

NEW RIVER VALLEY PLANNING DISTRICT COMMISSION

Minutes of the Commission Meeting

held on January 27, 2005

7:30 p.m.–New River Valley Competitiveness Center, Fairlawn

I. CALL TO ORDER AND ROLL CALL

In the absence of Mrs. Perkins, Mr. Stipes called the meeting to order with 15 members present.

PRESENT: Mr. B. Stipes, Town of Christiansburg; Mr. S. Weaver, Treasurer; Mr. B. Elvey, Virginia Tech; Ms. D. French, Rich Creek; Mr. F. Gerald, Floyd County; Dr. H. Harvey, City of Radford; Ms. E. Janney, Floyd County;; Mr. E. Lester, Town of Christiansburg; Dr. J. Meredith, Virginia Tech; Mrs. R. Moses, Town of Pearisburg; Mr. T. Owen, Pulaski County; Mr. M. Patton, Town of Floyd; Mr. D. Talbert, Town of Pulaski; Mr. J. Sheffey, Pulaski County; and Mr. T. Starnes, City of Radford;

ABSENT: Mr. D. Burdette, Vice Chairman, Radford University; Ms. B. Fisher, Montgomery County; Mr. E. Gentry, Giles County; Mr. Stuart Mease, Town of Blacksburg; Mrs. T. Fitzwater-Palmore, Town of Pulaski; Mr. D. Ingram, Floyd County; Dr. A.T. Leighton, Town of Blacksburg Mr. L. Light, Giles County; Ms. A. Perkins, Chair, Montgomery County; and Mr. R. Skidmore, Town of Narrows..

Mr. Stipes asked that the Agenda be altered so that the first item of new business could be conducted at this time.

X. NEW BUSINESS

A. Presentation by Joe Gorman, New River-Highlands RC&D

Mr. Gorman thanked the PDC for being a partner in the Council's on-going projects. He then introduced Mr. Gary Boring, RC&D Coordinator. Mr. Boring highlighted some of the projects the Council has been working on over the past year - Erosion and Sediment Control Workshop, Forestry Resources Recovery Project, Outfitters Directory, New River Roundtable Strategic Plan, just to name a few. He provided the members with brochures on "Timber Theft" and the "Value of Virginia's Forests". He stated that RC&D conducted a low impact conference last year and have been requested to do another one this year, highlighting the areas used last year.

Mr. Stipes thanked Mr. Gorman and Mr. Boring for their information.

Mr. Rundgren thanked Mr. Gorman for representing the PDC on the Council and for his hard work and willingness to keep activities moving forward. Mr. Gorman said it is a privilege to represent the PDC.

B. Presentation by Jim Flowers on VT KnowledgeWorks

Mr. Meredith stated that VT Foundation received a \$2 million grant to build the VT KnowledgeWorks incubator facility and that Mr. Jim Flowers came on board as manager in April 2004. He then introduced Mr. Flowers.

Mr. Flowers presented a slide show, highlighting the facility. Mr. Flowers stated that the incubator's start-up process provides expert assistance with - business concept definition, validation of market-worthiness, protection of intellectual property, strategy formulation - just to name a few. The preparation phase readies the company for funding and launch via due diligence and careful planning. There is a Market Advisory Group which focuses on attracting investment, group counseling, and administrative support. The Executive Support Group meets periodically and includes a mentor who talks with businesses about what has happened with their business over a period of time. With the continuing success of the facility, a new addition is now in the works.

Mr. Stipes thanked Mr. Flowers for his presentation.

The regular agenda was then resumed.

II. APPROVAL OF DECEMBER MINUTES

Mr. Stipes asked if there were any questions or additions to the December minutes. Mr. Elvey asked that “Mr. Hinckler” be changed to “Mr. Hincker”, omitting the “l”.

Motion: Mr. Starnes moved that the December minutes be approved as amended. Mr. Owen seconded the motion.

Action: Motion carried unanimously.

III. CHAIRMAN’S REPORT

Mr. Stipes had no report.

IV. REVIEW OF MUTUAL CONCERNS

Mr. Elvey discussed the information provided in the members’ packet concerning AEP’s possible closing of two plants because of emissions legislation. Delegate Reed is proposing specific coal burning emissions legislation that exceeds the EPA’s standards and AEP may not be able to comply in the short time frame being proposed. Mr. Sheffey asked what region Delegate Reed represents. Mr. Elvey did not know. Mr. Starnes stated that he didn’t think this proposal had been presented in a bill. Mr. Stipes asked if the Commission wished to have the staff draft a letter opposing this legislation.

Motion: Mr. Sheffey moved that a letter be drafted stating that while the PDC is in support of the Clean Air Act, this legislation would put a burden on company’s to meet the emission requirements in a short period of time. Mr. Talbert seconded the motion.

Action: Motion carried unanimously.

V. TREASURER’S REPORT FOR DECEMBER

Mr. Weaver presented the Treasurer’s Report for December. He asked if there were any questions.

Motion: Mr. Patton moved that the Treasurer’s Report be approved as presented. Mr. Owen seconded the motion.

Action: Motion carried unanimously.

VII. EXECUTIVE COMMITTEE’S REPORT

Mr. Stipes stated that the Executive Committee met prior to the Commission meeting to discuss business items, but have nothing to report at this time.

VII. EXECUTIVE DIRECTOR’S REPORT

Mr. Rundgren then reported on the following:

Telecommunications - Developing an organizational structure potentially utilizing Va’s First Regional Industrial Facility Authority; seek ways to allow public/private/non-profit partnership to work; refine infrastructure design.

Regional Water Source Plan - Held policy committee meeting. Created a negotiation committee which included Pulaski Co., Giles Co., Radford, Montgomery Co. PSAs, Va’s First urged that a Phase I project including water which could support the Commerce park be started quickly.

VAPDC Winter Meeting Report - (1) Legislative/Budget Overview, William Leighty - no one at cabinet level with "regional agenda"; (2) Homeland Security - regional projects will be the way; (3) Future of Regionalism - Secretary Schewel at crossroads case has not been made.

05-17

Budget - As local budgets become tighter, it's important for each member to consider if some joint project could save local funding. The PDC's budget request to localities needs to be strongly supported by members.

State Support Budget Request - Rural PDCs - \$100,000; Metro PDCs 35 cents per capita.

Transportation - (1) Senate Bill 778 establishes Interstate 81 Corridor Multi-state Transportation Planning Compact to include Virginia, New York, Pennsylvania, New Jersey, West Virginia, Maryland, Tennessee, North Carolina, South Carolina, Georgia, Alabama, Mississippi, and Louisiana. The will study, develop and promote a plan for the design, construction, financing, and operation of optimal freight and passenger transportation facilities. (2) New State Transportation Planning Grant Pilot Program announced January 26 with four categories of eligible projects to include planning for special transportation needs of unique sectors of the community; local transportation planning for alternative modes; linking transportation and land use, and prioritization of local or regional transportation plan recommendations. (3) Pilot Grant Program - \$1.6 million total available statewide, \$500,000 max. project grant, reimbursable, match not required but encouraged, deadline March 11, 2005.

VIII. PUBLIC ADDRESS

None.

IX. OLD BUSINESS

A. Senator Reynolds' Response to "Legislative Issues"

Mr. Rundgren stated that Senator Reynolds response letter had been provided in the Commission packet and that he would answer any questions. There was no discussion.

XI. OTHER BUSINESS

There was none

XII. COMMONWEALTH INTERGOVERNMENTAL REVIEW PROCESS

A. Continuation or Renewal Projects (Signed-off by the staff)

1. Purchase of Replacement Vehicles - one assessable mini-van and three(3) 14-passenger center aisle vans - New River Valley Senior Services

B. Regular Project Review

1. FY04 Enforcement and Compliance Assurance Assistance Grant - Department of Environmental Quality

C. Environmental Project Review

1. Peggy Hahn Garden Pavilion - Virginia Tech
2. Renovation and Addition to Existing Building No. 450 - Virginia Tech

Mr. Stipes asked if anyone wanted to review a project separately or take action on all projects in one motion.

Motion: Mr. Starnes moved that all of the projects be found not in conflict with regional plans, policies, and goals. Mr. Sheffey seconded the motion.

Action: Motion carried unanimously.

There being no further business, the meeting was adjourned

Brad Stipes, Acting Chair
New River Valley Planning District Commission

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Last Edited: 2/23/05*

NEW RIVER VALLEY PLANNING DISTRICT COMMISSION

Minutes of the Commission Meeting

held on February 24, 2005

7:30 p.m.–New River Valley Competitiveness Center, Fairlawn

I. CALL TO ORDER AND ROLL CALL

Mrs. Perkins called the meeting to order with 15 members present.

PRESENT: Ms. A. Perkins, Chair, Montgomery County; Mr. D. Burdette, Vice Chairman, Radford University; Mr. S. Weaver, Treasurer; Mr. B. Elvey, Virginia Tech; Mr. F. Gerald, Floyd County; Dr. H. Harvey, City of Radford; Mr. M. Harvey, Montgomery County; Dr. A.T. Leighton, Town of Blacksburg; Mr. Stuart Mease, Town of Blacksburg; Mrs. R. Moses, Town of Pearisburg; Mr. M. Patton, Town of Floyd; Mr. D. Talbert, Town of Pulaski; Mr. J. Sheffey, Pulaski County; Mr. R. Skidmore, Town of Narrows; and Mr. T. Starnes, City of Radford;

ABSENT: Ms. D. French, Rich Creek; Mr. E. Gentry, Giles County; Mrs. T. Fitzwater-Palmore, Town of Pulaski; Mr. D. Ingram, Floyd County; Ms. E. Janney, Floyd County; Mr. E. Lester, Town of Christiansburg; Mr. L. Light, Giles County; Dr. J. Meredith, Virginia Tech; Mr. T. Owen, Pulaski County; and Mr. B. Stipes, Town of Christiansburg.

Mrs. Perkins asked that the Agenda be altered so that the Item C of new business could be conducted at this time.

Motion: Mr. Burdette moved that the agenda be altered to allow Item C of new business to be discussed at this time. Mr. Elvey seconded the motion.

Action: Motion carried.

II. APPROVAL OF JANUARY MINUTES

Mrs. Perkins asked if there were any questions or additions to the January minutes.

Motion: Mr. Sheffey moved that the January minutes be approved. Mr. Patton seconded the motion.

Action: Motion carried unanimously.

III. CHAIRMAN'S REPORT

Mrs. Perkins thanked Mr. Stipes for standing in for her at the last meeting.

IV. REVIEW OF MUTUAL CONCERNS

None.

V. TREASURER'S REPORT FOR JANUARY

Mr. Weaver presented the Treasurer's Report for January. He asked if there were any questions.

Motion: Mr. Starnes moved that the Treasurer's Report be approved as presented. Mr. Elvey seconded the motion.

Action: Motion carried unanimously.

VI. EXECUTIVE COMMITTEE'S REPORT

Mrs. Perkins stated that the Executive Committee met prior to the Commission meeting to discuss budget preparation and the additional local assessment requested of the localities. Mr. Burdette stated that there was discussion of the need for reorganization of the PDC. The Executive Committee would like for Mr. Rundgren to get back to the role of director instead of having to deal with project management. The Committee would like for Mr. Rundgren to look at the organizational make up, the policies, job duties/responsibilities/benefit package and report back to the them at the next meeting. There was a consensus for the Executive Committee to work with Dave to accomplish this task.

Mrs. Perkins then asked that the Agenda be altered in order to conduct Item C of New Business.

Motion: Mr. Burdette moved to alter the agenda at this time. Mr. Elvey seconded the motion.

Action: Motion carried unanimously.

X. NEW BUSINESS

C. State Transportation Planning Grant Pilot Program

- Village and Regional Transportation Links

Mr. Burton stated that Montgomery County's 2025 Comprehensive Plan identifies six village/village expansion areas that are anticipated to see growth. In order to accommodate this growth, detailed alternative transportation plans for bikeways, sidewalks and trails need to be developed. Also develop a local network linking together existing residential neighborhoods, future developments, community facilities and local businesses within each village. Need to establish a countywide Citizen Advisory Committee to bring together government representatives and citizen/civic groups and sponsor public information meetings as each plan is completed.

Mrs. Perkins stated that Montgomery County had quite a few unincorporated areas so we decided to call them villages, we desperately need commuter links between the 2 universities.

Mr. Talbert asked if New River Community College would be in the system. Mr. Burton stated that it was included.

Motion: Mr. Talbert moved to adopt the Resolution Supporting the Montgomery Village and Regional Alternative Transportation Planning Grant Proposal. Mr. Patton seconded the motion.

Action: Motion carried unanimously.

- New River Valley and Roanoke Valley Public Mobility Program

Mr. Ray Pethtel, University Transportation Fellow Department, VA Tech, stated that the overall vision for this program is the development of a regional public transportation plan that will integrate and coordinate the transportation services provided by the region's public and human services agencies. The purpose of this proposal is to gather enough information so that a transportation coordination business plan can be created for the public and human service agencies. Should the grant be approved, the PDC, in coordination with the area's three MPOs, with assistance from the Virginia Tech University transportation Fellow Department proposes to inventory and document their region's existing public and private transportation resources and needs, as well as facilitate a collaboration summit and produce a community transportation plan to identify services and needs.

Mr. Starnes asked if after the deliverables have been done, is there a recommendation on how to make the plan work. Mr. Pethtel stated that this has been discussed and are looking at how Charlottesville, who has developed a similar plan, has determined fixed routes and savings.

Mr. Burdette asked if they plan to include Pulaski transit. Mr. Pethtel stated that all localities in the NRV and Roanoke Valley are included.

05-21

Mr. Sheffey asked the duration of the grant. Mr. Pethtel stated it would run for 18 months.

Dr. Harvey asked how the money would be distributed. Mr. Pethtel stated that a number of techniques are being discussed.

Mr. Burdette asked if this would cause a cash flow conflict at the PDC. Mr. Rundgren stated that since the costs are on a reimbursable basis, the grantee's money would have to be received possibly quarterly to provide the Commission cash flow.

Mr. Pethtel stated that as soon as everyone enters into the agreement, they would bill VDOT on a monthly basis.

Motion: Mr. Burdette moved that by adoption of the Resolution, the Commission directs the Executive Director to work with the granting agencies involved to accomplish the work contracted for, documented properly, and provide sufficient positive cash flow to fund these projects, as soon as possible but no later than March 7, 2005. Dr. Leighton seconded the motion.

Action: Motion carried unanimously.

The regular agenda was then resumed.

VII. EXECUTIVE DIRECTOR'S REPORT

Mr. Rundgren then reported on the following:

Telecommunications - Developing an organizational structure utilizing Va's First Regional Industrial Facility Authority; seek ways to allow public/private/non-profit partnership to work; refine infrastructure design. Wireless Act amended to allow multiple localities to create an authority approved by the House and Senate.

Regional Water Source Plan - Held policy committee meeting, chaired by Tom Starnes. Created a negotiation committee which included Pulaski Co., Giles Co., Radford, Montgomery Co. PSAs, Va's First urged that a Phase I project including water which could support the Commerce park be started quickly.

Legislative Meeting Report - Good networking opportunity. Charles Wade, Mayor of Pulaski Town introduced legislators. Majority of attendees were from Roanoke region. In the future we need to reconsider how and when to put together legislative activities so that they do not conflict with other similar meetings.

ARC - National Geographic - A map has been produced showcasing the Appalachian Region's natural, cultural and heritage assets. From over 1,000 sites proposed, 356 sites were selected. Sites associated with our region were Appalachian Trail, Blue Ridge Parkway, Floyd Country Store, and Crooked Road (starting in Floyd).

PDC Budget - The PDC's budget request was presented at the joint localities budget process by Mr. Weaver.

Transportation - Senate Bill 778 establishes Interstate 81 Corridor Multi-state Transportation Planning Compact to include Virginia, New York, Pennsylvania, New Jersey, West Virginia, Maryland, Tennessee, North Carolina, South Carolina, Georgia, Alabama, Mississippi, and Louisiana. New State Transportation Planning Grant Pilot Program announced in January. Two proposals emerged and forwarded through the TAC to the PDC. Regional Bikeway-Walkway Public input meetings will be held on March 3rd in Radford and March 16th in Christiansburg.

Federal Budget - Proposal included in the President's budget which would combine 28 community and economic

development programs into two: *Strengthening America's Communities Initiative* and *Economic Incentive Fund*. The budget for the programs is now 6.3 billion and would drop to 3 billion. If this proposal is approved, community development block grant funds and CEDS money would disappear. A discussion with Senator Allen's office indicated that it may not happen. Mr. Sheffey requested that the staff prepare a list of projects that have been funded over an 8-10 year span for the next meeting. Mr. Burdette asked if the PDC could show support for EDA and CDBGs. Mr. Elvey stated that this was all about strategy but in reality they know it won't be done.

05-22

Personnel Change - Mr. Rundgren reported that Patrick Burton has taken a position with VDOT in Salem. The Commissioners wished him the best.

Motion: Mr. Sheffey moved that a resolution or certificate be prepared for Patrick's service. Mr. Harvey seconded the motion.

Action: Motion carried unanimously.

VIII. PUBLIC ADDRESS

None.

IX. OLD BUSINESS

None

X. NEW BUSINESS

A. 2005 Virginia CDBG Program Regional Priorities

Mr. Rundgren stated that the Block Grant Priorities set for last year were provided to the Commissioners in their packet for review, along with the projects that may be included in the FY 05 Project Package. After reviewing the priorities and the projects, a change was made: Under Priority #2, Comprehensive Community Development was moved to Priority #3, and under Priority #3, Community Facility was moved to Priority #2.

Motion: Mr. Patton moved to approve the Regional Priorities as amended. Mr. Sheffey seconded the motion.

Action: Motion carried unanimously.

B. FY 06 Rural Transportation Planning Work Program

Mr. Burton stated that the Transportation Work Program for FY 06 had been provided in the Commissioners packet. He highlighted some of the projects that are included under the NRV Regional Projects category, the Rural Transit-Related Planning Assistance which includes providing planning, data-gathering, and facilitation support related to addressing transit issues; Bikeway-Walkway Planning Assistance which includes planning and research to explore route viability for regional connection corridor areas as well as coordination with Montgomery/regional bikeway-walkway planning project; Transportation Enhancement Project Development and Grant-Writing Assistance which includes technical/grant-writing assistance to four localities. Other projects in the program are general technical assistance, transportation planning development and state process assistance which includes participation in the Six-Year Improvement Plan, Vtrans, and Small Urban Area Plan update processes; and Transportation Advisory Committee activities.

Motion: Mr. Starnes moved to adopt the Resolution of Support for the FY 06 Rural Transportation

Planning Work Program. Mr. Patton seconded the motion.

Action: Motion carried unanimously.

XI. OTHER BUSINESS

There was none

05-23

XII. COMMONWEALTH INTERGOVERNMENTAL REVIEW PROCESS

A. Continuation or Renewal Projects (Signed-off by the staff)

1. FY 05 State Revolving Fund Capitalization Grant - Department of Environmental Quality

B. Regular Project Review

1. Monitoring the U.S. Atlantic Coast: Assessing Virginia's Minor Tidal Tributaries to the Chesapeake Bay and the Atlantic Ocean - Department of Environmental Quality

C. Environmental Project Review

1. Boiler Pollution Controls - Virginia Tech

Mrs. Perkins asked if anyone wanted to review a project separately or take action on all projects in one motion.

Motion: Mr. Patton moved that all of the projects be found not in conflict with regional plans, policies, and goals. Mr. Talbert seconded the motion.

Action: Motion carried unanimously.

There being no further business, the meeting was adjourned

Annette Perkins, Chair
New River Valley Planning District Commission

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Last Edited: 3/18/05*

NEW RIVER VALLEY PLANNING DISTRICT COMMISSION
Minutes of the Commission Meeting
held on March 24, 2005

7:30 p.m.–New River Valley Competitiveness Center, Fairlawn

I. CALL TO ORDER AND ROLL CALL

Mrs. Perkins called the meeting to order with 15 members present.

PRESENT: Ms. A. Perkins, Chair, Montgomery County; Mr. D. Burdette, Vice Chairman, Radford University; Mr. S. Weaver, Treasurer; Mr. E. Gentry; Giles County; Mr. F. Gerald, Floyd County; Mr. M. Harvey, Montgomery County; Dr. A.T. Leighton, Town of Blacksburg; Mr. E. Lester, Town of Christiansburg; Mr. Stuart Mease, Town of Blacksburg; Dr. J. Meredith; Virginia Tech; Mr. M. Patton, Town of Floyd; Mr. D. Talbert, Town of Pulaski; Mr. J. Sheffey, Pulaski County; Mr. R. Skidmore, Town of Narrows; and Mr. T. Starnes, City of Radford;

ABSENT: Mr. B. Elvey, Virginia Tech; Ms. D. French, Rich Creek; Dr. H. Harvey, City of Radford; Mr. D. Ingram, Floyd County; Ms. E. Janney, Floyd County; Mr. L. Light, Giles County; Mrs. R. Moses, Town of Pearisburg; Mr. T. Owen, Pulaski County; Mr. B. Stipes, Town of Christiansburg; and Mr. J. Weddle, Town of Pulaski.

II. APPROVAL OF FEBRUARY MINUTES

Mrs. Perkins asked if there were any questions or additions to the February minutes.

Motion: Mr. Starnes moved that the February minutes be approved. Mr. Talbert seconded the motion.

Action: Motion carried unanimously.

III. CHAIRMAN'S REPORT

Mrs. Perkins reported that Mr. Joe Weddle will be returning to the Commission replacing Mrs. Terri Fitzwater-Palmore, representing the Town of Pulaski.

IV. REVIEW OF MUTUAL CONCERNS

Joe Meredith reported that 13 tenants have moved into the VT KnowledgeWorks building which received funding from the Economic Development Administration. It was noted that the Ceremonial Opening will be held September 24, 2005, 9:30 A.M. He thanked the PDC staff for their help in preparing the EDA grant. There is also a branch of the Montgomery Floyd Regional library located at the Corporate Research Center.

Mrs. Perkins read a Certificate of Appreciation which is to be presented to Patrick Burton for his years of service to the people of the region and the Commission.

Mr. Gentry reported that he will have a meeting with VDOT urging them to 4-lane Route 100 because if its not done now, then nothing will ever be done to Cloyd's Mountain or Poplar Hill sections of the road.

V. TREASURER'S REPORT FOR FEBRUARY

Mr. Weaver presented the Treasurer's Report for February. He asked if there were any questions.

Motion: Mr. Sheffey moved that the Treasurer's Report be approved as presented. Mr. Talbert seconded the motion.

Action: Motion carried unanimously.

VI. EXECUTIVE COMMITTEE'S REPORT

The Committee is working on a revision the staff organizational structure and is very close to having it completed. This will help free up some of Mr. Rundgren's time.

Mrs. Perkins then asked that the Agenda be altered in order to take up Item A of New Business. There was a consensus to alter the agenda at this time.

X. NEW BUSINESS

A. Leadership Survey Presentation by Ryan Lanham

Stuart Mease explained the background of the leadership survey and introduced Mr. Lanham who is with Center for Regional Strategies at Virginia Tech. Mr. Lanham stated that the Center is trying to figure out the interconnections and barriers to undertaking regional projects. He explained that there is an incomplete listing of individuals who may be considered leaders. The survey asks that the person taking the survey indicate the strength of interconnection they have with each person identified. He stated that the most important question is in Section 2, the identification of leaders who are not on the list. We want to map the locations of leaders and how they interconnect on a leadership basis. Mr. Lanham said he would be very happy to make individual presentations to localities if it was requested.

Mr. Meredith asked when the survey will end. Mr. Lanham said the cut-off date is April 30, 2005. Mr. Lanham stated that they will match people on projects with a common goal. He encouraged the Commissioners to pass on the survey to someone they think would be interested. Mrs. Perkins thanked Mr. Lanham for his presentation.

The regular agenda was then resumed.

VII. EXECUTIVE DIRECTOR'S REPORT

Mr. Rundgren then reported on the following:

Telecommunications - Establishing an organizational structure is the current focus of the Committee. There are two structures being evaluated: to create a public/private partnership to operate a fiber-optic network and the creation by participating localities of a wireless authority to own the fiber network. With regard to the fiber optic network, the Telecommunications Committee is developing an organizational structure utilizing Va's First Regional Industrial Facility Authority which can seek ways to allow public/private/non-profit partnership to operate the network and refine its design, through joint use agreements. In addition, the Wireless Act amended to allow multiple localities to create an authority has been approved by the House and Senate. The Committee continues working with Virginia Tech to refine the infrastructure design as the localities work to create a participation committee for the Wireless Authority. One of the tasks is to determine the infrastructure needs of the localities. Virginia Tech is helping obtain this information and will be visiting each locality to see what types of services are in place and are needed.

Pulaski County is working to create a wireless authority to get broadband services on the other side of Claytor Lake. Their authority may be the authority which the telecommunications committee utilizes. Mr. Meredith asked what the Wireless Authority was all about. Mr. Rundgren stated that it allows governments to provide a wide variety of qualified communications services, everything except cable tv. Mr. Meredith said that the goal then was to provide fiber-optic in places that wouldn't normally be provided. It was noted that there is interest in working with companies such as Citizens Telephone in Floyd County, Pembroke Telephone in Giles and others to deploy infrastructure.

ARC - National Geographic - A map has been produced showcasing the Appalachian Region's natural, cultural and heritage assets. From over 1,000 sites proposed, 356 sites were selected by National Geographics to be included on the map. Sites associated with our region were Appalachian Trail, Blue Ridge Parkway, Floyd Country Store, and Crooked Road (starting in Floyd). The Commission will receive 500 copies to distribute to schools and libraries. Over 900,000 copies will be inserted in the Geographic's *Travelers Magazine* in April 2005. There is a web site where you can go to the map electronically and click on a particular area. It is the first time that the Geographic has focused on a certain region.

05-26

Transportation T-21 - There is a tentative project list which includes Floyd, Pearisburg, Pulaski County, Pulaski Town, City of Radford, Town of Blacksburg and the Town of Christiansburg seeking projects worth a little over \$1

million. Final approval of the listing is to be May 19, 2005. Funding of the projects will depend on Congressional Action and there may be negotiation of project agreements. There will be workshops for the next round in July and August 2005. Regional Bikeway and Walkway community meetings continue and the next one will be for Pulaski County. This also concludes New Business B, C, and D.

Federal Budget - Proposal included in the President's budget which would combine 28 community and economic development programs into two: *Strengthening America's Communities Initiative* and *Economic Incentive Fund*. The budget for the programs is now 6.3 billion and would drop to 3 billion. If this proposal is approved, community development block grant funds and CEDS money would disappear. Criteria for this program is to meet national education standards, reduce local barriers to business and housing development, and lower violent crime rates.

Motion: Mr. Burdette moved that the Commission draft a resolution showing opposition to these programs. Mr. Starnes seconded the motion.

Action: Motion carried unanimously.

Mr. Rundgren reported that the Assistant Secretary of Commerce was looking for participants for a board. Mr. Mease asked who was driving it. Mr. Rundgren noted that the Bush administration was looking at a couple of programs. Mr. Talbert stated that is a catch 22. Mr. Starnes had trouble with understanding how the criteria related to what we have been doing. Mr. Rundgre said they were selective with the money and would go into state programs and the money would disappear. The criteria does not seem to work for rural areas.

PDC Boundary Review - The Department of Housing and Community Development reviewed the PDC boundaries and decided that no changes were necessary at this time.

Motion: Mr. Sheffey moved to provide a letter of support for the PDC to receive up to \$98,000. Mr. Patton seconded the motion.

Action: Motion carried unanimously.

VIII. PUBLIC ADDRESS

None.

IX. OLD BUSINESS

None

X. NEW BUSINESS

- A. Leadership Survey Presentation (Covered earlier in the meeting)
- B. Telecommunications Committee Update (Covered in the Director's Report)
- C. National Geographic's Appalachian Region Map (Covered in the Director's Report)
- D. Regional Bikeway-Walkway Link Priorities

Mr. Rundgren reviewed a map of Montgomery and Pulaski and noted that there is an interest in interconnecting the Huckleberry Trail with the New River Trail. He reviewed the alternatives identified on the map and asked the members to utilize the three dots at their place to indicate which of the alternatives should be pursued in next year's transportation planning program.

XI. OTHER BUSINESS

There was none

05-27

XII. COMMONWEALTH INTERGOVERNMENTAL REVIEW PROCESS

- A. **Continuation or Renewal Projects (Signed-off by the staff)**
None
- B. **Regular Project Review**
 - 1. Equipment for Pumper Truck - Poplar Hill Volunteer Fire Department
- C. **Environmental Project Review**
 - 1. Kentland Farm Proposed Beef Cattle Feedlot - Virginia Tech

Mrs. Perkins asked if anyone wanted to review a project separately or take action on all projects in one motion.

Motion: Mr. Patton moved that all of the projects be found not in conflict with regional plans, policies, and goals. Mr. Gentry seconded the motion.

Action: Motion carried unanimously.

There being no further business, the meeting was adjourned

Annette Perkins, Chair
New River Valley Planning District Commission

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*If you have any questions or comments regarding this page, please e-mail [nrpdc@nrfdc.org](mailto:nrvpdc@nrfdc.org)
Last Edited: 4/21/05*

NEW RIVER VALLEY PLANNING DISTRICT COMMISSION
Minutes of the Commission Meeting
held on April 28, 2005
7:30 p.m.–New River Valley Competitiveness Center, Fairlawn

I. CALL TO ORDER AND ROLL CALL

Mrs. Perkins called the meeting to order with 18 members present.

PRESENT: Ms. A. Perkins, Chair, Montgomery County; Mr. D. Burdette, Vice Chairman, Radford University; Mr. S. Weaver, Treasurer; Ms. D. French, Rich Creek; Mr. F. Gerald, Floyd County; Mr. M. Harvey, Montgomery County; Ms. E. Janney, Floyd County; Dr. A.T. Leighton, Town of Blacksburg; Mr. E. Lester, Town of Christiansburg; Mr. L. Light, Giles County; Mrs. R. Moses, Town of Pearisburg; Mr. M. Patton, Town of Floyd; Mr. D. Talbert, Town of Pulaski; Mr. J. Sheffey, Pulaski County; Mr. R. Skidmore, Town of Narrows; and Mr. T. Starnes, City of Radford;; Mr. B. Stipes, Town of Christiansburg; and Mr. J. Weddle, Town of Pulaski.

ABSENT: Mr. B. Elvey, Virginia Tech; Mr. E. Gentry; Giles County; Dr. H. Harvey, City of Radford; Mr. D. Ingram, Floyd County; Mr. Stuart Mease, Town of Blacksburg; Dr. J. Meredith, Virginia Tech; and Mr. T. Owen, Pulaski County.

II. APPROVAL OF MARCH MINUTES

Mrs. Perkins asked if there were any questions or additions to the March minutes.

Mr. Starnes noted that on page 05-26, Mr. Rundgren's name was misspelled in paragraph 3, sentence 6.

Motion: Mr. Patton moved that the March minutes be approved with the correction. Mr. Starnes seconded the motion.

Action: Motion carried, with 1 abstention.

III. CHAIRMAN'S REPORT

Mrs. Perkins had no report.

IV. REVIEW OF MUTUAL CONCERNS

None.

V. TREASURER'S REPORT FOR MARCH

Mr. Weaver presented the Treasurer's Report for March. He asked if there were any questions.

Motion: Mr. Sheffey moved that the Treasurer's Report be approved as presented. Mr. Talbert seconded the motion.

Action: Motion carried unanimously.

Mrs. Perkins then asked that the Agenda be altered in order to take up Item A of Old Business. There was a consensus to alter the agenda at this time.

IX. OLD BUSINESS

A. Presentation by Daniel Barchi, President & CEO, Carilion Bio-Medical Institute

Mr. Sheffey stated that he had heard Mr. Barchi at one of his previous presentations and thought it would be something that the Commission would be interested in hearing. He then introduced Mr. Barchi.

Mr. Barchi's presentation dealt with Carilion's efforts to partnership with local entities to address regional economic development. Carilion has been working with Virginia Tech to build a magnetic targeting device and a "smart" bed for nursing homes. Carilion has assisted in bringing several businesses to the area, such as Genomatrix, located in Roanoke and Blacksburg; Surgical Tools in Blacksburg, New Life Technologies in Roanoke; Click & Pledge in Blacksburg. Grants in the amount of \$25 million have been awarded by Carilion. He stated that if anyone knows of a small start-up business that needs assistance, they should contact Carilion. A copy of his presentation is available at the Commission office.

The regular agenda was then resumed.

VI. EXECUTIVE COMMITTEE'S REPORT

The Committee met before the Commission meeting to discuss a revision to the personnel policy to add a classification of Program Team Leader with a salary range of \$2,400-\$4,005. This classification would be associated with assigned positions to assist the Executive Director in the management structure of the Commission. The Committee makes this recommendation to the Commission.

Motion: Mr. Stipes moved to accept the addition of a classification of Program Team Leader and amend the Personnel Policy to reflect this addition. Mr. Burdette seconded the motion.

Action: Motion carried unanimously.

Mr. Sheffey asked if this would be a new position. Mr. Rundgren stated that it would overlay with present positions and would have a variety of responsibilities and management associated with them.

Mr. Burdette stated that the Executive Committee had been working for several months to come up with a way to free up some of Mr. Rundgren's time to do more director responsibilities.

Motion: Mr. Burdette moved to authorize the Executive Director to appoint up to four team leaders to assist him with various responsibilities. Mr. Sheffey seconded the motion.

Action: Motion carried unanimously.

Mr. Patton asked when team leaders are chosen do they all have the same salary. Mr. Rundgren stated that staff chosen may be at different levels of salary.

Mr. Talbert stated that he understands it to mean that the salary of the new position is added to the amount of present staff chosen. Mr. Rundgren state that is how it would work.

Mr. Burdette stated another issue discussed by the Executive Committee was that an IRS representative conducted a random review of the PDC books, and during that review it was noted that Commission members that receive an amount for Commission meetings will have to be put on payroll and have taxes taken out. The Executive Committee will be reviewing this more extensively at its next meeting.

VII. EXECUTIVE DIRECTOR'S REPORT

Mr. Rundgren then reported on the following:

Telecommunications - Organizational Committee recommended that the Telecommunications Committee be divided into two subcommittees to develop organization materials. Participation structure utilizing Va's First Regional Industrial Facility Authority to form a public/private partnership to operate and manage a fiber network. Localities to form a wireless authority to own the fiber network. An application has been made to the ARC to provide financial assistance in the implementation of the recommended plan.

New River Valley Fiber Optic Network and New River Valley Wireless Service Authority

Wireless Authority	Participation Committee
Commitment to own and construct 283 miles of fiber	Public Private Partnership
Mapping of fiber	Negotiate use of fibers, service & contract last
Contract to build fiber	mile services
Make aware to partnership	Operate Network
Provide 127 points of contact	Maintain Network

Regional Water Regulations - Utilized Development Corporation to get three grants of \$72,200 each over the last two years and for next year to prepare the Regional Water Plan. Most of the identified requirements are being met.

Regional Water Planning Requirements - All localities are required to prepare a local plan or participate in a regional plan. State anticipates Board action in June. Anticipating the Governor's approval of the regulations by December. Hope to be prepared to provide grant funding application process as soon as the regulations become final.

Competitiveness Center - Economy is improving and spaces are being rented.

Transportation - Regional Bikeway-Walkway Planning underway. Public input meetings were held March 3 for Radford, March 16 for Christiansburg, and scheduled for Pulaski for May 4.

Vtrans - VDOT/Vtrans is seeing input to identify major investment networks. Those that have been identified are I-81 Corridor, Route 100 Corridor and Route 460 Corridor.

Mr. Patton stated that Route 8 through Floyd should be a consideration.

Motion: Mr. Talbert moved that Route 8 be included in VDOT/Vtrans Major Investment Networks because it is the major link to the NRV from Floyd and because of the tourism aspect (the Parkway and Buffalo Mt). Mr. Patton seconded the motion.

Action: Motion carried unanimously.

Staff Changes - Mr. Rundgren reported that 2 staff members have resigned. Kim Alger, Office Manager, has taken a position with the Pulaski County Schools; and Holly Lesko, Regional Planner part-time, is pursuing other avenues. Interviews are being held for 2 planner positions.

VIII. PUBLIC ADDRESS

None.

X. NEW BUSINESS

- A. Consideration of Resolution Opposing the Closing of Roanoke Airport Traffic Control Tower Services Between 12AM - 5AM

Mr. Rundgren stated that the resolution had been provided in the Commissioner's packet.

Motion: Mr. Sheffey moved that the resolution be adopted as presented. Mr Talbert seconded the motion.

Action: Motion carried unanimously.

- B. Consideration of a Resolution Opposing the Combining of Economic Development Programs

Mr. Rundgren stated that the resolution if to request the Congress to oppose the "Strengthening America's Communities Initiative" that would eliminate community development block grants and other vital programs.

Motion: Mr. Patton moved to adopt the resolution. Dr. Leighton seconded the motion.

Action: Motion carried unanimously.

- C. Consideration of Water Supply Planning Regulations (material enclosed)

Mr. Rundgren stated that the State Water Control Board is proposing the implementation of a regulation that would establish a process for the development of local and regional water supply plans and criteria to be used by local governments in the development of these plans. Mr. Sheffey asked if Mr. Rundgren had any concerns with the regulation. Mr. Rundgren stated that the work that the PDC has been doing under the regional water supply planning project incorporates a majority fo the regulation's requirements. We will be doing a further review of the regulations to determine what additional work will need to be undertaken.

- D. Presentation of RFAAP Report to Va Commission on Military Bases (no material)

Mr. Rundgren stated that this would need to be postponed until the May meeting.

- E. Review 2005 Comprehensive Economic Development Strategy (CEDS) Update (material enclosed)

Mr. Rundgren stated that the 2005 Annual Project Package was provided in the Commissioners packet along with a revised Project Evaluation Criteria. The complete CEDS will be provided at the May meeting. The revised Project Evaluation Criteria will need to be reviewed for adoption. The change that occurred was the addition of telecommunications in Priority one.

Motion: Mr. Burdette moved to adopt the revised Project Evaluation Criteria. Mr. Lester seconded the motion.

Action: Motion carried unanimously.

XI. OTHER BUSINESS

There was none.

XII. COMMONWEALTH INTERGOVERNMENTAL REVIEW PROCESS

A. Continuation or Renewal Projects (Signed-off by the staff)

None

B. Regular Project Review

1. Christiansburg Institute Trades Learning Center - Christiansburg Institute

C. Environmental Project Review

None

Mrs. Perkins asked if anyone wanted to review a project separately or take action on all projects in one motion.

Motion: Mr. Patton moved that all of the projects be found not in conflict with regional plans, policies, and goals. Mr. Weddle seconded the motion.

Action: Motion carried unanimously.

There being no further business, the meeting was adjourned

Annette Perkins, Chair
New River Valley Planning District Commission

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Last Edited: 5/23/05*

NEW RIVER VALLEY PLANNING DISTRICT COMMISSION
Minutes of the Commission Meeting
held on May 26, 2005

7:30 p.m.—New River Valley Competitiveness Center, Fairlawn

I. CALL TO ORDER AND ROLL CALL

In the absence of Mrs. Perkins and Mr. Burdette, Mr. Weaver called the meeting to order with 15 members present.

PRESENT: Mr. S. Weaver, Treasurer; Mr. B. Elvey, Virginia Tech; Ms. D. French, Rich Creek; Mr. F. Gerald, Floyd County; Dr. H. Harvey, City of Radford; Ms. E. Janney, Floyd County; Mr. E. Lester, Town of Christiansburg; Mr. L. Light, Giles County; Mr. Stuart Mease, Town of Blacksburg; Dr. J. Meredith, Virginia Tech; Mrs. R. Moses, Town of Pearisburg; Mr. T. Owen, Pulaski County; Mr. J. Sheffey, Pulaski County; Mr. R. Skidmore, Town of Narrows; and Mr. D. Talbert, Town of Pulaski.

ABSENT: Ms. A. Perkins, Chair, Montgomery County; Mr. D. Burdette, Vice Chairman, Radford University; Mr. E. Gentry, Giles County; Mr. M. Harvey, Montgomery County; Mr. D. Ingram, Floyd County; Dr. A.T. Leighton, Town of Blacksburg; Mr. M. Patton, Town of Floyd; Mr. T. Starnes, City of Radford; Mr. B. Stipes, Town of Christiansburg; and Mr. J. Weddle, Town of Pulaski.

II. APPROVAL OF APRIL MINUTES

Mr. Weaver asked if there were any questions or additions to the April minutes.

Motion: Mr. Owen moved that the April minutes be approved. Mr. Light seconded the motion.

Action: Motion carried unanimously.

III. CHAIRMAN'S REPORT

Mr. Weaver had no report.

IV. REVIEW OF MUTUAL CONCERNS

None.

V. TREASURER'S REPORT FOR APRIL

Mr. Weaver presented the Treasurer's Report for April. He asked if there were any questions.

Motion: Mr. Sheffey moved that the Treasurer's Report be approved as presented. Mr. Talbert seconded the motion.

Action: Motion carried unanimously.

VI. EXECUTIVE COMMITTEE'S REPORT

Mr. Weaver stated that he and Mr. Rundgren met before the meeting to discuss the FY 06 budget for recommendation to the Commission, which will be addressed under New Business.

VII. EXECUTIVE DIRECTOR'S REPORT

Mr. Rundgren reported on the following:

Regional Projects

The Telecommunications Committee held a work session, divided into two subcommittees to develop organizations. Participation Committee: a public/private partnership structure to operate and manage a fiber network; Broadband Wireless Authority: formed by the localities to own the fiber infrastructure. Next steps will be to meet with all elected officials, and prepare a business plan.

Organizational Committee: Working on the formation of a regional water supply authority. A meeting of all elected officials is scheduled for June 30, 2005, 7:30 p.m. at the New River Valley Competitiveness Center. Discussion will concern Phase I project and review additional project elements.

Commerce Park Water & Sewer Study: Plans and specifications will be finished by August, Regulatory Agency approvals, and project costs.

Blacksburg/Christiansburg/Montgomery Area Metropolitan Planning Organization (MPO) - Need to replace Patrick Burton as a representative of the Planning Commission.

Motion: Mr. Elvey moved to appoint Mr. Rundgren as an interim representative on the MPO. Mr. Talbert seconded the motion.

Action: Motion carried unanimously.

Transportation Projects Awarded - New River and Roanoke Valley Public Mobility Program grant for \$100,849 and the Village Transportation Links Plan for \$72,000.

Bikeways/Walkways - Results from the 3 public meetings and the participation of the Commission members for ranking routes for the plan. Route "A" Huckleberry to Radford was the highest with 73 votes. Mr. Meredith asked if this will be the priority route. Mr. Rundgren stated that the transportation budget for next year has a component to review bikeways/walkways so locations and alternatives will be addressed. Mr. Elvey asked if VDOT would fund the route. Mr. Rundgren stated that if enough people are asking for it and there is funding.

New River Roundtable - Has organized as a non-profit; envisions local government and PDC participation; next meeting will be held at 9:00 a.m. on June 3, Wythe Community Hospital.

WIA - Fiscal Agent Agreement being renewed with Pulaski County for the Workforce Investment Area Program.

New River Valley Multi-jurisdictional All Hazards Plan - Approved by FEMA for Floyd, Giles, Montgomery, Pulaski counties, City of Radford, and the towns of Blacksburg, Christiansburg, Floyd, Narrows, Pembroke, Pearisburg, Pulaski, and Rich Creek.

VIII. PUBLIC ADDRESS

None.

IX. OLD BUSINESS

A. Presentation of RFAAP Report to VA Commission on Military Bases

Mr. Rundgren presented a slide show to the Commissioners which he and Ali Whitaker took to the VA Commission on Military Bases. Some of the highlights were:

A review of the history of the plant, a review of the plant in relation to the BRAC criteria for evaluation of bases, and recommendations made for support of modernization of the plant.

B. Consideration of Water Supply Regulations

Mr. Rundgren stated that Ali Whitaker attended a public hearing concerning new regulations. No one made any comments. After reviewing the regulations proposed, Mr. Rundgren stated that he had a concern about the reporting and projecting of water supply needs. He presented a draft letter to the Department of Environmental Quality expressing such a concern. After discussion of the content of the draft letter, a motion was made.

Motion: Mr. Elvey moved that the letter be approved and sent with the signature on the letter changed to Mr. Rundgren's. Mr. Talbert seconded the motion.

Action: Motion carried unanimously.

X. NEW BUSINESS

A. Adoption of FY 05 Revised Budget

Mr. Rundgren stated that most of the revisions were due to projects which did not materialize.

Motion: Mr. Sheffey moved that the FY 05 Revised Budget be adopted as presented. Mr. Lester seconded the motion.

Action: Motion carried unanimously.

B. Distribution of FY 06 Draft Budget

Mr. Rundgren stated that he does anticipate approval of local assessments as requested. Plans for EDA to be phased out do not seem to be gaining Congressional support, and PDCs are also working hard to deter the situation. Mr. Rundgren reviewed the proposed budget for FY 06 for adoption at the June meeting.

Dr. Harvey stated that Mr. Rundgren has been doing such a good job. As she looked over the budget of more than a million dollars, she remembers when it was only \$300,000 when Dave first came on board. Mr. Weaver also commended Mr. Rundgren.

C. Consideration/Adoption of FY 05 Comprehensive Economic Development Strategy (CEDs) Annual Report

Mr. Rundgren stated that PDC staff had worked hard on the compilation of the Annual Report.

Motion: Mr. Elvey moved to adopt the FY 05 CEDs Annual Report. Mr. Sheffey seconded the motion.

Action: Motion carried unanimously.

D. Consideration of Resolution to VDOT Concerning the Elimination of Private Streets from Subdivision Ordinances

Mr. Rundgren stated that he had not had an opportunity to compile a resolution addressing this issue. Discussion

followed concerning the conflict of allowing jurisdictions to eliminate private streets and have them become a public driveway. If the jurisdictions allow this, they won't be eligible for VDOT funds.

Mr. Elvey stated should this happen, the landowners will expect the counties or towns to bring any driveways up to standards. Mr. Rundgren stated that the Transportation Committee asked the PDC to write a letter. After further discussion the following motion was made.

Motion: Mr. Elvey moved to direct Mr. Rundgren to write a letter of the Commissioner of Transportation requesting a stay of decision for 180 days until the impact of the proposal can be considered. Mr. Sheffey seconded the motion.

Action: Motion carried unanimously.

XI. OTHER BUSINESS

Mr. Rundgren announced that Eddie Lester had resigned from Town Council and that this was his last meeting. He thanked Mr. Lester for his participation. Mr. Lester stated that he would miss being on the Commission.

Motion: Mr. Sheffey moved that a resolution be written and presented to Mr. Lester. Mr. Talbert seconded the motion.

Action: Motion carried unanimously.

Mr. Rundgren also announced that Dr. Leighton had been in the hospital for about 6 days and is now home recuperating.

XII. COMMONWEALTH INTERGOVERNMENTAL REVIEW PROCESS

A. Continuation or Renewal Projects (Signed-off by the staff)

1. Safe Drinking Water Act-Public Water System Supervision Grant - VA Dept. of Health

B. Regular Project Review

1. Sewer System Study & Preliminary Engineering Report - VA Dept. of Health
2. Purchase of Fire Fighting Equipment, Dublin Fire Dept. - Pulaski Co. Bd. of Supervisors
3. Purchase Furnishings for New YMCA - Mountain Valley Charitable Foundation
4. Develop & Evaluate Practices to Support TMDL Implementation for Back Creek - New River Highlands RC&D
5. Implementing Chesapeake Bay Tributary Strategies by Enhancing Farm Programs to Accelerate Agricultural Nutrient and Sediment Reductions - Chesapeake Bay Commission

C. Environmental Project Review

1. None

Mr. Weaver asked if anyone wanted to review a project separately or take action on all projects in one motion.

Motion: Mr. Elvey moved that all of the projects be found not in conflict with regional plans, policies, and goals. Mr. Owen seconded the motion.

Action: Motion carried unanimously.

There being no further business, the meeting was adjourned

Scott Weaver, Acting Chair
New River Valley Planning District Commission

*If you have any questions or comments regarding this page, please e-mail nrvpdc@nrvdc.org
Last Edited: 6/20/05*

NEW RIVER VALLEY PLANNING DISTRICT COMMISSION
Minutes of the Commission Meeting
held on June 23, 2005

7:30 p.m.—New River Valley Competitiveness Center, Fairlawn

I. CALL TO ORDER AND ROLL CALL

Mrs. Perkins called the meeting to order with 17 members present.

PRESENT: Mrs. A. Perkins, Chair, Montgomery County; Mr. D. Burdette, Vice Chairman, Radford University; Mr. S. Weaver, Treasurer; Mr. B. Elvey, Virginia Tech; Mr. E. Gentry; Giles County; Mr. F. Gerald, Floyd County; Dr. H. Harvey, City of Radford; Mr. M. Harvey, Montgomery County; Ms. E. Janney, Floyd County; Mr. L. Light, Giles County; Dr. J. Meredith, Virginia Tech; Mrs. R. Moses, Town of Pearisburg; Mr. T. Owen, Pulaski County; Mr. M. Patton, Town of Floyd; Mr. J. Sheffey, Pulaski County; Mr. R. Skidmore, Town of Narrows; Mr. B. Stipes, Town of Christiansburg; and Mr. J. Weddle, Town of Pulaski.

ABSENT: Ms. D. French, Rich Creek; Mr. D. Ingram, Floyd County; Dr. A.T. Leighton, Town of Blacksburg; Mr. Stuart Mease, Town of Blacksburg; Mr. T. Starnes, City of Radford; and Mr. D. Talbert, Town of Pulaski.

II. APPROVAL OF MAY MINUTES

Mrs. Perkins asked if there were any questions or additions to the May minutes.

Motion: Mr. Gentry moved that the May minutes be approved. Mr. Owen seconded the motion.

Action: Motion carried unanimously.

III. CHAIRMAN'S REPORT

Mrs. Perkins had no report.

IV. REVIEW OF MUTUAL CONCERNS

None.

V. TREASURER'S REPORT FOR MAY

Mr. Weaver presented the Treasurer's Report for May. He asked if there were any questions.

Motion: Mr. Weddle moved that the May Treasurer's Report be approved as presented. Mr. Gentry seconded the motion.

Action: Motion carried unanimously.

VI. EXECUTIVE COMMITTEE'S REPORT

Mrs. Perkins stated that the PDC is in search of new staff to fill the vacant positions. Mr. Stipes stated that since the IRS compliance check noted that Commissioners should become employees and be placed on payroll in order to receive their Commission meeting compensation of \$25.00, the Executive Committee has looked at alternatives. The Committee has determined that in order for the Commissioners to be compensated they will have to be put on payroll. For the past 25 years the compensation has been \$25.00, the Committee recommends that this be increased to \$38.00. Discussion followed.

Motion: Mr. Stipes moved to increase Commissioners meeting compensation to \$38.00 and that they become employees of the Commission. Mr. Burdette seconded the motion.

Action: Motion carried.

It was noted that several forms would have to be completed by the Commissioners to become employees. Forms will be provided in next Commission packet.

VII. EXECUTIVE DIRECTOR'S REPORT (Attached to minutes)

Mr. Rundgren reported on the following:

Regional Projects Discussion with Elected Officials; International Rural Network Conference Visits Commerce Park; VAPDC Conference; Transportation Projects Awarded; EDA Funding Status; NRVPDC Business Development; Team Business; Governor Warner's Rail Enhancement Fund; VT Knowledge Works

VIII. PUBLIC ADDRESS

None.

IX. OLD BUSINESS

None

X. NEW BUSINESS

A. Adoption of FY 06 Revised Budget

Mr. Rundgren stated that included in the budget were contracts in the amount of \$284,660.00 which includes a VT Public Transportation Study and a Montgomery County Village Transportation Plan, Water Supply, and Telecommunication activities. The Executive Committee reviewed the budget and recommends its adoption. Mr. Weaver stated that the budget would change periodically with new projects that could come in during the year or those that did not get funded.

Motion: Mr. Light moved that the FY 06 Budget be adopted as presented. Mr. Patton seconded the motion.

Action: Motion carried unanimously.

B. Consideration of Cancelling the July Commission Meeting

Mrs. Perkins stated that since forms need to be completed before the end of July in order to become employees, the July meeting needs to be held.

C. Discussion of Commissioner Compensation

Mrs. Perkins stated this item was addressed under the Executive Committee Report.

XI. OTHER BUSINESS

None.

XII. COMMONWEALTH INTERGOVERNMENTAL REVIEW PROCESS

Mrs. Perkins asked if anyone wanted to review any of the projects separately or if they can be considered as a group for approval.

A. Continuation or Renewal Projects (Signed-off by the staff)

Department of Environmental Quality Applications

1. Chesapeake Bay Monitoring Program
2. Superfund Core Program Cooperative Agreement
3. Virginia Coastal Resources Management Program
4. Chesapeake Bay Small Watershed Grants Program
5. DOAV Preapplication/ACIP - *NRV Airport*

6. Improve Recycling & Recycling Market Development - *Institute for Local Self-Reliance*

B. Regular Project Review

1. Chesapeake Bay Targeted Watershed Pilot Grants Program - National Fish & Wildlife Foundation
2. Establish a Museum Branch at the Meadowbrook Center at Shawsville - Montgomery Museum
3. Meadowbrook Public Library Equipment Project - Montgomery County
4. Virginia Tech/Montgomery Executive Airport FY 06 ACIP - VA Tech/Mont. Exec. Airport

C. Environmental Project Review

1. Falling Branch Area Headquarters - VDOT

Motion: Mr. Light moved that the FY 06 Budget be adopted as presented. Mr. Patton seconded the motion.

Action: Motion carried unanimously.

There being no further business, the meeting was adjourned

Annette Perkins, Chair
New River Valley Planning District Commission

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Last Edited: 7/21/05*

NEW RIVER VALLEY PLANNING DISTRICT COMMISSION
Minutes of the Commission Meeting
held on July 28 2005
7:30 p.m.–New River Valley Competitiveness Center, Fairlawn

I. CALL TO ORDER AND ROLL CALL

Mrs. Perkins called the meeting to order with 13members present.

PRESENT: Mrs. A. Perkins, Chair, Montgomery County; Mr. D. Burdette, Vice Chairman, Radford University; Mr. S. Weaver, Treasurer; Ms. D. French, Rich Creek; Mr. F. Gerald, Floyd County; Dr. H. Harvey, City of Radford; Mr. M. Harvey, Montgomery County; Dr. A.T. Leighton, Town of Blacksburg; Dr. J. Meredith, Virginia Tech; Mrs. R. Moses, Town of Pearisburg; Mr. T. Owen, Pulaski County; Mr. J. Sheffey, Pulaski County; Mr. R. Skidmore, Town of Narrows; and Mr. T. Starnes, City of Radford.

ABSENT: Mr. B. Elvey, Virginia Tech; Mr. E. Gentry; Giles County; Mr. D. Ingram, Floyd County; Ms. E. Janney, Floyd County; Mr. L. Light, Giles County; Mr. Stuart Mease, Town of Blacksburg; Mr. M. Patton, Town of Floyd; Mr. B. Stipes, Town of Christiansburg; Mr. D. Talbert, Town of Pulaski; and Mr. J. Weddle, Town of Pulaski.

II. APPROVAL OF JUNE MINUTES

Mrs. Perkins asked if there were any questions or additions to the June minutes.

Motion: Mr. Sheffey moved that the June minutes be approved. Mr. Owen seconded the motion.

Action: Motion carried unanimously.

III. CHAIRMAN'S REPORT

Mrs. Perkins stated that the Executive Committee met prior to the meeting and discussed having a legislative forum at the December 8th Commission meeting. The Executive Committee recommends discussing major regional agenda items at the August 25th Commission meeting.

Mrs. Perkins reminded everyone that the Planning Commission/Planners dinner meeting will be held on October 27th at Radford University.

IV. REVIEW OF MUTUAL CONCERNS

None.

V. TREASURER'S REPORT FOR JUNE

Mr. Weaver presented the Treasurer's Report for June. He asked if there were any questions.

Motion: Mr. Starnes moved that the June Treasurer's Report be approved as presented. Mr. Burdette seconded the motion.

Action: Motion carried unanimously.

Mr. Burdette reported that the Virginia Association of Planning District Commissions (VAPDC) has requested that each of the Commissions submit legislative items to be considered for inclusion in the VAPDC legislative package. He said that the Executive Committee is recommending three items

1. \$100,000 base funding
2. 35 cents for localities
3. Line of credit (If we have an issue and we go to the localities for matching money; ask for a line of credit)

If there are additional items from the Commissions they can be added.

Mr. Starnes said that matching funds sounds great.

Mr. Sheffey stated that any money from the State, do on a regional approach.

It was the consensus that Mr. Rundgren send a letter to VAPDC recommending the three items.

VI. EXECUTIVE DIRECTOR'S REPORT (Attached to minutes)

Mr. Rundgren reported on the following:

Regional Projects Discussion with Elected Officials; VAPDC Conference; Grant Opportunities; Transportation Projects Awarded; Route 460 Suffolk to Petersburg; Vtrans Action Plan; Statewide Multimodal System Criteria; New River Roundtable; and Staff Changes.

VII. PUBLIC ADDRESS

None.

VIII. OLD BUSINESS

None

IX. NEW BUSINESS

A. Amendment to Personnel Rules & Regulations

Mr. Rundgren stated that an amendment will need to be made to the Personnel Policy in order for the Commissioners to be placed on payroll as employees. The suggested changes to the Policy were provided in the Commissioners packets.

Motion: Mr. Burdette moved to approve the amendment changes. Mr. Sheffey seconded the motion.

Action: Motion carried unanimously.

B. Discussion of Setting a Legislative Agenda

This item was discussed under the Chair's Report.

C. Employee Forms

Mrs. Perkins stated that everyone should turn in their forms before leaving the meeting.

X. OTHER BUSINESS

None.

XI. COMMONWEALTH INTERGOVERNMENTAL REVIEW PROCESS

Mrs. Perkins asked if anyone wanted to review any of the projects separately or if they can be considered as a group for approval.

A. Continuation or Renewal Projects (Signed-off by the staff)

There are none

B. Regular Project Review

1. Purchase of Automated System Software for Pulaski Co. Library - Pulaski County

C. Environmental Project Review

There are none

Motion: Mr. Sheffey moved that the project be found not in conflict with regional plans, policies and goals. Mr. Owen seconded the motion.

Action: Motion carried unanimously.

Mrs. French, Mr. Sheffey, and Mr. Richardson gave their thanks to Shawn Utt for his outstanding service to their communities.

There being no further business, the meeting was adjourned

Annette Perkins, Chair
New River Valley Planning District Commission

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Last Edited: 8/19/05*

NEW RIVER VALLEY PLANNING DISTRICT COMMISSION
Minutes of the Commission Meeting
held on September 22, 2005
7:30 p.m.–New River Valley Competitiveness Center, Fairlawn

I. CALL TO ORDER AND ROLL CALL

Mrs. Perkins called the meeting to order with 13 members present.

PRESENT: Ms. A. Perkins, Chair, Montgomery County; Mr. D. Burdette, Vice Chairman, Radford University; Mr. S. Weaver, Treasurer; Ms. D. French, Rich Creek; Mr. F. Gerald, Floyd County; Dr. H. Harvey, City of Radford; Mr. M. Harvey, Montgomery County; Dr. A.T. Leighton, Town of Blacksburg; Ms. R. Moses, Town of Pearisburg; Mr. M. Patton, Town of Floyd; Mr. J. Sheffey, Pulaski County; Mr. R. Skidmore, Town of Narrows; Mr. T. Starnes, City of Radford; and Mr. B. Stipes, Town of Christiansburg.

ABSENT: Mr. B. Elvey, Virginia Tech; Mr. E. Gentry, Giles County; Mr. D. Ingram, Floyd County; Ms. E. Janney, Floyd County; Mr. L. Light, Giles County; Mr. Stuart Mease, Town of Blacksburg; Dr. J. Meredith, Virginia Tech; Mr. T. Owen, Pulaski County; Mr. D. Talbert, Town of Pulaski; and Mr. J. Weddle, Town of Pulaski.

II. APPROVAL OF AUGUST MINUTES

Mrs. Perkins asked if there were any questions or additions to the August minutes.

Motion: Dr. Harvey moved that the August minutes be approved. Mrs. Moses seconded the motion.

Action: Motion carried unanimously.

III. CHAIRMAN'S REPORT

Chairman Perkins recognized the new staff members who introduced themselves. Patrick Hughes, Regional Planner, focusing on planning assistance as well as project grants management; Kevin Byrd, Regional Planner, focusing on project planning assistance and the regional water study; Abi Convery, Regional Planner, whose primary focus is on transportation planning; and Ali Whitaker, Regional Planner, focusing on grant writing and project development as well as the regional water study.

IV. REVIEW OF MUTUAL CONCERNS

Mr. Burdette reported on the November 2, Joint Planning Commission meeting being hosted by Radford University and the Commission. The dinner meeting will be held at the West Campus of the University. The invitations should be in the mail early October.

Mr. Harvey reported on the New River Roundtable. It has taken about 3 years to develop the organization. The focus of the organization is on a long term strategic view of the watershed. The Roundtable has been able to employ Lyn Sharp on a half time basis as well as a student intern to carry out the work of the Roundtable. There is a hope that the Roundtable will be able to undertake a demonstration project to show how non-point pollution may be prevented. He noted that another project which the Roundtable would like to complete is a state of the watershed report. Among other projects being considered are reports on low impact development on karst terrain, runoff control at the Peppers Ferry Sewage treatment plant site and runoff control at the Virginia Tech Annex parking lot.

Mr. Harvey also thanked the staff, particularly Abi Convery for the sessions held that day, gathering input on the New River Blueway. The information will be used as the State develops the update of the Virginia Outdoors Plan.

V. TREASURER'S REPORT FOR AUGUST

Mr. Weaver presented the Treasurer's Report for August. He asked if there were any questions.

Motion: Mr. Sheffey moved that the Treasurer's Report be approved as presented. Mr. Starnes seconded the motion.

Action: Motion carried unanimously.

VI. EXECUTIVE DIRECTOR'S REPORT

Mr. Rundgren reviewed his report. He emphasized the Transportation Public Hearing coming up September 27, in Salem and the Virginia Outdoors Plan information gathering meetings set for October 3rd. A copy of his report was provided to the Commission members present and a copy is attached to the original minutes.

VII. PUBLIC ADDRESS

NONE

VIII. OLD BUSINESS

Mr. Rundgren reviewed the results of the voting on regional issues from the last meeting. The establishment by the General Assembly of a regional matching incentive program led the agenda items. Transportation was a strong second with basic funding, intermodal facilities, and recognition and support of the NRV International Airport being the major components. Assistance with the provision of regional water and telecommunications services also ranked as significant areas.

X. NEW BUSINESS

- A. Consideration of Draft Comments on the Interim Final Rule Proposed by the Economic Development Administration

Mr. Rundgren asked if there were any changes or additions to the Draft Comment letter. Mr. Starnes asked if the comments could be edited to reduce them to no more than two pages. Mr. Rundgren said that could be done.

Motion: Mr. Starnes moved that a letter objecting to the changes in designation and role of the economic development districts be sent to the Chief Council. Dr. Leighton seconded the motion.

Action: Motion carried unanimously.

- B. Distribution of Draft Local Government Letter Concerning Interim Final Rules

Mr. Rundgren asked if the Commissioners were in agreement with the sample letter. They reviewed the letter and suggested it be provided to each of the local administrators.

- C. Review of Draft Regional Legislative Agenda

Mr. Rundgren presented a draft PowerPoint presentation which the Commission can use for discussion with legislators at the December meeting.

Mr. Rundgren then asked that the following item be added to the agenda as Item D.

- D. Draft Comments to the Virginia Department of Transportation for Consideration in the Preparation of the Six Year Plan

Mr. Rundgren presented the comments recommended by the Transportation Advisory Committee for Commission adoption. A copy of the comments are attached to the original minutes.

Motion: Mr. Sheffey moved that the comments be accepted and presented to the Department of Transportation. Mr. Starnes seconded the motion.

Action: Motion carried unanimously.

XI. OTHER BUSINESS

There was none

XII. COMMONWEALTH INTERGOVERNMENTAL REVIEW PROCESS

A. Continuation or Renewal Projects (Signed-off by the staff)

1. State Indoor Radon Grant - Department of Health

B. Regular Project Review

1. Magnox Inc. Acquisition - First Bank & Trust Company

C. Environmental Project Review

1. Equipment Storage Building for Virginia Tech Electric - Virginia Tech

Mrs. Perkins asked if anyone wanted to review a project separately or take action on all projects in one motion.

Motion: Mr. Patton moved that all of the projects be found not in conflict with regional plans, policies, and goals. Mr. Harvey seconded the motion.

Action: Motion carried unanimously.

There being no further business, the meeting was adjourned

Annette Perkins, Chair
New River Valley Planning District Commission

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NEW RIVER VALLEY PLANNING DISTRICT COMMISSION
Minutes of the Commission Meeting
held on November 2, 2005
5:30 p.m.– RU West Campus, Fairlawn

I. CALL TO ORDER AND ROLL CALL

Mrs. Perkins called the meeting to order with 13 members present.

PRESENT: Ms. A. Perkins, Chair, Montgomery County; Mr. D. Burdette, Vice Chairman, Radford University; Mr. S. Weaver, Treasurer; Ms. D. French, Rich Creek; Mr. F. Gerald, Floyd County; Dr. H. Harvey, City of Radford; Mr. M. Harvey, Montgomery County; Dr. A.T. Leighton, Town of Blacksburg; Mr. S. Mease, Town of Blacksburg; Ms. R. Moses, Town of Pearisburg; Mr. J. Sheffey, Pulaski County; Mr. T. Starnes, City of Radford; and Mr. B. Stipes, Town of Christiansburg.

ABSENT: Mr. B. Elvey, Virginia Tech; Mr. E. Gentry, Giles County; Mr. D. Ingram, Floyd County; Ms. E. Janney, Floyd County; Mr. L. Light, Giles County; Dr. J. Meredith, Virginia Tech; Mr. T. Owen, Pulaski County; Mr. M. Patton, Town of Floyd; Mr. R. Skidmore, Town of Narrows; Mr. D. Talbert, Town of Pulaski; and Mr. J. Weddle, Town of Pulaski.

Mrs. Perkins welcomed everyone to RU West Campus' wonderful facility and thanked Mr. Burdette for hosting the Commissioners Dinner.

II. APPROVAL OF SEPTEMBER MINUTES

Mrs. Perkins asked if there were any questions or additions to the September minutes.

Motion: Mr. Starnes moved that the September minutes be approved. Mrs. Moses seconded the motion.

Action: Motion carried unanimously.

III. CHAIRMAN'S REPORT

Mrs. Perkins had no report.

IV. REVIEW OF MUTUAL CONCERNS

Mr. Burdette thanked everyone for coming. He stated that the Annual Regional Legislative Dinner will be held on Thursday, November 10 in Roanoke; however he nor Mr. Rundgren or Mrs. Perkins will be able to attend and he would like to have a volunteer. Mr. Mease stated that he was planning to attend would be glad to represent the PDC. Mr. Burdette thanked Mr. Mease for his acceptance. Mr. Burdette then suggested that the PDC pay for Mr. Mease's dinner of \$45.00.

Motion: Mr. Burdette moved to approve payment of \$45.00 for Mr. Mease to attend the Legislative Dinner. Mr. Sheffey seconded the motion.

Action: Motion carried unanimously.

Mr. Sheffey reported that he had attended the VDOT meeting concerning the Six Year Plan. He stated that this year's format was different from previous years, it was a very informal meeting; it proved to be much better.

V. TREASURER'S REPORT FOR SEPTEMBER

Mr. Weaver presented the Treasurer's Report for September. He asked if there were any questions.

Motion: Mr. Sheffey moved that the Treasurer's Report be approved as presented. Mr. Harvey seconded the motion.

Action: Motion carried unanimously.

VI. EXECUTIVE DIRECTOR'S REPORT

Mr. Rundgren provided a copy of his report and reviewed some of the items. Discussion followed concerning the purpose and aspects of Round the Mountain. They are dealing with trail efforts, tourism, and creating a new economy in Southwest Virginia. They are looking for contributions as well. Mr. Rundgren stated the PDC could contribute around \$500. Mr. Rundgren stated that LENOWISCO contributed \$1000. Mr. Burdette asked if localities would be asked to participate. Ms. Convery said that it was her understanding that localities would also be asked to contribute.

Motion: Mr. Burdette moved to fund this item at \$500.00. Mr. Stipes seconded the motion.

Action: Motion carried unanimously.

VII. PUBLIC ADDRESS

None

VIII. OLD BUSINESS

None

X. NEW BUSINESS

A. Discussion of Joint Legislative Dinner To Be Held in Roanoke, November 10

Discussed under Mutual Concerns.

B. Review of AEP Claytor Hydroelectric Project Issues

Mr. Rundgren stated that the List of Issues was provided for review and comments. Mr. Harvey stated that meetings were conducted with the Department of Conservation. Issues are being discussed but no actions have been taken. Issues are important and need to be kept in mind.

C. Department of Transportation, Town of Blacksburg Projects Confirmation

Motion: Mr. Gerald moved that the projects are included in the 2030 Long Range Plan. Mr. Starnes seconded the motion.

Action: Motion carried unanimously.

D. November/December Meeting Date

It was the consensus of the Commissioners to hold the Nov/Dec. meeting on December 8th

Mr. Rundgren then requested an addition to the agenda.

E. FY 05 Annual Audit

Mr. Weaver stated that the Audit report had been a good one.

Motion: Mr. Sheffey moved to accept the FY 05 Audit. Mrs. French seconded the motion.

Action: Motion carried unanimously.

XI. OTHER BUSINESS

There was none

XII. COMMONWEALTH INTERGOVERNMENTAL REVIEW PROCESS

A. Continuation or Renewal Projects (Signed-off by the staff)

1. FY 06 Water Quality Management - VA Department of Environmental Quality
2. FY 06 Drinking Water State Revolving Fund Program - VA Department of Health

B. Regular Project Review

None

C. Environmental Project Review

1. Dublin Area Headquarters Demolition & Replacement - VDOT

Mrs. Perkins asked if anyone wanted to review the project or take action.

Motion: Mr. Sheffey moved that the project be found not in conflict with regional plans, policies, and goals.
Mr. Harvey seconded the motion.

Action: Motion carried unanimously.

There being no further business, the meeting was adjourned

Annette Perkins, Chair
New River Valley Planning District Commission

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