

**NEW RIVER VALLEY PLANNING DISTRICT COMMISSION**  
**Minutes of the Commission Meeting**  
**held on January 22, 2004**  
**7:30 p.m.–New River Valley Competitiveness Center**

**I. CALL TO ORDER AND ROLL CALL**

Mrs. Perkins called the meeting to order with 15 members present.

PRESENT: Mrs. A. Perkins, V. Chair, Montgomery County; Mr. B. Elvey, Virginia Tech; Mr. F. Gerald, Floyd County; Dr. H. Harvey, City of Radford; Ms. E. Janney, Floyd County; Dr. A.T. Leighton, Town of Blacksburg; Mr. E. Lester, Town of Christiansburg; Mr. L. Light, Giles County; Dr. J. Meredith, Virginia Tech; Mrs. R. Moses, Town of Pearisburg; Mr. T. Owen, Pulaski County; Mr. J. Sheffey, Pulaski County; Mr. R. Skidmore, Town of Narrows; Mr. T. Starnes, City of Radford; and Mr. S. Weaver, Treasurer, Town of Christiansburg.

ABSENT: Mr. S. Bishop, Town of Floyd; Mr. D. Burdette, Radford University; Ms. B. Fisher, Montgomery County; Mr. J. Lovely, Town of Rich Creek; Mr. Stuart Mease, Town of Blacksburg; Mr. H. Spencer, Giles County; Mr. B. Stipes, Chairman, Town of Christiansburg; Mr. C. Stewart, Town of Pulaski; and Mr. D. Talbert; Town of Pulaski.

**II. APPROVAL OF OCTOBER MINUTES**

Mrs. Perkins asked if there were any questions or additions to the October minutes.

Motion: Mr. Sheffey moved that the October minutes be approved as presented. Mr. Elvey seconded the motion.

Action: Motion carried unanimously

**III. CHAIRMAN'S REPORT**

Mrs. Perkins stated she had nothing to report.

**IV. REVIEW OF MUTUAL CONCERNS**

Mr. Weaver apologized for the mix-up and delays at the Planners Dinner held at the Christiansburg Recreation Center in October. He requested the Commission consider the Town's request to hold the next Planners Dinner in Christiansburg at the new Town Hall. The Commission agreed to accept the invitation.

Mrs. Janney gave a brief report on the last meeting of the Roanoke River Basin Advisory Committee. The Committee is hoping to get a better directive of what they need to be doing. She stated that an informative website is being constructed by DEQ. Senate Bill 543 is asking for the appointment of a Secretary of Agriculture & Forestry, along with House Bill 1212. A resolution of support for this appointment would be appreciated.

Motion: Dr. Leighton moved that the Commission endorse a resolution of support for the appointment of a Secretary fo Agriculture & Forestry. Mrs. Moses seconded the motion.

Action: Motion carried unanimously.

## V. TREASURER'S REPORT FOR OCTOBER, NOVEMBER, & DECEMBER

Mr. Weaver presented the Treasurer's Reports for October, November, & December. He asked if there were any questions.

Motion: Mr. Sheffey moved that the Treasurer's Reports be approved as presented. Mr. Starnes seconded the motion.

Action: Motion carried unanimously.

At this time, Mrs. Perkins stated that Item C & D under New Business would be moved up.

### C. New River Highlands RC&D Presentation

Mr. Gorman stated that it has been a pleasure representing the PDC on the RC&D Board. He stated that the report provided to the Commissioners shows the areas covered by the RC&D as well as their mission: 'good quality water for the region'. He then introduced Gary Boring who gave a brief report. He stated that a Strategic Plan for Fire Hazard Reduction had been completed; selected a demo project in each county to show fire hazards. There will be a Low Impact Development Conference from 10 a.m.-5 p.m., May 19 & 20 at the Wytheville Ramada Inn; scholarship money will be available for some attendees.

### D. Presentation by Kitty Barker, Blue Ridge Travel Association (BRTA)

Ms. Barker provided BRTA brochures for the Commissioners. Pointed out they are a good source for marketing and free advertising. Presented a slide show of information about the activities of the BRTA:

- Regional website, 21,582 requests fulfilled.
- Heritage/culture campaign included public radio/TV, calendar of events; AAA travel agent campaign included 8 trade shows, 4 ads - a 3.2 million circulation; group tour campaign included 10 trade shows, 3 ads, with 851 tour companies; meeting/convention included 5 trade shows, 1 ad, 136,000 contacts/339 inquiries.
- Educational Training - Spring conference; fall annual conference; scholarships to state training; website training; hospitality workshops; quarterly meetings.
- Membership - 170 members - \$50,000; Budget for operations & marketing - \$277,500.

The BRTA would like to develop an agreement with the PDC for assistance to explore funding formulas for tourism marketing for the NRV counties/towns/city; and have funding process in place by July 2005.

After a discussion, it was the consensus to place this item of request on the February agenda for further review.

## VI. EXECUTIVE DIRECTOR'S REPORT

Mr. Rundgren reported on the following items:

- V Trans - Shaping Virginia's Transportation Future - Final Plan due in summer of 2005. VDOT is asking Planning Districts to help identify multi-modal opportunities – VAPDC is working to clarify how. Probably include the holding of a public meeting.
- Telecommunications/Scope of Work of Regional Telecommunications Plan - Commission has been awarded \$7,500 ARC grant, requires \$7,500 match for Plan. CIT has also provided a grant of \$3,500. The Telecommunications Committee has developed 4 subcommittees- government, education, business, and providers to help assess where we are and where we want to go; Surveying of existing service levels is out; A meeting of users will be held in February; Committee is considering a briefing

a briefing summit for elected officials, probably in February. Identify Status, Current Providers, Current Users, etc; Relationship to Planned Projects; Identification of the Regional “Experts”; Application Identification and Training; Operations/Management; Physical System Design; Hardware Funding Strategy; Operations/Technical/Management Support Funding.

- Appalachian Regional Commission - FY 04 Federal Budget \$66 million; \$3.3 million for Virginia; \$2.112 in area development funds; \$156,000 entrepreneurship; \$127,000 telecommunications.
- Commission on Military Bases - State has established a Commission on Bases; Dallas Cox is the member from this area. The Base Commission has established a grant program to conduct research, prepare reports, and inform the Virginia Delegation fo the importance of the bases in Virginia, particularly in terms of jobs.
- Regional Legislative Dinner - To be held in Richmond on February 12<sup>th</sup>; registration deadline is January 27<sup>th</sup>.
- Strategic Planning Activities - (1) Appalachian Regional Commission – a revised plan is due to Office of Management and Budget September 04 along with the FY06 budget request; (2) Council on Virginia’s Future – Virginia’s Vision- Education; Economy; Best Managed State; Informed and Involved Citizenry.
- Legislative Issues - Governor’s Budget proposes a \$214,000 reduction in PDC funding for FY 05 & FY06; Congressman Nye (Ohio) is proposing rural transportation planning funds in the new transportation bill.
- Upcoming Meetings - VTRANS, VAPDC, Succession Planning Meetings January 28-30 Richmond Development District Association of Appalachia ARC meeting March 15 – 17 Crystal City; Economic Development Administration National Meeting, WDC, April 25 - 27.
- Transportation Activities - I-81 Corridor Rail Diversion Study; VTrans 2025 Long-Range Transportation Plan, Phase 2 Report to General Assembly; and I-81 Environmental Study
- Regional Competitiveness - Region was re-certified.
- Major Projects/Dates - NRV Telecommunications Plan - June ‘04; NRV Water Source Planning - Oct. ‘04; All Hazards Plan - May ‘04; Radford Entitlement Application - May ‘04; Floyd Solid waste Management Plan - June ‘04.

## **VII. PUBLIC ADDRESS**

There was none.

## **VIII. OLD BUSINESS**

There was none.

## **IX. NEW BUSINESS**

### **A. Review of FY03 NRVPDC Annual Report**

Mr. Rundgren stated that the Annual Report had been provided in the December packet and if there were any questions or comments he would be glad to answer them. The report was accepted.

**B. Report of Executive Committee Action**

Mr. Rundgren stated that due to the cancellation of the December meeting and the fact that jurisdictions were beginning to send in budget requests, the Executive Committee reviewed local assessment alternatives for FY 05. Taking into consideration all of the budget cuts that have occurred in various jurisdictions, the Committee agreed that the per capita rate for FY 05 should remain the same as FY 04.

**C & D moved up****E. Consideration of Community Development Block Grant Priorities**

Mr. Rundgren requested the Commissioners to review the priorities for discussion and prioritization at the February meeting.

**F. Review of FY 03 Financial Report**

Mr. Rundgren asked for approval of the Financial Report for FY 03.

Motion: Mr. Starnes moved that the Financial Report be accepted. Mr. Sheffey seconded the motion.

Action: Motion carried unanimously.

Mr. Sheffey commended the staff for their hard work reflected by the report.

**X. OTHER BUSINESS**

There was none.

**XI. COMMONWEALTH INTERGOVERNMENTAL REVIEW PROCESS**

Mrs. Perkins asked if any of the projects needed to be reviewed separately. It was a consensus to move on the projects together.

**A. Continuation or Renewal Projects (Signed-of by the staff)**

None

**B. Regular Project Review**

1. Purchase of Transportation Equipment - New River Valley Community

**C. Environmental Project Review**

1. Reissuance VPA Permit No. VA004301, Shawsville WWTP - MC Public Service Authority
2. 2004 Gypsy Moth Slow the Spread Proposed Action, ENV 1950 -Department of Environmental Quality

Motion: Mr. Weaver moved that the projects be found not in conflict with regional plans, policies and goals. Mr. Owen seconded the motion.

Action: Motion carried unanimously.

There being no further business, the meeting was adjourned.

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Annette Perkins, Vice-Chair  
New River Valley Planning District Commission

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Last Edited: 3/25/04*

**NEW RIVER VALLEY PLANNING DISTRICT COMMISSION**  
**Minutes of the Commission Meeting**  
**held on March 25, 2004**  
**7:30 p.m.–New River Valley Competitiveness Center**

**I. CALL TO ORDER AND ROLL CALL**

Mr. Stipes called the meeting to order with 19 members present.

PRESENT: Mr. B. Stipes, Chairman, Town of Christiansburg; Mrs. A. Perkins, V. Chair, Montgomery County; Mr. S. Weaver, Treasurer, Town of Christiansburg; Mr. D. Burdette, Radford University; Mr. B. Elvey, Virginia Tech; Mr. F. Gerald, Floyd County; Dr. H. Harvey, City of Radford; Ms. E. Janney, Floyd County; Dr. A.T. Leighton, Town of Blacksburg; Mr. E. Lester, Town of Christiansburg; Mr. Stuart Mease, Town of Blacksburg; Dr. J. Meredith, Virginia Tech; Mrs. R. Moses, Town of Pearisburg; Mr. T. Owen, Pulaski County; Mr. J. Sheffey, Pulaski County; Mr. R. Skidmore, Town of Narrows; Mr. T. Starnes, City of Radford; Mr. C. Stewart, Town of Pulaski; and Mr. D. Talbert, Town of Pulaski.

ABSENT: Mr. M. Patton, Town of Floyd; Ms. B. Fisher, Montgomery County; Mr. L. Light, Giles County; Mr. J. Lovely, Town of Rich Creek; and Mr. H. Spencer, Giles County.

**II. APPROVAL OF JANUARY MINUTES**

Mr. Stipes asked if there were any questions or additions to the January minutes.

Motion: Mrs. Perkins moved that the January minutes be approved as presented. Mr. Owen seconded the motion.

Action: Motion carried unanimously

**III. CHAIRMAN'S REPORT**

Mr. Stipes stated he had nothing to report.

**IV. REVIEW OF MUTUAL CONCERNS**

Mrs. Janney gave a brief report on the last meeting of the Roanoke River Basin Advisory Committee. She stated that Senate Bill 543 passed and is in the Governor's hands. She reported that she attended the hearing on Senate Bill 651. Discussion lasted over an hour.

**V. TREASURER'S REPORT FOR JANUARY AND FEBRUARY**

Mr. Weaver presented the Treasurer's Reports for January and February. He asked if there were any questions.

Motion: Mr. Starnes moved that the Treasurer's Reports be approved as presented. Mr. Sheffey seconded the motion.

Action: Motion carried unanimously.

Mr. Stipes stated that he would like to move the Public Address portion of the agenda ahead of the Executive Director's report.

## VII. PUBLIC ADDRESS

Mr. Stipes introduced Mr. Charles Hutsell, Virginia Department of Forestry, would like to speak to the Commission. Mr. Hutsell stated that the Department of Forestry has a new program, a web-based interactive mapping system which integrates aerial photos and topographic maps, available free of charge. The website is [www.forestrim.org](http://www.forestrim.org). Also the Department is now producing GIS maps with high-tech satellite imagery.

Mr. Stipes thanked Mr. Hutsell for his presentation.

## VI. EXECUTIVE DIRECTOR'S REPORT

Mr. Rundgren reported on the following items:

Vtrans, Shaping Virginia's Transportation Future - Final Plan due Summer of 2005. The assistance desired by Vtrans keeps changing, now it appears that there will be an elected official workshop in each construction district prior to the public meetings.

Appalachian Regional Commission - FY 04 Federal Budget- \$66 million; \$3.3 million for Virginia - \$2.112 in area development funds, \$250,000 entrepreneurship, \$200,000 telecommunications.

Regional Legislative Dinner - A legislative dinner for I-81 corridor jurisdictions was held February 12<sup>th</sup> in Richmond; there were 180 participants, 3 from NRV. Mr. Starnes stated that most jurisdictions had met with the legislators individually prior to this meeting. He further stated that the jurisdictional representative thought they should be telling the senators what needs to be looked at and done instead of the other way around. Discussion followed on how to make the meeting more effective when it takes place next year, possible having it in the Roanoke Valley. Mr. Burdette volunteered to help with an agenda for next year's dinner meeting. Mr. Elvey agreed to coordinate with Mr. Burdette.

Strategic Planning Activities - The Appalachian Regional Commission's revised plan due to Office of Management & Budget September 04 along with the FY06 budget request. A field Forum will be held on April 8, 2004 at Meadowview Conference Center, Kingsport, TN, 10:00-3:00 to gather input. Topics: Regional population trends; infrastructure, transportation, and development; education and health, the new economy.

Total Maximum Daily Levels (TMDLs) - Back, Peak, and Crab creek's TMDLs are prepared. Thirty day review period began March 19, 2004. For TMDL documents, contact Jason R. Hill, Department of Environmental Quality, 540-562-6724. Discussion followed concerning the load allocations. By motion of Mr. Burdette, second by Mrs. Janney, and unanimous action, the Commission staff was asked to send a letter to DEQ requesting that wildlife (deer hunting) be considered higher as a management scenario.

Radford Army Ammunition Plant (RFAAP) Grant - Commission on Military Bases - A \$50,000 project for economic analysis of the facility, plant infrastructure modernization assessment, legislative outreach; commercial and military tenant marketing; contingent upon the NRVPCD providing the required match with new money (\$16,500). Mr. Starnes asked if the Arsenal could be approached to provide match money. Mr. Rundgren asked Mr. Starnes if he would accompany him if he set up a meeting. Mr. Starnes agreed to do that.

Motion: Mr. Elvey asked that Commission staff prepare a letter requesting support from the Arsenal. Mr. Steward seconded the motion.

Action: Motion carried unanimously.

Development District Association of Appalachia Meeting - DDAA served as a Field Forum for the update of the ARC strategic Plan; recognized and presented Senator Byrd with a Life Time Award; ARC is cautiously optimistic about FY 05 budget.

Transportation - I-81 environmental study is underway, looking for growth information along the corridor as well as other issues. The 2005-2010 Six Year Plan Update meeting to be held April 6, 2004 at 5:00 p.m. at the VDOT Salem District Auditorium, 731 Harrison Avenue, Salem. Mr. Stewart stated he feels that a railway plan is very important. Maybe the PDC could join forces with Mt. Rogers and LENOWISCO and take a position on a possible railway solution. Mr. Sheffey commented that all across the State of Virginia the toll highways are not popular.

Motion: Mr. Starnes moved that a resolution against toll highways be prepared for the next meeting. Mr. Sheffey seconded the motion.

Action: Motion carried unanimously.

Dr. Meredith asked if we could also have someone from DRPT available to talk with at the next meeting. Mr. Rundgren said he would contact DRPT.

Major Projects - (1) All Hazards Plan, draft to be sent to FEMA and local adoption process to follow comp plan process - June; (2) NRV Telecommunications Plan, background work well underway with technical solution being worked on, and organization structure needs to be done - June; (3) ARC Implementation Project proposals due May 19<sup>th</sup>, 2004 requires a 50% match for up to \$40,000 of ARC money; (4) NRV Water Supply Planning, interest in regional supply organization by study participants, applied for a second year of funding through the NRVDC - October.

## **VIII. OLD BUSINESS**

### **A. Setting of 2004 Community Development Block Grant Priorities**

Mr. Rundgren went over the suggested priorities and asked if there were any changes.

#### **Priority # 1 (highest)**

Economic Development - Business District Revitalization  
Community Service Facility  
Housing - Housing Rehabilitation

#### **Priority #2**

Economic Development - Job Creation and Retention  
Housing - Housing Production Assistance  
Comprehensive Community Development

#### **Priority #3 (lowest)**

Community Facility  
Economic Development - Site Redevelopment  
Economic Development - Development Readiness

Motion: Mr. Burdette moved to adopt the priorities as presented. Mr. Owen seconded the motion.

Action: Motion carried unanimously.

**B. Consideration of Blue Ridge Travel Association's Request**

Mr. Rundgren stated that Mr. Rogers has appointed a representative to look at alternative financing for BRTA. Mr. Starnes asked if our representative could be someone other than a Commission member. Mr. Rundgren stated that BRTA had asked for a Commission member, however if the Commission so desires someone else could be appointed. Mr. Burdette stated that he would like to ask Jerry Kopf to be our representative.

Motion: Mr. Starnes moved to approve the resolution and accept Mr. Burdette's suggested representative. Mr. Lester seconded the motion.

Action: Motion carried unanimously.

**IX. NEW BUSINESS**

**A. Review of FY05 Rural Transportation Planning Work Program**

Mr. Rundgren stated that the Executive Committee met to review the work program because it had to be approved prior this Commission Meeting. The Executive Committee approved the work program contingent upon the board's approval

Motion: Mr. Sheffey moved to approve the Executive Committee's action. Mr. Weaver seconded the motion.

Action: Motion carried unanimously.

**B. Rview/Approval of EDA Application**

Mr. Rundgren stated that he would like to defer this item until the April meeting.

**X. OTHER BUSINESS**

There was a discussion concerning reimbursement of expenses for Mrs. Janney as our representative on the Roanoke River Basin Advisory Committee.

Motion: Burdette moved that Mrs. Janney be reimbursed for expenses incurred for attending RRBAC meetings. Dr. Harvey seconded the motion.

Action: Motion carried unanimously.

Mr. Sheffey reminded everyone of the EXPO 2004 to be held at the old Heck's building in Fairlawn from 11 a.m. to 7 p.m. on March 26.

## XI. COMMONWEALTH INTERGOVERNMENTAL REVIEW PROCESS

Mr. Stipes asked if any of the projects needed to be reviewed separately.

Motion: Mr. Burdette moved that the regular project review be found not in conflict with regional plans, policies and goals. Mr. Talbert seconded the motion.

Action: Motion carried unanimously.

### A. Continuation or Renewal Projects (Signed-off by the staff)

1. Department of Defense Cooperative Agreement - Dept of Environmental Quality
2. FY 04 State Revolving Loan Fund Capitalization Grant - Dept. Of Environmental Quality

### B. Regular Project Review

1. HPF and Related Activities Implementing the Biennial Strategic Plan and Statewide Comprehensive Preservation Plan - Virginia Department of Historic Resources
2. NRV Airport Application for Runway 6-24 Obstruction Analysis - New River Valley Airport
3. NRV Airport Revised Project Application to Develop An Airport Security Plan - New River Valley Airport
4. Solid Waste Management, Annual RCRA Inspector Workshop - Virginia Department of Environmental Quality
5. **Community Development Block Grants have not been submitted as of this date; however should be available at the Commission meeting.**

Motion: Mr. Burdette moved that the regular projects be found not in conflict with regional plans, policies and goals. Mr. Talbert seconded the motion.

Action: Motion carried unanimously.

### C. Environmental Project Review

1. VA Tech Biology/Vivarium Facility - VA Tech

Motion: Mr. Sheffey moved that the environmental projects be found not in conflict with regional plans, policies and goals. Mr. Elvey seconded the motion.

Action: Motion carried unanimously.

There being no further business, the meeting was adjourned.

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Brad Stipes, Chairman  
New River Valley Planning District Commission

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Last Edited: 4/20/04*

**NEW RIVER VALLEY PLANNING DISTRICT COMMISSION**  
**Minutes of the Commission Meeting**  
**held on April 22, 2004**  
**7:30 p.m.–New River Valley Competitiveness Center**

**I. CALL TO ORDER AND ROLL CALL**

Mr. Stipes called the meeting to order with 17 members present.

PRESENT: Mr. B. Stipes, Chairman, Town of Christiansburg; Mrs. A. Perkins, V. Chair, Montgomery County; Mr. S. Weaver, Treasurer, Town of Christiansburg; Mr. D. Burdette, Radford University; Mr. B. Elvey, Virginia Tech; Mr. F. Gerald, Floyd County; Ms. E. Janney, Floyd County; Dr. A.T. Leighton, Town of Blacksburg; Mr. E. Lester, Town of Christiansburg; Dr. J. Meredith, Virginia Tech; Mrs. R. Moses, Town of Pearisburg; Mr. M. Patton, Town of Floyd; Mr. J. Sheffey, Pulaski County; Mr. R. Skidmore, Town of Narrows; Mr. T. Starnes, City of Radford; Mr. C. Stewart, Town of Pulaski; and Mr. D. Talbert, Town of Pulaski.

ABSENT: Ms. B. Fisher, Montgomery County; Dr. H. Harvey, City of Radford; Mr. L. Light, Giles County; Mr. J. Lovely, Town of Rich Creek; Mr. Stuart Mease, Town of Blacksburg; Mr. T. Owen, Pulaski County; and Mr. H. Spencer, Giles County.

**II. APPROVAL OF MARCH MINUTES**

Mr. Stipes asked if there were any questions or additions to the March minutes.

Motion: Mr. Starnes moved that the March minutes be approved as presented. Mr. Talbert seconded the motion.

Action: Motion carried unanimously

**III. CHAIRMAN'S REPORT**

Mr. Stipes reported that a potential business decided not to locate in Carroll County after hearing of the possibility of toll booths being placed on Interstate 81. This may be a factor in other businesses not locating to this area.

**IV. REVIEW OF MUTUAL CONCERNS**

Mrs. Janney noted that the tobacco money settlement is helping most everyone; however the farmers that grew it have gone out of business. Mr. Rundgren stated that some of the money did go back to the tobacco growers.

**V. TREASURER'S REPORT FOR MARCH**

Mr. Weaver presented the Treasurer's Report for March. He asked if there were any questions.

Motion: Mr. Sheffey moved that the Treasurer's Reports be approved as presented. Mr. Elvey seconded the motion.

Action: Motion carried unanimously.

## VI. EXECUTIVE DIRECTOR'S REPORT

Mr. Rundgren reported on the following items:

Grants - Rural Development - Pulaski County grant assistance of 1.8 million dollars for sewer service; New River Valley Development Corporation will receive \$50,000 for business loans; and the PDC will receive \$46,000 for business assistance to localities in the New River Valley.

Senate Joint Resolution SJ111 - Requested a panel to study measures to improve and enhance economic development in Southwest VA, consisting of 13 members (2 Senate, 4 House, and 1 each of local government, economic development official, business/industry, banking, utility, community college, and 4-year institutions. The Virginia Economic Bridge has provided staffing.

Quad PDC Meeting - Roanoke, Lynchburg, West Piedmont, and New River Valley are looking to get back together and discuss the I-81 Corridor.

Telecommunications Committee Update - Committee and technical advisory staff are working toward a draft community computer network to provide broadband services in the region. Applications to ARC are due May 19<sup>th</sup> with a 50/50 match up to \$30,000.

Sustainable Development of Forest Lands - The New River Land Trust, VA Tech Landscape Architecture Department, and New River Highlands RC&D are proposing a project to define some best practices for developers and recommend subdivision ordinance provisions. They have requested the PDC to be a participant.

Low Impact Development - Conference on May 19-20 at Wytheville Ramada Inn, registration \$65 by May 7 or \$85 after that. Site Design Tract for site planners and developers and Growth Readiness Tract for policy officials.

Major Projects - All Hazards Plan: draft to be sent to FEMA, local adoption process to follow comprehensive process - June. NRV Telecommunications Plan: background work well underway, technical solution being worked on, and organizational structure needs to be done - June. ARC Implementation Project: proposals due May 19<sup>th</sup> requires 50% match for up to \$50,000. NRV Water Supply Planning - Interest in regional supply organization by study participants, and applied for a second year of funding through the Development Corporation - October.

Miscellaneous - Any assistance the PDC staff can provide local governments in meeting service requirements, please contact us. If you know of any businesses or agencies needing space, please contact the Competitiveness Center.

Internet Conference - Congressman Boucher's Internet Conference will be held on May 3<sup>rd</sup> in Abingdon at the Southwest Higher Education Center, expanding broadband service - PDC 1, 2, and E-58 Corridor. Dickenson County E911 Wireless, downtown areas: wireless hot spots, Bristol Utilities Board are on the agenda.

## VII. PUBLIC ADDRESS

## VIII. OLD BUSINESS

### A. Virginia Military Base Commission (VMBC) Grant Discussion

Mr. Rundgren stated that the VMBC has approved a grant amount of \$33,500 for the PDC contingent upon the PDC providing the required match of \$16,500 from new money for this specific BRAC related response. Mr. Rundgren stated that he and Mr. Starnes met with Dave Ratcliff, RFAAP, and it was understood that

ATK could provide \$10,000 if the PDC was able to get the remaining \$6,5000 from another source. Mr. Starnes stated that if the localities were to be approached, a formula should be devised and a letter written. Mr. Burdette asked where the grant money is used. Mr. Rundgren stated that it will be invested in the PDC staff to conduct a study and prepare the most favorable case possible for including the preservation and possible expansion of Virginia's military installations. Mr. Burdette then stated that Radford University would be willing to provide \$1,000 and Mr. Elvey committed VA Tech also for \$1,000. It was the consensus to contact the localities for the remaining amount.

## **B. Consideration of the Impact of Toll Highways**

Mr. Rundgren provided the Commissioners for review a draft resolution opposing tolls on Interstate 81. The content of the resolution was discussed. One change was suggested, add the word "transportation" before options in the last sentence. Mr. Stewart and Mr. Talbert suggested that reference to rail alternatives be included. Mr. Rundgren stated that we could address that issue separately, try again to get a representative from the Department of Rail & Public Transportation to attend the next meeting to answer questions.

Motion: Mr. Starnes moved to approve the resolution with the proposed word addition. Mr. Stewart seconded the motion.

Action: Motion carried unanimously.

## **IX. NEW BUSINESS**

### **A. Discussion with Dept. of Rail & Public Transportation Representative**

Mr. Rundgren stated that a representative was unable to attend.

### **B. Discussion of Reviving I-81 Corridor Council**

Mr. Rundgren stated that over the last several months there has been renewed interest in having an organization which would provide a forum for discussions of long term solutions to the movement of people and goods in and through the Corridor. Wayne Strickland reported that at the Regional Legislative Dinner in Richmond several local elected officials commented about the need to re-invigorate the I-81 Corridor Council. Mr. Starnes then asked what was the original purpose of the Council. Mr. Rundgren stated that Council was formed to raise awareness of the corridor, the mix of land use and transportation issues and to look at transportation alternatives, and what was happening aesthetically. They held a conference each year to address such issues as the truck traffic.

Motion: Mr. Stewart moved to support the idea of reviving the I-81 Corridor Council. Dr. Leighton seconded the motion.

Action: Motion carried unanimously.

### **C. Review of 2004 Comprehensive Economic Development Strategy (CEDS)**

Mr. Rundgren stated that the revised project evaluation criteria along with the draft 2005 project listing will be utilized to define the draft 2005 annual project which is to be included in the CEDS document should be reviewed and acted upon. The full CEDS will be provided at the next meeting.

Motion: Mr. Burdette moved to accept the project evaluation criteria. Mr. Sheffey seconded the motion.

Action: Motion carried unanimously.

## **X. OTHER BUSINESS**

There was none

## **XI. COMMONWEALTH INTERGOVERNMENTAL REVIEW PROCESS**

Mr. Stipes asked if any of the projects needed to be reviewed separately.

### **A. Continuation or Renewal Projects (Signed-off by the staff)**

1. FY 03 Grant Management & Construction Oversight of EPA's Special Appropriation Grant - Dept of Environmental Quality
2. Performance Partnership Grant, Wadeable Stream Assessment - Dept. Of Environmental Quality

### **B. Regular Project Review**

1. Refining Projects of Future Land Cover/Land Use Change - The Woods Hole Research Center
2. FY 2004 Wetland Program Development Grant - Dept. of Environmental Quality
3. Pulaski Downtown Revitalization and Housing Project - Town of Pulaski

### **C. Environmental Project Review**

1. Resissuance of VPDES Permit No. VA0080837, Town of Glen Lyn STP - Glen Lyn
2. Resissuance of VPDES Permit No. VA0089991, Federal Mogul Corp. - Federal Mogul

No one requested any of the projects be reviewed separately.

Motion: Mr. Starnes moved that all of the regular and environmental projects be found not in conflict with regional plans, policies and goals. Dr. Leighton seconded the motion.

Action: Motion carried unanimously.

There being no further business, the meeting was adjourned.

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Brad Stipes, Chairman  
New River Valley Planning District Commission

**NEW RIVER VALLEY PLANNING DISTRICT COMMISSION**  
**Minutes of the Commission Meeting**  
**held on May 27, 2004**  
**7:30 p.m.–New River Valley Competitiveness Center**

**I. CALL TO ORDER AND ROLL CALL**

Mr. Stipes called the meeting to order with 18 members present.

PRESENT: Mr. B. Stipes, Chairman, Town of Christiansburg; Mrs. A. Perkins, V. Chair, Montgomery County; Mr. S. Weaver, Treasurer, Town of Christiansburg; Mr. D. Burdette, Radford University; Mr. B. Elvey, Virginia Tech; Mr. F. Gerald, Floyd County; Dr. H. Harvey, City of Radford; Ms. E. Janney, Floyd County; Dr. A.T. Leighton, Town of Blacksburg; Mr. E. Lester, Town of Christiansburg; Mr. Stuart Mease, Town of Blacksburg; Dr. J. Meredith, Virginia Tech; Mrs. R. Moses, Town of Pearisburg; Mr. T. Owen, Pulaski County; Mr. J. Sheffey, Pulaski County; Mr. R. Skidmore, Town of Narrows; Mr. T. Starnes, City of Radford; and Mr. D. Talbert, Town of Pulaski.

ABSENT: Ms. B. Fisher, Montgomery County; Mr. L. Light, Giles County; Mr. J. Lovely, Town of Rich Creek; Mr. M. Patton, Town of Floyd; Mr. H. Spencer, Giles County; and Mr. C. Stewart, Town of Pulaski.

**II. APPROVAL OF APRIL MINUTES**

Mr. Stipes asked if there were any questions or additions to the April minutes.

Motion: Mr. Starnes moved that the April minutes be approved as presented. Mr. Owen seconded the motion.

Action: Motion carried unanimously

**III. CHAIRMAN'S REPORT**

None

**IV. REVIEW OF MUTUAL CONCERNS**

Mrs. Janney thanked and commended Mr. Rundgren and his staff for a good job in conducting the recycling meeting in Floyd.

**V. TREASURER'S REPORT FOR APRIL**

Mr. Weaver presented the Treasurer's Report for April. He asked if there were any questions.

Motion: Mr. Sheffey moved that the Treasurer's Report be approved as presented. Mr. Talbert seconded the motion.

Action: Motion carried unanimously.

**VI. EXECUTIVE DIRECTOR'S REPORT**

Mr. Rundgren reported on the following items:

Telecommunications: The Committee has been working hard on a community fiber network. The focus is tying localities together in one loop, then a second loop to tie in schools, industrial parks, and emergency services. The PDC has applied to ARC for additional funding, and CIT will be providing \$6,000 of the required \$15,000 match.

Regional Water Source Plan: The PDC staff is conducting a study to determine the feasibility of interconnecting the various source of public water supplies to increase reliability and safety. The Plan can be used by each locality to meet the needs of a pending State requirement for water supply plans. Funding has been by Rural Development through the Development Corporation.

PDC Strategic Plan: The staff desires to develop a strategic plan for the PDC. Looking at holding a retreat sometime in the next three months so that the Commissioners can participate in the process. Mr. Burdette offered the Selu site for the retreat.

Transportation: Executive Order 71 established the Governor's Commission on Rail Enhancement for the 21<sup>st</sup> Century. Alan Tobias, DRPT, will speak at the Commission's June meeting. The VTrans 2005 plan public meeting will be held on July 21<sup>st</sup> in Salem.

Upcoming Events: EDA National meeting-June 8<sup>th</sup>-10<sup>th</sup>; EDA District Appraisals-June 28<sup>th</sup>-July 1<sup>st</sup> in Maine; Administrators meeting-July 15<sup>th</sup>; Planners meeting-July 16<sup>th</sup>; ARC How to Apply Workshop-July 22<sup>nd</sup>; and VAPDC meeting-July 22<sup>nd</sup>-24<sup>th</sup>.

## **VII. PUBLIC ADDRESS**

None

## **VIII. OLD BUSINESS**

### **A. Update on Virginia Military Base Commission (VMBC) Grant**

Mr. Rundgren stated that sometime after his and Mr. Starnes' meeting with Dave Ratcliff, RFAAP, and the understanding that ATK could provide \$10,000, an ATK official at a higher level decided that they would not participate. Therefore the \$10,000 as well as the rest of the match money will have to come from another source. Mr. Starnes stated that if the localities were to be approached, a formula should be devised and a letter written. Mr. Burdette had already committed Radford University to providing \$1,000, and Mr. Elvey committed VA Tech also for \$1,000. A long discussion ensued concerning ATK's response and why they made the decision not to participate, and the possibility of asking Congressman Boucher to intervene. Mr. Sheffey asked when the deadline is for accepting the Grant offer. Mr. Rundgren stated that it should have already been signed, but that he would speak with someone to see if an extension could be granted. Discussion followed concerning a formula for requesting assistance from the localities to provide the remaining match, emphasizing that the grant offer would have to be turned down if the match cannot be obtained.

Motion: Mr. Burdette moved that Mr. Rundgren be authorized to prepare a letter of request to the localities with a suggested contribution amount to make up the \$16,500 match. Mr. Sheffey seconded the motion.

Action: Motion carried unanimously.

### **B. Department of Rail and Public Transportation**

Mr. Rundgren stated that a representative was unable to attend this meeting, but will be available at the June meeting.

## **IX. NEW BUSINESS**

### **A. Adoption of 2004 Comprehensive Economic Development Strategy (CEDS)**

Mr. Rundgren stated that the CEDS report had been provided in the Commissioners packet for review and approval.

Motion: Mr. Starnes moved that the 2004 CEDS be adopted as presented. Dr. Leighton seconded the motion.

Action: Motion carried, with 1 no vote.

## **B. Consideration of Resolution Concerning Proposed Criteria & Fees for Highway Signing Program**

Mr. Rundgren asked if there were any changes or additions to the resolution provided. There was a discussion concerning the fact that VDOT had been previously paid for any signs already in place. Mr. Elvey stated that he felt that paragraph 8 should be eliminated and add stronger wording for the removal of the proposed criteria and fee structure. After more discussion, paragraph 8 and 9 were reworded urging VDOT to modify the proposed criteria and eliminate the annual fee structure.

Motion: Mr. Sheffey moved to adopt the resolution with modifications. Mr. Talber seconded the motion.

Action: Motion carried unanimously.

## **X. OTHER BUSINESS**

There was none

## **XI. COMMONWEALTH INTERGOVERNMENTAL REVIEW PROCESS**

Mr. Stipes asked if any of the projects under Item B & C needed to be reviewed separately.

### **A. Continuation or Renewal Projects (Signed-off by the staff)**

1. Chesapeake Bay Monitoring Program/Chesapeake Bay Monitoring Program Special Projects- Dept. of Environmental Quality

### **B. Regular Project Review**

1. Virginia Tech/Montgomery Executive Airport FY 05 ACIP- Virginia Tech/Montgomery Executive Airport

### **C. Environmental Project Review**

1. Reissuance of VPDES Permit No VA0060844, Lower Stroubles Creek WWTP, Blacksburg - Blacksburg-VPI Sanitation Authority

No one requested any of the projects be reviewed separately.

Motion: Mrs. Perkins moved that the projects under Item B & C be found not in conflict with regional plans, policies and goals. Dr. Leighton seconded the motion.

Action: Motion carried unanimously.

There being no further business, the meeting was adjourned

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Brad Stipes, Chairman  
New River Valley Planning District Commission

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Last Edited: 6/17/04*

# NEW RIVER VALLEY PLANNING DISTRICT COMMISSION

## Minutes of the Commission Meeting

**held on June 24, 2004**

**7:30 p.m.–New River Valley Competitiveness Center**

### I. CALL TO ORDER AND ROLL CALL

Mrs. Perkins called the meeting to order with 13 members present.

PRESENT: Mrs. A. Perkins, V. Chair, Montgomery County; Mr. S. Weaver, Treasurer, Town of Christiansburg; Mr. D. Burdette, Radford University; Mr. B. Elvey, Virginia Tech; Mr. F. Gerald, Floyd County; Dr. H. Harvey, City of Radford; Ms. E. Janney, Floyd County; Mr. E. Lester, Town of Christiansburg; Mr. Stuart Mease, Town of Blacksburg; Mr. J. Sheffey, Pulaski County; Mr. R. Skidmore, Town of Narrows; Mr. L. Light, Giles County; and Mr. D. Talbert, Town of Pulaski.

ABSENT: Mr. B. Stipes, Chairman, Town of Christiansburg; Ms. B. Fisher, Montgomery County; Mr. J. Lovely, Town of Rich Creek; Mr. M. Patton, Town of Floyd; Mr. E. Gentry, Giles County; and Mr. C. Stewart, Town of Pulaski; Dr. A. T. Leighton, Town of Blacksburg; Dr. J. Meredith, Virginia Tech; Mrs. R. Moses, Town of Pearisburg; Mr. T. Owen, Pulaski County; Mr. T. Starnes, City of Radford.

### II. APPROVAL OF MAY MINUTES

Mrs. Perkins asked if there were any questions or additions to the May minutes.

Motion: Mr. Sheffey moved that the May minutes be approved as presented. Mr. Lester seconded the motion.

Action: Motion carried unanimously

### III. CHAIRMAN'S REPORT

None

### IV. REVIEW OF MUTUAL CONCERNS

Mrs. Janney thanked and commended Mr. Rundgren and his staff for a good job in conducting the recycling meeting in Floyd.

### V. TREASURER'S REPORT FOR MAY

Mr. Weaver presented the Treasurer's Report for May. He asked if there were any questions.

Motion: Mr. Elvey moved that the Treasurer's Report be approved as presented. Mr. Burdette seconded the motion.

Action: Motion carried unanimously.

Mrs. Perkins asked that the Commission allow Mr. Tobias, Manager of Passenger Rail Program to make his presentation at this point in the agenda.

### IX. NEW BUSINESS

#### A. Department of Rail and Public Transportation

Mr. Tobias, Manager of the Passenger Rail Program, thanked the Commission for the opportunity to speak on the rail issues in the Commonwealth. His presentation included comments on the TransDominion Express, the rail components being considered along with the I-81 improvements, and the State rail Plan. A copy of his presentation is attached to the original of the minutes.

## VI. EXECUTIVE DIRECTOR'S REPORT

Mr. Rundgren reported on the following items:

Telecommunications: The Committee has finished the Telecommunications Plan which recommends a community fiber network to enhance the attractiveness of the region. There were two presentations of the Plan for local officials and the public at 2pm and 7pm, June 15, 2004. Approximately 50 persons attended the sessions. The focus is tying localities together in one loop, then a second loop to tie in schools, industrial parks, and emergency services. The PDC has applied to ARC for additional funding, and CIT will be providing \$10,000 of the required \$15,000 match.

The next steps to be undertaken will include the development of an organizational structure and the refinement of the network design. The organization needs to focus on the development of a public/private partnership.

Regional Water Source Plan: The PDC staff is conducting a study to determine the feasibility of interconnecting the various sources of public water supplies to increase reliability and safety. The Plan can be used by each locality to meet the needs of a pending State requirement for water supply plans. Funding has been by Rural Development through the Development Corporation.

Commission on Military Bases: Mr. Rundgren thanked all of the localities for providing the extra funding to allow the Commission the opportunity to secure the funding from the Military Base Commission. The project should be good for the region and the State.

Transportation: VDOT is in the process of revising the proposed IDSP sign regulations based upon input from the citizens, businesses and localities across the State. Mr. Burton reviewed the material included in the memorandum, noting the inclusion of the Commission's resolution, program status from the IDSP web site, and correspondence from Senator Reynolds and Secretary Clement. The revised program will be considered by the Transportation Board at their September meeting.

The VTrans 2025 plan is an effort to make long-range major transportation improvements and decision making more objective. The public meeting for the New River Valley is scheduled for July 21<sup>st</sup> in Salem. A session for local officials will be held at 3pm, while the public session will be held from 4 pm through 8pm. There should be a mailing to officials soon. Reports on the three phases of the project can be found on Vtrans 2025 web page, ([www.VTrans.org](http://www.VTrans.org)).

The I-81 - Tier One Environmental Impact Study is being conducted separately from the construction planning process associated with the Public/Private Transportation Act. The scoping summary document is on the VDOT web page. The Tier One Draft EIS is to be available at the end of March 2005. There will be a public hearing, with the Final Draft to be available in June 2005.

Transportation Enhancement Program: The funding decision for the latest round of project applications are to be made on July 15, 2004. These funds will not be made available until after the Federal Transportation Re-authorization bill is passed. The next round of applications will be due November 1, 2004.

National Economic Development Administration Conference: The Conference was entitled the "Innovation Imperative". The focus was on technology, workforce development and entrepreneurship. Managing the decline of basic industry and the importance of telecommunications infrastructure to support new economy jobs was emphasized. Both of these issues seemed to result in the speakers questioning the viability of rural America.

## VII. PUBLIC ADDRESS

None

## VIII. OLD BUSINESS

### A. None

## IX. NEW BUSINESS

### B. Nominating Committee Report

Mr. Gerald reported that the nominating committee had met and is nominating the following persons to serve two-year terms, July 2004 through June 2006: Chair - Annette Perkins, Vice Chair - David Burdette, Secretary/Treasurer - Scott Weaver.

Motion: Mr. Sheffey moved that the nominees be elected by acclamation. Mr. Light seconded the motion.

Action: Motion carried unanimously.

### C. Adoption of the FY 04-05 Budget

Mr. Weaver reviewed the budget materials which the Executive Committee summarized. In reviewing the Anticipated Revenue projection, he noted that the local assessment has been held constant for the last four of five years and that the state support has been declining. Together these cause a problem making match for other funds. He noted that the grants change often and there is a provision in the revenue calculations which anticipate such change by incorporating a grant loss figure. The anticipated revenues are \$1,283,814.14. This is the same figure as for the budgeted expenditures. The expenditures are compatible with the current budget. Mr. Burdette noted that there are probably additional grant opportunities if we had the capacity to seek them out.

Motion: Mr. Burdette moved to adopt the Fy 2004-2005 budget as presented. Mr. Elvey seconded the motion.

Action: Motion carried unanimously.

Mr. Burdette stated that he feels that it is very important for the Commission to seek increases in the local assessment to get to \$1.00 per capita in a relatively short period of time and to further evaluate the need to financially support the Commission in relation to its value. Mrs. Harvey noted that the Commission needs to review its salary scales as part of the discussion, asking the Executive Committee to begin a review. It was agreed that this be a topic to be discussed at the retreat being planned, but that the Commission should have a strategy by the December meeting.

## X. OTHER BUSINESS

There was none

## XI. COMMONWEALTH INTERGOVERNMENTAL REVIEW PROCESS

Mrs. Perkins asked if any of the projects under Item B or C needed to be reviewed separately?

### A. Continuation or Renewal Projects (Signed-off by the staff)

1. MACREDO Technical/Administrative Assistance Project - Institute for Local Self-Reliance
2. CAA Section 103 PM 2.5 Air Monitoring Program - VA Dept. of Environmental Quality
3. Performance Partnership Grant - VA Dept. of Environmental Quality
4. Pollution Prevention Grant - VA Dept. of Environmental Quality
5. DOAV Preapplication/ACIP NRV Airport - New River Valley Airport Commission

**B. Regular Project Review**

1. Chesapeake Bay Small Watershed Grants Program - National fish & Wildlife Foundation
2. Radford Riverway Amphitheater Project - Long Way Home

**C. Environmental Project Review**

1. Reissuance of VPDES Permit No. VA 0089290, Giles Co. OSA WTP - Giles County Public Service Authority
2. Reissuance of VPDES Permit No. VA 0000370, APCO-Glen Lyn - Appalachian Power Co.
3. Reissuance of VPDES Permit No. VA 0000281, Magnox, Pulaski - Magnox
4. Reissuance of VPDES Permit No. VA 0087084, AEP-Claytor Lake Hydroelectric Plant - American Electric Power

No one requested any of the projects be reviewed separately.

Motion: Mr. Weaver moved that the projects under Items B & C be found not in conflict with regional plans, policies and goals. Mrs. Janney seconded the motion.

Action: Motion carried unanimously.

There being no further business, the meeting was adjourned

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Annette Perkins, Vice Chairman  
New River Valley Planning District Commission

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*Last Edited: 9/17/04*

**NEW RIVER VALLEY PLANNING DISTRICT COMMISSION**  
**Minutes of the Commission Meeting**  
**held on August 26, 2004**

**7:30 p.m.–New River Valley Competitiveness Center**

**I. CALL TO ORDER AND ROLL CALL**

Mrs. Perkins called the meeting to order with 13 members present.

PRESENT: Mrs. A. Perkins, Chair, Montgomery County; Mr. S. Weaver, Treasurer, Town of Christiansburg; Mr. E. Gentry, Giles County; Mr. F. Gerald, Floyd County; Dr. H. Harvey, City of Radford; Ms. E. Janney, Floyd County; Mrs. R. Moses, Town of Pearisburg; Mr. T. Owen, Pulaski County; Mr. M. Patton, Town of Floyd; Mr. J. Sheffey, Pulaski County; Mr. R. Skidmore, Town of Narrows; Mr. T. Starnes, City of Radford; and Mr. B. Stipes, Town of Christiansburg.

ABSENT: Mr. D. Burdette, Vice Chairman, Radford University; Mr. B. Elvey, Virginia Tech; Ms. B. Fisher, Montgomery County; Mrs. T. Fitzwater-Palmore, Town of Pulaski; Mr. D. Ingram, Floyd County; Dr. A.T. Leighton, Town of Blacksburg; Mr. L. Light, Giles County; Mr. J. Lovely, Town of Rich Creek; Mr. Stuart Mease, Town of Blacksburg; Dr. J. Meredith, Virginia Tech; and Mr. D. Talbert, Town of Pulaski.

**II. APPROVAL OF JUNE MINUTES**

Mrs. Perkins asked if there were any questions or additions to the June minutes.

Motion: Mr. Starnes moved that the June minutes be approved as amended to reflect that Mrs. Moses was present at the June meeting. Mr. Owen seconded the motion.

Action: Motion carried unanimously.

**III. CHAIRMAN'S REPORT**

Chairman Perkins announced that she wished to recognize several Commission members whose terms have expired. She presented a Certificate to Mr. Stipes for his two years of service to the Commission as Chairman. She read a Certificate thanking Mr. Lester for his two years of service to the Commission as the revolving member. She asked Mr. Weaver to present the Certificate to Mr. Lester. She also reviewed a Certificate to Mr. Stewart for his service to the Commission for the period 1996 through 2004.

Chairman Perkins asked Mr. Weaver to stand. She read a Certificate recognizing his service to the Commission for the past 34 years. She noted that the majority of that time he held the office of treasurer. She invited everyone present to partake of a cake and other refreshments before the meeting continues in recognition of Mr. Weaver's service to the people of the region. She also thanked Jan Gilbertson for her assistance in making this time possible.

**IV. REVIEW OF MUTUAL CONCERNS**

Dr. Harvey reviewed an article which discussed the poor planning that is taking place in Northern Virginia in the Tyson's Corner area. Cars and people are trying to occupy similar space such that the shopping center is not easy to utilize and quality space is being given to parking while uses of public transportation are forced to live away from the service requiring the use of cars.

**V. TREASURER'S REPORT FOR JUNE and JULY**

Mr. Weaver presented the Treasurer's Reports for June and July. He asked if there were any questions.

Motion: Mr. Starnes moved that the Treasurer's Report be approved as presented. Mr. Sheffey seconded the motion.

Action: Motion carried unanimously.

## **VI. EXECUTIVE DIRECTOR'S REPORT**

A summary of Mr. Rundgren's presentation is enclosed as an attachment to these minutes.

## **VII. PUBLIC ADDRESS**

There being no speakers, Chairman Perkins asked Mr. Brian Brown to introduce himself to the group. Mr. Brown stated that he is a member of the Roanoke Valley Alleghany Regional Commission, as well as an employee of Hayes Seaye Mattern & Mattern. He indicated that he was attending the meeting to observe and learn about the New River Valley.

## **VIII. OLD BUSINESS**

### **A. Consideration of Schedule/Process for Strategic Planning Workshop**

Mr. Rundgren reported that the staff will be working on some strategic directions which the organization could take to improve the sustainability of the organization. A report will be made at the next meeting.

## **IX. NEW BUSINESS**

### **A. Executive Committee Report**

The Executive Committee reported on three items:

1. Secretary/Treasurer Appointment: Mr. Stipes reported that the Executive Committee recommends that Scott Weaver be appointed to serve out his elected term (July 1, 2004 through June 30, 2006) as Secretary-Treasurer as an "Acting Officer" of the Commission. Mr. Weaver would be accorded voice, but not vote, during this appointment and would be eligible to have his expenses reimbursed as though he is a sitting member of the Commission. Mr. Stipes indicated that this is consistent with the provisions of the Commission Bylaws.

Mr. Stipes reported that the Executive Committee has prepared a resolution authorizing Mr. Weavers's appointment as an "Acting Officer" to serve out his term as Secretary-Treasurer, effective September 1, 2004, through June 30, 2006. Mr. Stipes stated that the Executive Committee recommended adoption of the resolution by the Commission.

Motion: Mr. Stipes moved that the resolution authorizing Mr. Weaver's appointment as "Acting Secretary-Treasurer" for the period September 1, 2004 through June 30, 2006 be adopted. Mr. Sheffey seconded the motion.

Action: Motion carried unanimously.

2. Budget Discussion: Mr. Weaver gave a summary of the Executive Committee's discussion concerning the Commission's local assessment for FY 2006. The Executive Committee is in favor of moving the assessment from \$0.75 per capita to \$1.00 per capita for FY 2006. Mr. Weaver indicated that the Executive Committee wants to set the assessment early so that localities can plan accordingly. Mr. Weaver reported that the Executive Committee recommends adoption of the increased assessment. He indicated that the local assessment issue will be on the agenda for the PDC's September meeting.

3. Appointment of Commission Representative to Serve on Development Corporation Board: Chairman Perkins indicated that the Commission needs to appoint a representative to serve on the Board of Directors of the New River Valley Development Corporation. She reported that the Executive Committee recommends appointing Tom Owen as the Commission representative on the Development Corporation Board. She noted that Mr. Owen was willing to serve in this capacity.

Chairman Perkins asked for the Commission's approval to appoint Mr. Owen as the Commission's representative on the Board of Directors of the New River Valley Development Corporation. Mr. Owen's appointment was approved by consensus.

## **B. Regional Transportation Comments**

Patrick Burton reported that the Commonwealth Transportation Board (CTB) would be holding a Six-Year Improvement Program Update Hearing/Meeting on September 28, 2004. He also reported that the PDC's Transportation Technical Advisory Committee (TAC) had developed a set of draft comments for consideration by the Commission. Comments adopted by the Commission would be presented to the CTB through the upcoming hearing process. Copies of the TAC-recommended draft comment document were distributed to those in attendance. Patrick then reviewed the changes in this draft document compared to the FY 05 comment document adopted by the PDC last fall. He asked that Commission members read and consider the draft comment document prior to the September PDC meeting. The draft regional transportation comments will be on the PDC's September meeting agenda for discussion and action.

## **C. VTrans Comments**

Mr. Burton stated that VTrans 2025 is the Commonwealth's effort to develop a long-range transportation plan. A draft Phase 3 report has been released and is available on the internet at [www.vtrans.org](http://www.vtrans.org). A public meeting for the Salem District was held in Salem on July 21, 2004. Referencing the VTrans material included in the Commission mailing, Patrick Burton briefly reviewed the categories of information in the packet: (1) *VTrans 2025 Policy Recommendations* that are under consideration for inclusion in the final Phase 3 report; (2) *Prioritizing the State Highway Plan* provides an overview of the highway needs assessment and the process for prioritizing projects in the State Highway Plan; (3) *2025 State Highway Plan - Primary System - Salem District* includes a draft list of primary road improvement projects in the Salem District that have not been prioritized and, on the back side, a list of interstate system projects across the state; priorities will likely not be developed prior to the end of the comment period for Phase 3, which is August 31, 2004; and (4) *Illustrative MIN Study Areas* (excerpted from the draft Phase 3 report) includes a map of the multimodal investment network (MIN) corridors/areas identified in the Phase 3 effort and the components listed for the Interstate 81 MIN.

Mr. Burton asked Commission members if there was a desire to comment on the Phase 3 document. The comment deadline of August 31, 2004, was noted. Mr. Rundgren noted that the State's plan development process has been somewhat closed, with participation limited mostly to State transportation agencies.

After a brief discussion of the State's transportation funding problems, Mr. Starnes said he believed it was inappropriate to spend time adding details and projects to a long-range plan at this point in time. Mr. Starnes further stated that it might be more reasonable to comment on the pressing need to address transportation funding as a top priority and then also express concern that the long-range planning process should be more transparent and more open to participation by citizens, localities, and regions. There was a consensus among the Commission members to ask Mr. Rundgren to write a letter to VDOT expressing the concerns stated by Mr. Starnes.

## **D. Consideration of Rail Resolution**

At the Commission's June meeting, an official from the Virginia Department of Rail and Public Transportation presented information about Virginia's effort to plan for inter-city passenger rail service and public investment in freight rail infrastructure improvements. He noted, as does the new Virginia State Rail Plan, that Virginia does not have a dedicated, steady source of funds for investment in rail infrastructure and rail service.

Chairman Perkins referred to the draft resolution that was included in the Commission mailing package. The resolution urges that the Governor's Commission on Rail Enhancement for the 21<sup>st</sup> Century recommend development of a dedicated funding source for rail programs.

Motion: Mr. Sheffey moved that the resolution, urging the Governor's Commission on Rail Enhancement for the 21<sup>st</sup> Century to recommend development of a dedicated funding source for rail programs, be adopted. Mr. Owen seconded the motion.

Action: Motion carried unanimously.

#### **E. Approval of the Annual Report for the Department of Housing and Community Development**

Mr. Rundgren reviewed some of the activities and accomplishments highlighted in the report, which was included in the Commission mailing. Chairman Perkins asked for a motion to approve the report.

Motion: Mr. Starnes moved that the annual report for the Department of Housing and Community Development be approved. Mr. Patton seconded the motion.

Action: Motion carried unanimously.

#### **X. OTHER BUSINESS**

There was none

#### **XI. COMMONWEALTH INTERGOVERNMENTAL REVIEW PROCESS**

Mrs. Perkins asked if any of the projects under Item B or C needed to be reviewed separately? Members expressed a preference to consider categories B and C separately.

##### **A. Continuation or Renewal Projects (Signed-off by the staff)**

1. Superfund Core Program Cooperative Agreement - VA Dept of Environmental Quality
2. Wastewater Operator Training Grant Program, 104(g) Training & Assistance - VA Dept. of Environmental Quality
3. Wastewater Operator Training Grant Program, 104(g) On-site Training for POTW's - VA Dept. of Environmental Quality

##### **B. Regular Project Review**

1. Regional Geographic Initiative, "VA Roanoke River Basin Advisory Committee" - VA Dept of Environmental Quality
2. Regional Geographic Initiative, "RCRA Brownfield Inventory & Site Profiles for Sites Subject to RCRA Coorrective Action in Virginia" - VA Dept of Environmental Quality
3. Regional Geographic Initiative, "Expansion of the VA Environmental Excellence Program to Recognize and Promote Environmental Stewardship through Green Building and Development" - VA Dept of Environmental Quality

Motion: Mr. Owen moved that the projects under Item B be found not in conflict with regional plans, policies and goals. Mr. Sheffey seconded the motion.

Action: Motion carried unanimously.

**C. Environmental Project Review**

1. Cabins with Docks/Expand Marina/Linen Storage Building - VA Dept. Of Conservation and Recreation

Motion: Mr. Patton moved that the projects under Item C be found not in conflict with regional plans, policies and goals. Mr. Starnes seconded the motion.

Action: Motion carried unanimously.

There being no further business, the meeting was adjourned

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Annette Perkins, Vice Chairman  
New River Valley Planning District Commission

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Last Edited: 9/17/04*

**NEW RIVER VALLEY PLANNING DISTRICT COMMISSION**  
**Minutes of the Commission Meeting**  
**held on September 23, 2004**  
**7:30 p.m.–New River Valley Competitiveness Center**

**I. CALL TO ORDER AND ROLL CALL**

In the absence of Mrs. Perkins, Mr. Burdette called the meeting to order with 15 members present.

PRESENT: Mrs. A. Perkins, Chair, Montgomery County; Mr. S. Weaver, Treasurer; Mr. D. Burdette, Vice Chairman, Radford University; Ms. B. Fisher, Montgomery County; Mr. E. Gentry, Giles County; Mr. F. Gerald, Floyd County; Dr. H. Harvey, City of Radford; Ms. E. Janney, Floyd County; Dr. A.T. Leighton, Town of Blacksburg; Mr. E. Lester, Town of Christiansburg; Mrs. R. Moses, Town of Pearisburg; Mr. T. Owen, Pulaski County; Mr. J. Sheffey, Pulaski County; Mr. R. Skidmore, Town of Narrows; and Mr. B. Stipes, Town of Christiansburg.

ABSENT: Mr. B. Elvey, Virginia Tech; Mrs. T. Fitzwater-Palmore, Town of Pulaski; Mr. D. Ingram, Floyd County; Mr. L. Light, Giles County; Mr. J. Lovely, Town of Rich Creek; Mr. Stuart Mease, Town of Blacksburg; Dr. J. Meredith, Virginia Tech; Mr. M. Patton, Town of Floyd; Mr. T. Starnes, City of Radford; and Mr. D. Talbert, Town of Pulaski.

**II. APPROVAL OF AUGUST MINUTES**

Mr. Burdette asked if there were any questions or additions to the August minutes.

Motion: Mr. Sheffey moved that the August minutes be approved as presented. Mr. Owen seconded the motion.

Action: Motion carried unanimously.

**III. CHAIRMAN'S REPORT**

Mrs. Perkins arrived and continued with the meeting.

**IV. REVIEW OF MUTUAL CONCERNS**

Mrs. Janney stated that Mr. Patton's father-in-law, Clarence Yearout, had passed away.

Mr. Sheffey stated that Dave Clark of VDOT had attended the last Pulaski County Board meeting and indicated that over the next 4 to 5 years funding for secondary roads will decrease. Mr. Sheffey asked if a resolution could be drafted to VDOT dealing with these funding issues. Mr. Rundgren stated that he would have a resolution available at the October meeting.

**V. TREASURER'S REPORT FOR AUGUST**

Mr. Weaver presented the Treasurer's Report for August. He asked if there were any questions.

Motion: Mr. Owen moved that the Treasurer's Report be approved as presented. Ms. Fisher seconded the motion.

Action: Motion carried unanimously.

## **VI. EXECUTIVE DIRECTOR'S REPORT**

Mr. Rundgren reported on the following:

Transit Program: The Pulaski area Transit Program for Seniors will hold a ribbon cutting on September 30<sup>th</sup> at the Senior Services office.

Governor's Appalachian Regional Commission conference: To be held in Abingdon on October 13<sup>th</sup> & 14<sup>th</sup>.

Staff: Lydeana Martin, Regional Planner for over 4 and half years, has accepted a position with Floyd County and will be leaving September 30<sup>th</sup>. We wish her the best of luck.

Telecommunications: Mr. Rundgren then presented a telecommunications video on DVD, composed by Bill Yerrick, Chair of the Telecommunications Committee. The Committee is looking at the need for advanced communications, providing broadband services to assist existing businesses to compete in the world-wide economy; providing infrastructure to help attract new businesses, as well as interconnecting local government facilities.

## **VII. PUBLIC ADDRESS**

None.

## **VIII. OLD BUSINESS**

### **A. Strategic Planning Efforts**

Holly Lesko and Wayne Carpenter presented results of a strategic planning survey which was sent to commissioners, administrators, and planners. The main focus of the survey was the PDC's role and how each local official should or wants to be involved in the decision-making. Overall, the survey revealed that the PDC does an excellent job, but needs to market itself and its services.

Mr. Rundgren asked for suggestions for a date to hold a Commission retreat for priority settings and strategies.

Mr. Burdette stated that some things to be thinking about for the retreat might be "what are we, how to get to the next step, who are we really serving". The PDC has become invincible - running staff to death. Have staff put together information on what projects have been done for each jurisdiction and commissioners and staff meet with each jurisdiction.

Dr. Harvey stated that she would like to see the Commission become extremely regional - recognizable. Important issues are tourism - need more marketing; and education - keeping kids in school.

Mr. Gentry stated that the PDC should market itself and go for the money.

Ms. Fisher said for the January meeting she would like to see how the funding has changed since the PDC began.

## **IX. NEW BUSINESS**

## **A. Executive Committee Report**

The Executive Committee met to discuss the setting of local assessment for FY 06.

05-08

It was the consensus to place this item on the December agenda for action.

## **B. Adoption of Regional Transportation Comments**

Patrick Burton presented the draft comments for the VDOT public hearing and asked if anyone desired any changes to be made. With no changes being recommended, he asked for approval of the comments.

Motion: Mr. Sheffey moved that the Regional Transportation comments be approved as presented. Mr. Gentry seconded the motion.

Action: Motion carried.

## **X. OTHER BUSINESS**

There was none

## **XI. COMMONWEALTH INTERGOVERNMENTAL REVIEW PROCESS**

Mrs. Perkins asked if the project needed to be reviewed. With no response the project was voted upon.

### **A. Continuation or Renewal Projects (Signed-off by the staff)**

1. Safe Drinking Water Act-Public Water System Supervision Grant - VA Dept of Health

### **B. Regular Project Review**

1. Need Analysis/Market Assessment-Airport Layout Plan Update - New River Valley Airport Commission

### **C. Environmental Project Review**

There are no projects for review

Motion: Mr. Burdette moved that the project under Item B be found not in conflict with regional plans, policies and goals. Mrs. Janney seconded the motion.

Action: Motion carried unanimously.

There being no further business, the meeting was adjourned

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Annette Perkins, Chairman  
New River Valley Planning District Commission

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**NEW RIVER VALLEY PLANNING DISTRICT COMMISSION**  
**Minutes of the Commission Meeting**  
**held on October 28, 2004**  
**5:30 p.m.–The Farmhouse Restaurant, Christiansburg**

**I. CALL TO ORDER AND ROLL CALL**

Mr. Burdette called the meeting to order with 13 members present.

PRESENT: Mr. D. Burdette, Vice Chairman, Radford University; Mr. S. Weaver, Treasurer; Mr. B. Elvey, Virginia Tech; Ms. D. French, Rich Creek; Mr. F. Gerald, Floyd County; Dr. H. Harvey, City of Radford; Ms. E. Janney, Floyd County; Dr. A.T. Leighton, Town of Blacksburg; Mr. E. Lester, Town of Christiansburg; Mrs. R. Moses, Town of Pearisburg; Mr. M. Patton, Town of Floyd; Mr. J. Sheffey, Pulaski County; Mr. R. Skidmore, Town of Narrows; Mr. T. Starnes, City of Radford; and Mr. B. Stipes, Town of Christiansburg.

ABSENT: Ms. B. Fisher, Montgomery County; Mrs. T. Fitzwater-Palmore, Town of Pulaski; Mr. E. Gentry, Giles County; Mr. D. Ingram, Floyd County; Mr. L. Light, Giles County; Mr. J. Lovely, Town of Rich Creek; Mr. Stuart Mease, Town of Blacksburg; Dr. J. Meredith, Virginia Tech; Mr. T. Owen, Pulaski County; Mrs. A. Perkins, Chair, Montgomery County; and Mr. D. Talbert, Town of Pulaski.

**II. APPROVAL OF SEPTEMBER MINUTES**

Mr. Burdette asked if there were any questions or additions to the September minutes.

Motion: Mr. Sheffey moved that the September minutes be approved as presented. Mr. Patton seconded the motion.

Action: Motion carried unanimously.

**III. CHAIRMAN'S REPORT**

Mr. Burdette presented for approval a Certificate of Appreciation that will be given to Bill Yerrick, Chairman of the PDC's Telecommunications Committee. Mr. Yerrick is leaving the area and will no longer be able to serve as Chairman. The PDC wishes him well.

Motion: Mr. Starnes moved to accept the Certificate for presentation to Mr. Yerrick.. Mr. Sheffey seconded the motion.

Action: Motion carried unanimously.

**IV. REVIEW OF MUTUAL CONCERNS**

Mr. Elvey stated that VT is pursuing an innovative new funding & management approach and requested that this item be placed on the PDC's December agenda.

He requested that at the next meeting, electricity and power rates be a topic. Virginia Tech's contract with AEP will expire in November, perhaps the PDC could play a role in looking at the situation.

**V. TREASURER'S REPORT FOR SEPTEMBER**

Mr. Weaver presented the Treasurer's Report for September. He asked if there were any questions.

Motion: Mr. Starnes moved that the Treasurer's Report be approved as presented. Dr. Leighton seconded the motion.

Action: Motion carried unanimously.

## VI. EXECUTIVE DIRECTOR'S REPORT

Mr. Rundgren reported on the following:

New River Mount Rogers Workforce Investment Board - Mr. Rundgren stated that there has been some discussion that the NRM Board be combined with Roanoke's Board. He asked Mr. Sheffey what would be the next step. Mr. Sheffey stated that a conference has been set with Secretary Schewel.

Telecommunications - ARC Grant offer reduced to \$16,275. The Telecommunications Committee is seeking a new chairman. Next steps are to continue to inform local governments of the proposed project by utilizing the video; develop an organizational structure; and refine the network design.

Regional Water Source Plan - Study to determine the feasibility of interconnecting the various source of public water supplies to increase reliability and safety. Policy Committee meeting to be held Tuesday, Nov. 9<sup>th</sup> from 11-2 p.m. Chairman, Tom Starnes.

Transportation - FY 2006-2011 Six-Year Improvement Program Update Hearing (via video-conference was held Oct. 12<sup>th</sup>. Pete Huber presented NRV comments.

Appalachian Regional Commission (ARC) - Oct. 13-14, 2004, Fall ARC Conference. Topic: "Building on Appalachian 's Assets: Culture, Heritage & Natural Resources". ARC has made a grant to the Commonwealth to develop tourism assets, and created an initiative for tourism development with 200,000 dollar program and challenged the Conservation Fund to be a partner.

New Staff Members - Yolanda Hunter is the Business Development Specialist and Ali Whitaker will be a Regional Planner beginning November 1<sup>st</sup>. We welcome them to the PDC.

## VII. PUBLIC ADDRESS

None.

## VIII. OLD BUSINESS

None.

## IX. NEW BUSINESS

### A. Consideration of Secondary Road Resolution

Mr. Rundgren asked for approval of the draft resolution urging increased funding for Virginia's Secondary Road System. Discussion followed concerning changing some of the language to make the wording a little more blunt. Mr. Starnes stated that the General Assembly will not be looking at a gas tax increase for help. Mr. Sheffey stated that most people do not realize that road funds come from gas tax and car sales. Dr. Harvey stated that the importance of keeping a strong infrastructure is critical for economic development. She stated the resolution should also be sent to the Governor.

Motion: Mr. Elvey moved that the Resolution be approved with the wording a little stronger. Mr. Lester seconded the motion.

Action: Motion carried.

B. Discussion of Educational Approaches to the General Assembly

Mr. Rundgren asked the Commissioners if they wanted to have a written statement that lists major items that they would like to see as a focus for the General Assembly members representing the New River Valley. Mr. Starnes suggested that at the December meeting set aside half an hour and invite General Assembly representatives from this area to briefly discuss 4 or 5 major issues. The issues suggested were: electricity, transportation, telecommunications, and I-81. Have the Executive Committee get together to develop an agenda.

C. Consideration of November/December Meeting Date (Suggested date Dec. 9<sup>th</sup>)

Mr. Rundgren stated that the second Thursday in December has usually been designated for the December meeting, and asked for approval of December 9<sup>th</sup> for holding the meeting. By consensus December 9<sup>th</sup> was approved.

**X. OTHER BUSINESS**

There was none

**XI. COMMONWEALTH INTERGOVERNMENTAL REVIEW PROCESS**

Mr. Burdette asked if any of the projects needed to be reviewed. With no response the projects were voted upon.

**A. Continuation or Renewal Projects (Signed-off by the staff)**

1. Safe Drinking Water Act-Three Percent Set-Aside for Management & Construction - VA Dept of Health

**B. Regular Project Review**

1. Green Business Initiative - Radford University Business Assistance Center

**C. Environmental Project Review**

1. Main Campus Chilled Water Central Plant - VA Tech
2. VPDES Permit Reissuance - Peppers Ferry Regional Wastewater Treatment Facility

Motion: Mr. Patton moved that all of the projects be found not in conflict with regional plans, policies and goals. Mr. Starnes seconded the motion.

Action: Motion carried unanimously.

There being no further business, the meeting was adjourned

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David Burdette, Vice Chairman  
New River Valley Planning District Commission

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*Last Edited: 12/8/04*

# NEW RIVER VALLEY PLANNING DISTRICT COMMISSION

## Minutes of the Commission Meeting

**held on December 9, 2004**

**7:30 p.m.–New River Valley Competitiveness Center, Fairlawn**

### I. CALL TO ORDER AND ROLL CALL

Mrs. Perkins called the meeting to order with 15 members present.

PRESENT: Ms. A. Perkins, Chair, Montgomery County; Mr. D. Burdette, Vice Chairman, Radford University; Mr. S. Weaver, Treasurer; Mr. B. Elvey, Virginia Tech; Ms. D. French, Rich Creek; Mr. E. Gentry, Giles County; Dr. H. Harvey, City of Radford; Ms. E. Janney, Floyd County; Dr. A.T. Leighton, Town of Blacksburg; Mr. E. Lester, Town of Christiansburg; Mr. Stuart Mease, Town of Blacksburg; Mrs. R. Moses, Town of Pearisburg; Mr. T. Owen, Pulaski County; Mr. J. Sheffey, Pulaski County; and Mr. T. Starnes, City of Radford;

ABSENT: Ms. B. Fisher, Montgomery County; Mrs. T. Fitzwater-Palmore, Town of Pulaski; Mr. F. Gerald, Floyd County; Mr. D. Ingram, Floyd County; Mr. L. Light, Giles County; Dr. J. Meredith, Virginia Tech; Mr. M. Patton, Town of Floyd; Mr. R. Skidmore, Town of Narrows; and Mr. B. Stipes, Town of Christiansburg, and Mr. D. Talbert, Town of Pulaski.

Mrs. Perkins asked that the Agenda be altered so that the first item of new business could be conducted at this time.

### IX. NEW BUSINESS

#### A. Presentation of Innovative Education Funding

Mr. Larry Hinckler presented information about the Chartered Universities Initiative. This initiative is intended to preserve and improve the higher education system for Virginia. It would enable chartered institutions to utilize their revenue capacity and asset base to provide substantial non-taxpayer dollars required to reduce the level of new taxpayer dollars to achieve State goals. He stated that universities have lost 1/4 of State funding and are looking at new financial resources. Just a few of the major components: (1)allows institutions to operate in accordance with agreements authorized by the General Assembly and Governor, (2)provides authority to utilize the asset based and revenue capacity to effectively fund and manage the institution, (3) reduces demand for new general fund dollars that could be used for other higher education institutions or other State priorities.

Discussion followed.

Mr. Hinckler stated that the charter would be open to any institution.

Mrs. Perkins asked what steps will need to be taken to become a chartered university. The charter proposal will need legislative approval before the initiative can be put in place.

Mr. Burdette stated that if there was an alumni event, they would have to pay \$50 to attend and stay on campus.

Mr. Gentry asked what would happen the admissions process for a community college if it came into the system.

Mr. Hinckler stated that there should not be any change in the focus of the community college in enrolling the region's students.

Mrs. Perkins thanked Mr. Hinckler for his presentation.

The regular agenda was then resumed.

## **II. APPROVAL OF OCTOBER MINUTES**

Mrs. Perkins asked if there were any questions or additions to the October minutes. Mr. Elvey stated that the comment he made concerning VA Tech's contract with AEP expiring in November, the year 2007 needs to be added.

Motion: Mr. Starnes moved that the October minutes be approved as amended. Mr. Owen seconded the motion.

Action: Motion carried unanimously.

## **III. CHAIRMAN'S REPORT**

Mrs. Perkins had no report.

## **IV. REVIEW OF MUTUAL CONCERNS**

Mr. Sheffey then reported on the Workforce Investment Board meeting. The possibility of merging Area II and III was discussed. He said that the elected officials decided that a merger would not take place; however Area II will assist Area III.

Mrs. Janney stated that the DEQ has applied for grant assistance for the River Basin project. The next meeting will be held in January.

## **V. TREASURER'S REPORT FOR OCTOBER**

Mr. Weaver presented the Treasurer's Report for October. He asked if there were any questions.

Motion: Mr. Starnes moved that the Treasurer's Report be approved as presented. Mr. Gentry seconded the motion.

Action: Motion carried unanimously.

## **VI. EXECUTIVE DIRECTOR'S REPORT**

Mr. Rundgren stated that the Commissioners had been provided a copy of the FY 04 Audit and asked for its approval.

Motion: Mr. Sheffey moved to approved the FY 04 Audit. Mrs. Janney seconded the motion.

Action: Motion carried unanimously.

Mr. Starnes asked what was included in the debt service. Mr. Rundgren stated it pertained to the purchase of one of the Commission's van.

Mr. Rundgren then reported on the following:

Telecommunications - New Co-Chairs, Jim Sandige of Pulaski County schools and Denny Templeton for Radford University. Next steps are to continue to inform local governments of the proposed project by utilizing the video; develop an organizational structure; and refine the network design.

Regional Water Source Plan - Study to determine the feasibility of interconnecting the various source of public water supplies to increase reliability and safety. Policy Committee meeting to be held Tuesday, Dec. 21<sup>st</sup> from 11-1 p.m. VA's 1<sup>st</sup> urged that a Phase I project including water which could support the Commerce Park be started quickly.

Federal Budget - EDA overall budget seeking 20% reduction. ARC funded at the \$66 million of last year, however there is a \$1 million set aside and the agency is scheduled for an across the board reduction.

Transportation - Governor's Commission on Rail Enhancement for the 21<sup>st</sup> Century issued a report, which he provided the Commissioners.

New River Round Table - Formalizing the Organization as a non-profit, localities have been sent letters of request to serve as a board member. An organizational meeting will be held Saturday, January 22<sup>nd</sup>.

## **VII. PUBLIC ADDRESS**

None.

## **VIII. OLD BUSINESS**

None.

## **IX. NEW BUSINESS**

- B. Consideration of Resolution Supporting Re-Establishment of Greyhound Bus Service to Localities in the New River Valley

Mr. Rundgren asked for approval of the draft resolution encouraging the re-establishment of Greyhound bus service to communities in the NRV

Motion: Mr. Gentry moved that the Resolution be approved. Mr. Starnes seconded the motion.

Discussion then followed. It was determined that other localities should be included. Mr. Rundgren stated that the Advisory Committee is reviewing the possibility and plans to contact other localities in the region. Mr. Elvey stated that VA Tech is working with Blacksburg with a goal to construct a transit center, it could serve in other capacities such as stop for the Greyhound bus service.

It was determined that more information needs to be provided and the item be tabled for discussion at a later date.

Mr. Gentry and Mr. Starnes then withdrew their motion and second.

- C. Consideration of Executive Committee's Recommendation of FY05-06 Per Capita Rate

Mr. Rundgren stated that the Executive Committee met and discussed raising the per capita rate to \$1.00 for FY 06. The Commission has not raised its rate for four years. Mr. Starnes suggested that in the future the Commission should consider a rate change on a yearly basis. Mr. Burdette stated that the PDC staff and director are maxed out in terms of time. We need to look at increasing staff and address increasing salaries.

Motion: Mr. Elvey moved to approve the FY 06 per capita rate. Mrs. Moses seconded the motion.

Action: Motion carried unanimously.

D. Discussion of the Future of Electricity and Power Rates

This item was mistakenly included from last month's agenda.

E. New River Valley-Roanoke Joint Regional Legislative Dinner

Mr. Rundgren provided information about a Regional Legislative Dinner to be held at the Richmond Marriott Hotel on Thursday, February 3, 2005. The Roanoke Valley-Alleghany Regional Commission and the New River Valley Planning District Commission will be sponsoring the dinner.

Mr. Starnes asked if it was known which legislators will be attending. Mr. Rundgren stated he did not know at this time. Mr. Starnes then asked if that information could be made available at the January PDC meeting.

**X. OTHER BUSINESS**

There was none

**XI. COMMONWEALTH INTERGOVERNMENTAL REVIEW PROCESS**

**A. Continuation or Renewal Projects (Signed-off by the staff)**

**B. Regular Project Review**

**C. Environmental Project Review**

Mrs. Perkins stated that there were no projects for review.

There being no further business, the meeting was adjourned

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Annette Perkins, Chair  
New River Valley Planning District Commission

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*Last Edited: 1/21/05*