County; Mr. J. Lovely, Town of Rich Creek; Mr. R. Skidmore, Town of Narrows; Mr. H. Spencer, Giles County; and Mr. D. Talbert; Town of Pulaski.

II. APPROVAL OF AUGUST MINUTES

Chairman Stipes asked if there were any questions or additions to the August minutes.

Motion: Mr. Sutphin moved that the August minutes be approved as presented. Mr. Owen seconded the motion.

Action: Motion carried unanimously.

III. CHAIRMAN'S REPORT

Chairman Stipes welcomed everyone. He reminded them of the Vision 2020 celebration to be held at the New River Community College, with Dr. Ed Barnes as the guest speaker.

IV. REVIEW OF MUTUAL CONCERNS AND COMMISSIONERS' REPORTS

There were no reports.

V. TREASURER'S REPORT

Mr. Weaver presented the Treasurer's Report for August.

Motion: Mr. Starnes moved that the Treasurer's Report for August be accepted as presented. Mr. Sheffey seconded the motion.

Action: Motion carried unanimously.

VI. EXECUTIVE DIRECTOR'S REPORT

Mr. Rundgren reported on the following items: (See Executive Director's Report attached)

1. *15th Joint Planning Commissions Meeting*
2. *Vision 2020 Celebration*
3. *Storm Water "Authority"*
4. *Grants/Loans*
5. *Transportation*

VII. PUBLIC ADDRESS

There was none.

VIII. OLD BUSINESS

A. Total Maximum Daily Loading (TMDL) Planning Coordination

Mr. Rundgren stated that after last month's presentation by the Louis Berger Group representative, he met with staff contact in Roanoke. Mr. Rundgren felt that he would like to explore the possibility of participating in the planning coordination, which could include Crab, Stroubles, and Back Creeks. Mr. Sutphin asked if there was money still available to do this. Mr. Rundgren stated that there should be money available. Mr. Stipes asked if the PDC does not do this, who will be hired. Mr. Rundgren stated that a consultant would be hired.

IX. NEW BUSINESS

A. October Planning Commission Meeting & Commissions Dinner

Mr. Rundgren stated that this had been covered under the Director's Report

B. Vision 2020 Celebration and Updating Process

Mr. Rundgren stated that this also was covered under the Director's Report

X. OTHER BUSINESS

There was none.

XI. COMMONWEALTH INTERGOVERNMENTAL REVIEW PROCESS

A. Continuation or Renewal Projects (Signed-off by the staff)

1. FY 03 Drinking Water State Revolving Fund Program - VA Dept. of Health

B. Regular Project Review

1. Wastewater Security Grant, Wastewater Operator Training Grant Program - DEQ

C. Environmental Project Review

1. Center for Transportation Research Smart Road Control Center - VPI&SU
2. East Tennessee Natural Gas Pipeline Re-Authorization, Pulaski Co. - USDA Forest Service

Chairman Stipes asked if anyone wished to review any of the projects separately. There were no requests to review.

Motion: Mr. Starnes moved that all of the projects be found not in conflict with regional plans, policies, and goals. Mr. C. Stewart seconded the motion.

Action: Motion carried unanimously.

There being no further business, the meeting was adjourned.

Brad Stipes, Chairman
New River Valley Planning District Commission

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Last Edited: 10/17/02

NEW RIVER VALLEY PLANNING DISTRICT COMMISSION
Minutes of the Commission Meeting
held on October 24, 2002
New Recreation Center, Radford
6:00 p.m.

I. CALL TO ORDER AND ROLL CALL

Chairman Stipes called the meeting to order with 9 members present.

PRESENT: Mr. B. Stipes, Chairman, Town of Christiansburg; Mr. F. Gerald, Floyd County; Ms. E. Janney, Floyd County; Dr. A.T. Leighton, Town of Blacksburg; Mr. E. Lester, Town of Christiansburg; Mrs. A. Perkins, V. Chair, Montgomery County; Mr. J. Sheffey, Pulaski County; Mr. C. Stewart, Town of Pulaski; and Mr. S. Weaver, Treasurer, Town of Christiansburg.

ABSENT: Mr. S. Bishop, Town of Floyd; Mr. D. Burdette, Radford University; Ms. B. Fisher, Montgomery County; Dr. H. Harvey, City of Radford; Mr. L. Light, Giles County; Mr. J. Lovely, Town of Rich Creek; Mr. Stuart Mease, Town of Blacksburg; Mr. T. Owen, Pulaski County; Mr. R. Skidmore, Town of Narrows; Mr. H. Spencer, Giles County; Mr. T. Starnes, City of Radford; Mr. S. Stewart, Town of Pearisburg; Mr. J. B. Sutphin, Alternate, Virginia Tech; and Mr. D. Talbert, Town of Pulaski.

II. APPROVAL OF SEPTEMBER MINUTES

Chairman Stipes stated that since there was not a quorum, the minutes would be deferred until the next meeting.

III. CHAIRMAN'S REPORT

Chairman Stipes stated that the formulation of MPOs is moving forward ahead of schedule.

IV. REVIEW OF MUTUAL CONCERNS AND COMMISSIONERS' REPORTS

There were no reports.

V. TREASURER'S REPORT FOR SEPTEMBER

Mr. Stipes stated that the Treasurer's Report for September would be deferred until the next meeting.

VI. EXECUTIVE DIRECTOR'S REPORT

Mr. Rundgren thanked everyone for the flowers, cards and condolences he received at the time of his mother's death.

VII. PUBLIC ADDRESS

There was none.

VIII. OLD BUSINESS

There was none.

IX. NEW BUSINESS

A. Review of Draft Resolution of 2002 General Obligation Bond Referenda Endorsement

Mr. Rundgren stated that this resolution is for the endorsement of a bond referenda which will generate more than \$1.5 billion in near-term economic activity by 2008 and create almost 14,000 new jobs, as well as \$160 million to go directly for strengthening Virginia's popular community colleges and \$200 million to support science, engineering, medical and other types of research activities; and \$119 million for State Parks and Natural Areas.

It was a consensus of the members present to approve the resolution.

B. Consideration of Date for November-December Meeting

Mr. Rundgren stated that the date chosen for previous meetings has been the second Thursday in December. It was a consensus to set the December meeting for Thursday, December 12th.

X. OTHER BUSINESS

There was none.

XI. COMMONWEALTH INTERGOVERNMENTAL REVIEW PROCESS

A. Continuation or Renewal Projects (Signed-off by the staff)

There were none

B. Regular Project Review

There was none

C. Environmental Project Review

1. Falling Branch Area Headquarters, Land Acquisition - VDOT
2. Norwood (East Main) Street Safety Improvement - RU

Chairman Stipes asked if anyone wished to review any of the projects separately. There were no requests to review.

It was a consensus to approve all of the projects.

There being no further business, the meeting was adjourned.

Brad Stipes, Chairman
New River Valley Planning District Commission

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Last Edited: 12/11/02*

NEW RIVER VALLEY PLANNING DISTRICT COMMISSION
Minutes of the Commission Meeting
held on December 12, 2002
New River Valley Competitiveness Center, Fairlawn
7:30 p.m.

I. CALL TO ORDER AND ROLL CALL

Chairman Stipes called the meeting to order with 13 members present.

PRESENT: Mr. B. Stipes, Chairman, Town of Christiansburg; Mr. D. Burdette, Radford University; Ms. B. Fisher, Montgomery County; Dr. H. Harvey, City of Radford; Ms. E. Janney, Floyd County; Dr. A.T. Leighton, Town of Blacksburg; Mr. E. Lester, Town of Christiansburg; Mr. Stuart Mease, Town of Blacksburg; Mr. T. Owen, Pulaski County; Mr. J. Sheffey, Pulaski County; Mr. T. Starnes, City of Radford; Mr. S. Stewart, Town of Pearisburg; and Mr. S. Weaver, Treasurer, Town of Christiansburg.

ABSENT: Mr. S. Bishop, Town of Floyd; Mr. F. Gerald, Floyd County; Mr. L. Light, Giles County; Mr. J. Lovely, Town of Rich Creek; Mr. J. Meredith, Virginia Tech; Mrs. A. Perkins, V. Chair, Montgomery County; Mr. R. Skidmore, Town of Narrows; Mr. H. Spencer, Giles County; Mr. C. Stewart, Town of Pulaski; Mr. J. B. Sutphin, Alternate, Virginia Tech; and Mr. D. Talbert, Town of Pulaski.

II. APPROVAL OF SEPTEMBER AND OCTOBER MINUTES

Chairman Stipes stated that since there was not a quorum at the October meeting, approval of the September minutes was deferred, therefore should be considered along with the October minutes.

Motion: Mr. Sheffey moved that the September and October minutes be approved as presented. Mr. Owen seconded the motion.

Action: Motion carried unanimously

III. CHAIRMAN'S REPORT

Chairman Stipes wished everyone a happy holiday season. He stated that he had attended Governor Warner's Economic Strategy presentation on December 4 where he saw Dave Rundgren and Shelia Smith. Chairman Stipes commended and thanked them for all of their diligent work.

IV. REVIEW OF MUTUAL CONCERNS AND COMMISSIONERS' REPORTS

There were no reports.

V. TREASURER'S REPORT FOR SEPTEMBER AND OCTOBER

Mr. Stipes stated that approval of the Treasurer's Report for September was deferred from the October meeting.

Motion: Mr. Starnes moved that the Treasurer's Reports for September and October be accepted as presented. Mr. S. Stewart seconded the motion.

Action: Motion carried unanimously.

VI. EXECUTIVE DIRECTOR'S REPORT

Mr. Rundgren reported on the following items (See Executive Director's Report attached):

1. *One Virginia - One Strategy, Governor Warner's Presentation*
2. *Appalachian Regional Commission, new co-chairs*
3. *Roanoke Watershed*
4. *Commerce Park Ribbon-cutting*

VII. PUBLIC ADDRESS

There was none.

VIII. OLD BUSINESS

A. Support of Education & Conservation and Bond Issue

Mr. Rundgren stated that this item was discussed at the October meeting, and there was a consensus to send a resolution of support. The resolution needs to be approved.

Motion: Mr. Burdette moved that the Resolution of Support be approved. Mr. Sheffey seconded the motion.

Action: Motion carried unanimously.

IX. NEW BUSINESS

A. Review of the FY01-02 Annual Report

Mr. Rundgren stated that the Annual Report was provided in the Commissioners packet for review.

Ms. Jan Reynolds, Information Systems Manager, was commended by the Commissioners for her excellent work in compiling such an informative report.

Motion: Mr. Burdette moved that the Resolution of Support be approved. Mr. Sheffey seconded the motion.

Action: Motion carried unanimously.

B. Consideration of FY-04 Local Assessment Rate

Mr. Weaver stated that due to the budget cuts and restraints, the Executive Committee is recommending that the present per capita rate of .75 cents be retained for the Fiscal Year 03-04.

Motion: Mr. Weaver moved that the per capita rate of .75 cents be retained for the Fiscal Year 03-04. Mr. Sheffey seconded the motion.

Action: Motion carried unanimously.

C. Consideration of TMDL Participation

Mr. Rundgren stated that the DEQ is proposing partnering with the PDC for grant funding for TMDL development. The PDC would be responsible for the oversight of the project as a whole, including ultimate responsibility for quarterly and final grant reporting as well as the primary responsibility for public outreach and participation. The PDC would work with a consultant who would have primary responsibility for development of the necessary numerical model, load allocation calculations, and writing the draft and final TMDL report for submission to EPA.

Mr. Steve Stewart asked if any regulations would lead to the fencing of livestock away from streams. Mr. Rundgren stated that it could be a possibility.

There were concerns voiced about the regulations presenting hardships to farmers.

Motion: Mr. Starnes moved that the Director be authorized to pursue partnering with DEQ for grant funding for TMDL study. Mrs. Janney seconded the motion.

Action: Motion carried unanimously.

D. EDA Evaluation Report

Mr. Rundgren stated that EDA representative, Calvin Edghill, had conducted a site visit for evaluation of the PDC activities. The report stated that the district had not only adopted the process, but continues to refine, adjust, or adopt new visions for the future. The PDC was characterized as responsive, professional, proactive, and knowledgeable in the administration of the EDA planning grant, and could not have been more evident given the various projects toured and the high level of appreciation expressed by those interviewed. The staff is to be commended on the level of outreach and support given to its constituents.

Mr. Sheffey commended the Director and staff for the excellent evaluation.

X. OTHER BUSINESS

There was none.

XI. COMMONWEALTH INTERGOVERNMENTAL REVIEW PROCESS

A. Continuation or Renewal Projects (Signed-off by the staff)

1. FY 2003 Residential Lead-Based Paint Hazard Reduction Act, Toxic Substances Control Act Title IV 404(g) Program & Enforcement Grant - VDH

B. Regular Project Review

1. Downtown Pearisburg Revitalization - Town of Pearisburg
2. Regional Geographic Initiative Program - Distressed Sites Evaluation - DEQ
3. FY 2002 OECA/OC Grant Program, Transfer of Water Permit Data to PCS - DEQ
4. Blacksburg Comprehensive Neighborhood Housing Strategy - Town of Blacksburg
5. Minority and Women's Business Assistance Center - RU

C. Environmental Project Review

1. Reissuance of VPDES Permit No. VPA02070, Pulaski County Water Treatment Plant - Pulaski County Public Service Authority
2. Christiansburg STP-VPDES Permit No. VA0061751, Pretreatment Modifications - DEQ
3. Gypsy Moth Treatment Blocks - USDA Forest Service
4. Virginia Tech Soccer Field Construction - Virginia Tech
5. Greenbrier Pipeline Project - DOE/Federal Energy Regulatory Commission

Chairman Stipes asked if anyone wished to review any of the projects separately. There was a question concerning No. 5, Greenbrier Pipeline Project, therefore it was separated from all other projects for review.

Motion: Mr. Weaver moved that projects 1-5 under regular project review and projects 1-4 under environmental be found not in conflict with regional plans, policies, and goals. Mr. Sheffey seconded the motion.

Action: Motion carried unanimously.

Since there was a formal letter of opposition by Floyd County and concerns from Montgomery County, however the project does not seem to conflict with regional projects, it was questioned how to handle it. Mr. Rundgren stated that in the past we have attached opposition letters along with our letter of finding.

Motion: Mr. Starnes moved that all of the projects be found not in conflict with regional plans, policies, and goals. Mrs. Janney seconded the motion.

Action: Motion carried unanimously.

There being no further business, the meeting was adjourned.

Brad Stipes, Chairman
New River Valley Planning District Commission

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