

CHIEF LOCAL ELECTED OFFICIALS CONSORTIUM

MEETING MINUTES

May 21, 2008

A meeting of the Chief Local Elected Officials Consortium (CLEO) was held on May 21, 2008 at the Wytheville Workforce Center, Wytheville VA. Those in attendance were as follows:

Council Members

Joseph Sheffey, Chairman
Bucky Sharitz
Ernie Sprouse
Jonathan Sweet
Ronald Newman
Kenneth Reynolds
Annette Perkins
Bill Webb

Staff

Ronnie Martin
Marty Holliday

Guest

Jim Coen - VEC
Bob McKinney - VEC

At 9:40 AM, CLEO Chairman Sheffey called the meeting to order noting that a quorum was not present. Jonathan Sweet later arrived making a quorum.

Mr. McKinney told the members that Bob Lloyd had been in an accident and then suffered another heart attack and was currently in critical condition in Charlottesville, VA. A card was passed around for the members to sign.

Chairman Sheffey requested that the members review the minutes from the March 19, 2008 meeting. Mr. Newman made a motion to approve the minutes. Ms. Perkins seconded the motion and the motion was approved unanimously.

Chairman Sheffey asked Mr. Martin to present the Fiscal Agent Report. Mr. Martin brought the members' attention to the Fiscal Agent Report by Program Operator through April 30, 2008. All programs are doing well. Mr. Martin told the Members that he expected most of the funds to be spent and to have very little carryover into PY '08.

Chairman Sheffey asked Mr. Martin to give an update on the WIA Rescissions and PY '08 Allocations. Mr. Martin asked the Members to review the handout in their packet noting that Virginia was assessed a \$5.1 million rescission amount. Mr. Martin told the Members that once Virginia completes calculating the impact of the rescissions they will send out a Notice of Obligation for each area to formally adjust previously announced allocations. He asked the Members to look over the sheet titled WIA Funding Comparisons in the packets, noting that PY '08 preliminary allocations were an overall 7.7% decrease from PY '07 allocations.

Chairman Sheffey next asked Mr. Martin to report on Rapid Response Funding. Mr. Martin told the members that he has requested an extension of Rapid Responds funds from June 30, 2008 to December 31, 2008. Although he has received a verbal approval, he is waiting to receive an official notice in writing.

Chairman Sheffey next asked Mr. Martin to report on Performance by Jurisdiction. Mr. Martin told the Members that all programs and operators were doing well. He asked the Members to take the totals for the DLW program and add them to the totals of the Rapid Response program to see the full impact of clients served for all DLW clients.

Chairman Sheffey continued with the agenda asking Mr. Coen, the One Stop Operator representative, to present the One Stop Operator Report. Mr. Coen drew the members' attention to a report contained in their packets detailing the One Stop Operator Activities and Service Delivery thru May 9, 2008. Mr. Coen reviewed the data in detail with the members.

Chairman Sheffey continued with the agenda by asking Mr. Martin to update the Members on the PY'08 Service Delivery for Area 2. Mr. Martin told the Members that the One-Stop Committee recommended extending the contract with the VEC to be the One-Stop Operator and Dislocated Worker Program Operator and to oversee the Adult Program for one (1) year. The Youth Council recommended extending all Youth Operator contracts for one (1) year. These were approved by the full Board at their April 23, 2008 meeting. In their packets was the funding recommendations that were approved and these will be adjusted to reflect final funding allocations in August, once the carryover and rescission amounts are known.

Chairman Sheffey continued with the agenda by asking the members to review the list of WIB members whose term expired on March 31, 2008, but was inadvertently left off of the list at the last meeting by staff. Mr. Newman made the motion to approve the reappointment. Mr. Sweet seconded the motion and the motion was passed unanimously.

1. Debbie Williams – WIA Title I Programs representative

Chairman Sheffey asked for an update on WIB vacancies for Bland and Floyd Counties. Mr. Sweet told the members that they were looking into someone that was interested in serving on the Board. Mr. Martin asked the members to note the letters that were sent out to Floyd about their vacancy, which was left when Mr. Sam Stephens resigned to relocate to another state.

Chairman Sheffey asked Mr. Martin to update the Members on the WIA transition to VCCS. Mr. Martin told the Members that the transition was in progress and would be completed by July 1, 2008. Local WIA staff, such as Debbie Hensley and C.E. Hughes would be moved over as VCCS employees at that time. Mr. Martin said a September 16, 2008 meeting was scheduled for WIB Directors and Chairpersons and Community College staff with Peter Blake, VCCS Chancellor. The meeting will be held in the Roanoke area.

Chairman Sheffey asked Mr. Martin to update the Members on the Wytheville Comprehensive One Stop Center. Mr. Martin asked the members to review the Phase I Business Model in their packet. He told the members that Governor Kaine wanted to have eight (8) of these up and running by the time he left office in 2010. Mr. Martin explained that Wytheville was put on the list because the Wytheville VEC and DRS offices had leases that were expiring. He told the members that a meeting would be held in Wytheville with all of the stakeholders in this project on June 13, 2008.

Chairman Sheffey asked Mr. Martin to update the Members on the PY '06 Incentive Awards. Mr. Martin reminded the Members about the projects that WIB staff had submitted in order to be considered for Incentive Fund awards. He explained that at the time he understood that awards would be made in April, but after an inquiry he was told that the awards would be made at the June State Council meeting.

Chairman Sheffey asked Mr. Martin to update the Members on the Fiscal Agent Agreement. Mr. Martin asked the Members to review the PY '08 Fiscal Agent Agreement with the New River Valley Planning District Commission, noting that the amount had been reduced to \$40,000, to reflect the lower funding amounts that the WIB has been receiving over the last few years. After a brief discussion Ms. Perkins made the motion to approve the Fiscal Agent Agreement. Mr. Sprouse seconded the motion and the motion was passed unanimously.

Chairman Sheffey next drew the members' attention to the informational sheet in their packet that listed unemployment changes by jurisdiction for the area and Virginia as a whole, unemployment changes for the last four months and the local key economic indicators. A brief discussion was held on this matter.

Chairman Sheffey continued with the agenda, drawing member's attention to the 2008 CLEO meeting schedule in their packets, noting that the next meeting will be held on July 16, 2008 at the Wytheville Workforce Center beginning at 9:30AM.

Chairman Sheffey thanked Ms. Perkins for her many years of service on the CLEO Consortium by presenting her with a plaque of appreciation.

With no further business to discuss the meeting was adjourned at 11:15 AM.

Respectfully Submitted,

Ronnie Martin
Executive Director