

# **CHIEF LOCAL ELECTED OFFICIALS CONSORTIUM**

## **MEETING MINUTES**

**March 19, 2008**

A meeting of the Chief Local Elected Officials Consortium (CLEO) was held on March 19, 2008 at the Wytheville Meeting Center, Wytheville VA. Those in attendance were as follows:

### **Council Members**

Joseph Sheffey, Chairman  
Bucky Sharitz  
Ernie Sprouse  
Bob Lloyd  
Howard Spencer  
Bill Brown  
Annette Perkins  
Ronald Newman

### **Staff**

Ronnie Martin  
Marty Holliday

### **Guest**

Jim Coen - VEC  
Bob McKinney - VEC

At 9:35 AM, CLEO Chairman Sheffey called the meeting to order noting that a quorum was present.

Ms. Perkins introduced Bill Brown as the new CLEO representative for Montgomery County. Chairman Sheffey welcomed Mr. Brown and asked everyone to introduce themselves.

Chairman Sheffey requested that the members review the minutes from the January 16, 2008 meeting. Mr. Newman made a motion to approve the minutes. Mr. Sharitz seconded the motion and the motion was approved unanimously.

Chairman Sheffey asked Mr. Martin to present the Fiscal Agent Report. Mr. Martin brought the members' attention to the Fiscal Agent Report by Program Operator through February 29, 2008. All programs are doing well.

Chairman Sheffey asked Mr. Martin to give an update on the WIA Rescissions. Mr. Martin asked the Members to review the map in their packet showing the dollar amounts by state for WIA rescissions, noting Virginia's \$4,722,085 amount. He told the Members that he did not know where the dollars would be coming from, but felt that it would negatively impact the amount of funds that our area would receive next year.

Chairman Sheffey next asked Mr. Martin to report on Rapid Response Funding. Mr. Martin asked the members to review the Notice of Obligation sent from Mr. Willie Blanton dated January 11, 2008 stating a Rapid Response award amount of \$498,199. Thirty five companies will be served with these funds through June 30, 2008.

Chairman Sheffey continued with the agenda asking Mr. Coen, the One Stop Operator representative, to present the One Stop Operator Report. Mr. Coen drew the members' attention to a report contained in their packets detailing the One Stop Operator Activities and Service Delivery thru March 10, 2008. Mr. Coen reviewed the data in detail with the members.

Chairman Sheffey continued with the agenda by asking Mr. Martin to update the Members on the PY'08 Service Delivery for Area 2. Mr. Martin told the Members that the One-Stop Committee recommended extending the contract with the VEC to be the One-Stop Operator and Dislocated Worker Program Operator and to oversee the Adult Program for one (1) year. The Youth Council recommended extending all Youth Operator contracts for one (1) year. These recommendations will be presented to the full Board at their April 23, 2008 meeting for approval.

Chairman Sheffey continued with the agenda by asking the members to review the list of WIB members whose term expires on March 31, 2008 and who are up for re-appointment. Mr. Sharitz made the motion to reappoint all members listed. Mr. Newman seconded the motion and the motion was passed unanimously.

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|-------------------|-------------------|-------------------------|
| 1. Greg Adkins    | 2. Wilma Faulkner | 3. Darrell Blankenship  |
| 4. Jim Johnson    | 5. Jennifer Jones | 6. Dr. Richard Mitchell |
| 7. Carl Mitchell  | 8. Jonathan Sweet | 9. Martha Samples       |
| 10. Robbie Wyrick | 11. David Wright  |                         |

Chairman Sheffey continued with the agenda by asking the members to review the list of WIB members whose term expires on March 31, 2008 and who were not seeking re-appointment.

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|--|--------------------------------------|
| 1. Gary Tickle – Job Corps               | 2. Tom Hough – Wythe County Business |
| 3. Paula Goforth – Bland County Business |                                      |

Chairman Sheffey asked the members to review the nomination forms for Mr. Mike Ketner for Job Corps and Mr. Steve Lester, II for Wythe County Business. After a brief discussion, Mr. Newman made the motion to approve both nominations. Mr. Sprouse seconded the motion and the motion was passed unanimously. These appointments will be effective April 1, 2008.

Mr. Martin told the members that Mr. Hough had requested that Bob Atkins, Executive VP with Magnetic Technologies be considered as a replacement for his seat on the Board. Mr. Martin explained that he had spoken to Mr. Sharitz about this request. Mr. Sharitz replied that the Wythe County Board of Supervisors had approved this request and that a response was in the mail. Mr. Sharitz made the motion that Mr. Atkins be appointed to the Board as a Wythe County Business representative. Mr. Newman seconded the motion and the motion was passed unanimously.

Chairman Sheffey asked Mr. Martin to review PY06 Incentive Awards. Mr. Martin told the members that this Incentive Award process was different than in years past. He told the members that the WIB had earned (through exemplary performance) \$10,000 in incentive funds, but that they still had to send in a proposal to the State as to how they planned to use those funds. Mr. Martin told the members that there was \$85,000 in Regional Coordination Funds and \$85,000 in Local Coordination funds. Mr. Martin brought the members attention to the Incentive Funds Project sheet in their packets. Mr. Martin and Ms. Holliday further explained the projects.

Mr. Martin went on to explain to the members about the DOL STEM Grant Proposal that the WIB submitted in partnership with Virginia Economic Bridge and Cyberlearning, Inc.

Mr. Martin asked the members to review the Approved Training Providers for the calendar year 2008. He reminded the members that each provider must have each program reviewed for performance annually and that the WIB's Training Provider Committee had just completed their review for 2008.

Chairman Sheffey next drew the members' attention to the informational sheet in their packet that listed unemployment changes by jurisdiction for the area and Virginia as a whole, unemployment changes for the last four months and the local key economic indicators. A brief discussion was held on this matter.

Chairman Sheffey continued with the agenda, drawing member's attention to the 2008 CLEO meeting schedule in their packets, noting that the next meeting will be held on May 21, 2008 at the Wytheville Workforce Center beginning at 9:30AM.

Chairman Sheffey thanked Ms. Perkins for her many years of service on the CLEO Consortium and asked Mr. Martin to have a plaque of appreciation prepared for presentation to Ms. Perkins at the next CLEO meeting.

With no further business to discuss the meeting was adjourned at 11:10 AM.

Respectfully Submitted,

Ronnie Martin  
Executive Director